

Prohousing Designation Program Application



**State of California
Governor Gavin Newsom**

**Tomiquia Moss, Secretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
Department of Housing and Community Development**

**Megan Kirkeby, Deputy Director
Division of Housing Policy Development**

651 Bannon Street
Sacramento, CA 95811

Website: <http://www.hcd.ca.gov/planning-and-community-development/prohousing-designation-program>
Email: ProhousingPolicies@hcd.ca.gov

February 2025

**City of Fontana
Public Review Draft
October 23, 2025**

Prohousing Designation Program Application Package Instructions

The applicant is applying for a Prohousing Designation under the Prohousing Designation Program (“**Prohousing**” or “**Program**”), which is administered by the Department of Housing and Community Development (“**Department**”) pursuant to Government Code section 65589.9.

The Program creates incentives for Jurisdictions that are compliant with State Housing Element Law and that have enacted Prohousing Policies. These incentives will take the form of additional points or other preference in the scoring of applications for competitive housing and infrastructure programs. The administrators of each such program will determine the value and form of the preference.

In order to be considered for a Prohousing Designation, the applicant must accurately complete all sections of this application, including any relevant appendices. The Department reserves the right to request additional clarifying information from the applicant.

This application is subject to Government Code section 65589.9 and to the regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) adopted by the Department in promulgation thereof (“**Regulations**”). All capitalized terms in this application shall have the meanings set forth in the Regulations.

All applicants must submit a complete, signed application package to the Department, in electronic format, in order to be considered for a Prohousing Designation. Please direct electronic copies of the completed application package to the following email address: ProhousingPolicies@hcd.ca.gov.

A complete application will include all items identified in the Application Checklist.

In relation to **Appendix 1**, the Formal Resolution for the Prohousing Designation Program, please use strikethrough and underline if proposing any modifications to the text of the Resolution. Please be aware, any substantive deviations from the Formal Resolution may result in an incomplete application and will likely be subject to additional internal review and potential delays.

Appendix 2, the Proposed Policy Completion Schedule, applies only if an application includes proposed policies.

Appendix 3, Self-Scoring Sheet and Sample Self-Scoring Sheet, includes a blank template to be completed by the applicant as part of the application, as well as a Sample Self-Scoring Sheet with an example of how this template may be completed.

Appendix 4 lists examples of Prohousing Policies with enhancement factors to aid applicants in understanding how enhancement factors may be applied.

Appendix 5 provides a sample template to assist applicants with confirming the treatment of homeless encampments within the jurisdiction is consistent with USICH's "7 Principles for Addressing Encampments."

Appendix 6 provides a checklist to confirm that a Diligent Public Participation Process was conducted.

Appendix 7 is where the applicant will include any additional information and supporting documentation for the application.

If you have questions regarding this application or the Program, or if you require technical assistance in preparing this application, please email ProhousingPolicies@hcd.ca.gov.

Application Checklist

	Yes	No
Application Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Certification and Acknowledgement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Legislative Information form is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Threshold Requirements Checklist is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A duly adopted and certified Formal Resolution for the Prohousing Designation Program is included in the application package. (See Appendix 1 for the Formal Resolution for the Prohousing Designation Program form.)	<input type="checkbox"/>	<input type="checkbox"/>
If applicable, the Proposed Policy Completion Schedule is completed. (See Appendix 2 .)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The Self-Scoring Sheet is completed. (See Appendix 3 for the Self-Scoring Sheet and the Sample Self-Scoring Sheet.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
One-page summary describing consistency with the 7 Principles for Addressing Encampments is completed. (See Appendix 5 for a template to assist.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The checklist confirming that a Diligent Public Participation process was conducted. (See Appendix 6 for the template.)	<input type="checkbox"/>	<input type="checkbox"/>
Additional information and supporting documentation (Applicant to provide as Appendix 7 .)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Application Information

Applicant (Jurisdiction):	City of Fontana
Applicant Mailing Address:	8353 Sierra Avenue
City:	Fontana
ZIP Code:	92336
Website:	www.fontanaca.gov
Authorized Representative Name	Matthew C. Ballantyne
Authorized Representative Title:	City Manager
Phone:	(909) 350-7654
Email:	mballantyne@fontanaca.gov
Contact Person Name:	Patty Nevins
Contact Person Title:	Director of Planning
Phone:	(909) 350-6718
Email:	pnevins@fontanaca.gov
Total Self-Score (Based on Appendix 3):	44

CERTIFICATION AND ACKNOWLEDGMENT

As authorized by the Formal Resolution for the Prohousing Designation Program (Resolution No. 2025-094), which is attached hereto and incorporated by reference as if set forth in full, I hereby submit this full and complete application on behalf of the applicant.

I certify that all information and representations set forth in this application are true and correct.

I further certify that any proposed Prohousing Policy identified herein will be enacted within two (2) years of the date of this application submittal.

I acknowledge that this application constitutes a public record under the California Public Records Act (Gov. Code, § 6250 et seq.) and is therefore subject to public disclosure by the Department.

Signature: _____

Name and Title: Matthew C. Ballantyne, City Manager

Date: _____

Legislative Information

District	Number	Legislators Name(s)
State Assembly District	52	Juan Carrillo
State Senate District	31	Senator Eloise Gomez Reyes

Applicants can find their respective State Senate representatives at
<https://www.senate.ca.gov/>, and their respective State Assembly representatives at
<https://www.assembly.ca.gov/>

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Threshold Requirements Checklist

The applicant meets the following threshold requirements in accordance with Section 6604 of the Regulations:

	Yes	No
The applicant is a Jurisdiction.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant has adopted a Compliant Housing Element.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant has submitted or will submit a legally sufficient Annual Progress Report prior to designation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant has completed or agrees to complete, on or before the relevant statutory deadlines, any rezone program or zoning that is necessary to remain in compliance with Government Code sections 65583, subdivision (c)(1), and 65584.09, subdivision (a), and with California Coastal Commission certification where appropriate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant is in compliance, at the time of the application, with applicable state housing law, including, but not limited to those included in Government Code section 65585, subdivision (j); laws relating to the imposition of school facilities fees or other requirements (Gov. Code, § 65995 et seq.); Least Cost Zoning Law (Gov. Code, § 65913.1); Permit Streamlining Act (Gov. Code, § 65920 et seq.); and provisions relating to timeliness of CEQA processing by local governments in Public Resources Code sections 21080.1, 21080.2, and 21151.5(a).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant further acknowledges and confirms that its treatment of homeless encampments on public property complies with and will continue to comply with the constitutional rights of persons experiencing homelessness and that it has submitted a one-page summary to the Department demonstrating how the applicant has enacted best practices in their jurisdiction related to the treatment of unhoused individuals camping on public property, consistent with United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments," (June 17, 2022 update), hereby incorporated by reference.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The applicant has duly adopted and certified, by the applicant's governing body, a Formal Resolution for the Prohousing Designation Program, which is hereby incorporated by reference. (A true and correct copy of the resolution is included in this application package.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Scoring Criteria
Category 1: Favorable Zoning and Land Use

Category	Prohousing Policy Description	Points
1A	Sufficient sites, including rezoning, to accommodate 150 percent or greater of the current or draft RHNA, whichever is greater, by total and income category. These additional sites must be identified in the Jurisdiction's housing element adequate sites inventory, consistent with Government Code section 65583, subdivisions (a)(3) and (c)(1).	3
1B	Permitting missing middle housing uses (e.g., duplexes, triplexes, and fourplexes) by right in existing low-density, single-family residential zones in a manner that exceeds the requirements of SB 9 (Chapter 162, Statutes of 2021, Gov. Code, §§ 65852.21, 66411.7).	3
1C	Sufficient sites, including rezoning, to accommodate 125 to 149 percent of the current or draft RHNA, whichever is greater, by total and income category. These points shall not be awarded if the applicant earns three points pursuant to Category (1)(A) above. These additional sites must be identified in the Jurisdiction's housing element adequate sites inventory, consistent with Government Code section 65583, subdivisions (a)(3) and (c)(1).	2
1D	Density bonus programs that allow additional density for additional affordability beyond minimum statutory requirements (Gov. Code, § 65915 et seq.).	2
1E	Increasing allowable density in low-density, single-family residential areas beyond the requirements of state Accessory Dwelling Unit Law, (Gov. Code, §§ 65852.2, 65852.22) (e.g., permitting more than one converted ADU; one detached, new construction ADU; and one JADU per single-family lot), and in a manner that exceeds the requirements of SB 9 (Chapter 192, Statutes of 2021, Gov. Code, §§ 65852.21, 66411.7). These policies shall be separate from any qualifying policies under Category (1)(B).	2
1F	Eliminating minimum parking requirements for residential development as authorized by Government Code section 65852.2; adopting vehicular parking ratios that are less than the relevant ratio thresholds at subparagraphs (A), (B), and (C) of Gov. Code section 65915, subdivision (p)(1); or adopting maximum parking requirements at or less than ratios pursuant to Gov. Code section 65915, subdivision (p).	2
1G	Zoning or incentives that are designed to increase affordable housing development in a range of types, including, but not limited to, large family units, Supportive Housing, housing for transition age foster youth, and deep affordability targeted for Extremely Low-Income Households in all parts of the Jurisdiction, with at least some of the zoning, other land use designation methods, or incentives being designed to increase affordable housing development in higher resource areas shown in the TCAC/HCD Opportunity Map, and with	2

	the Jurisdiction having confirmed that it considered and addressed potential environmental justice issues in adopting and implementing this policy, especially in areas with existing industrial and polluting uses.	
1H	Zoning or other land use designation methods to allow for residential or mixed uses in one or more non-residential zones (e.g., commercial, light industrial). Qualifying non-residential zones do not include open space or substantially similar zones.	1
1I	Modification of development standards and other applicable zoning provisions or land use designation methods to promote greater development intensity. Potential areas of focus include floor area ratio, height limits, minimum lot or unit sizes, setbacks, and allowable dwelling units per acre. These policies must be separate from any qualifying policies under Category (1)(B) above.	1
1J	Establishment of a Workforce Housing Opportunity Zone, as defined in Government Code section 65620, or a Housing Sustainability District, as defined in Government Code section 66200.	1
1K	Establishment of an inclusionary housing program requiring new developments to include housing affordable to and reserved for low- and very low-income households, consistent with the requirements of AB 1505 (Chapter 376, Statutes of 2017, Gov. Code, § 65850.01).	1
1L	Other zoning and land use actions not described in Categories (A)-(K) of this section that measurably support the Acceleration of Housing Production.	1

Scoring Criteria
Category 2: Acceleration of Housing Production Timeframes

Category	Prohousing Policy Description	Points
2A	Establishment of ministerial approval processes for multiple housing types, including, for example, single-family, multifamily and mixed-use housing.	3
2B	Acceleration of Housing Production through the establishment of streamlined, program-level CEQA analysis and certification of general plans, community plans, specific plans with accompanying Environmental Impact Reports (EIR), and related documents.	2
2C	Documented practice of streamlining housing development at the project level, such as by enabling a by-right approval process or by utilizing statutory and categorical exemptions as authorized by applicable law, (e.g., Pub. Resources Code, §§ 21155.1, 21155.4, 21159.24, 21159.25; Gov. Code, § 65457; Cal Code Regs., tit. 14, §§ 15303, 15332; Pub. Resources Code, §§ 21094.5, 21099, 21155.2, 21159.28).	2
2D	Establishment of permitting processes that take less than four months to complete. Policies under this category must address all approvals necessary to issue building permits.	2
2E	Absence or elimination of public hearings for projects consistent with zoning and the general plan.	2
2F	Priority permit processing or reduced plan check times for homes affordable to Lower-Income Households.	2
2G	Establishment of consolidated or streamlined permit processes that minimize the levels of review and approval required for projects, and that are consistent with zoning regulations and the general plan.	1
2H	Absence, elimination, or replacement of subjective development and design standards with objective development and design standards that simplify zoning clearance and improve approval certainty and timing.	1
2I	Establishment of one-stop-shop permitting processes or a single point of contact where entitlements are coordinated across city approval functions (e.g., planning, public works, building) from entitlement application to certificate of occupancy.	1
2J	Priority permit processing or reduced plan check times for ADUs/JADUs or multifamily housing.	1
2K	Establishment of a standardized application form for all entitlement applications.	1
2L	Documented practice of publicly posting status updates on project permit approvals on the internet.	1
2M	Limitation on the total number of hearings for any project to three or fewer. Applicants that accrue points pursuant to category (2)(E) are not eligible for points under this category.	1

2N	Other policies not described in Categories (2)(A)-(M) of this section that quantifiably decrease production timeframes or promote the streamlining of approval processes.	1
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Scoring Criteria

Category 3: Reduction of Construction and Development Costs

Category	Prohousing Policy Description	Points
3A	Waiver or significant reduction of development impact fees for residential development with units affordable to Lower-Income Households. This provision does not include fees associated with the provision of housing affordable to Lower-Income Households (e.g., inclusionary in lieu fees, affordable housing impact fees, and commercial linkage fees).	3
3B	Adoption of policies that result in less restrictive requirements than Government Code sections 65852.2 and 65852.22 to reduce barriers for property owners to create ADUs/JADUs. Examples of qualifying policies include, but are not limited to, development standards improvements, permit processing improvements, dedicated ADU/JADU staff, technical assistance programs, and pre-approved ADU/JADU design packages.	2
3C	Adoption of other fee reduction strategies separate from Category (3)(A), including fee deferrals and reduced fees for housing for persons with special needs. This provision does not include fees associated with the provision of housing affordable to Lower-Income Households (e.g., inclusionary in lieu fees, affordable impact fees and commercial linkage fees).	1
3D	Accelerating innovative housing production through innovative housing types (e.g., manufactured homes, recreational vehicles, park models, community ownership, and other forms of social housing) that reduce development costs.	1
3E	Measures that reduce costs for transportation-related infrastructure or programs that encourage active modes of transportation or other alternatives to automobiles. Qualifying policies include, but are not limited to, publicly funded programs to expand sidewalks or protect bike/micro-mobility lanes, creation of on-street parking for bikes, transit-related improvements, or establishment of carshare programs.	1
3F	Adoption of universal design ordinances pursuant to Health and Safety Code section 17959.	1
3G	Establishment of pre-approved or prototype plans for missing middle housing types (e.g., duplexes, triplexes, and fourplexes) in low-density, single-family residential areas.	1

3H	Adoption of ordinances that reduce barriers, beyond existing law, for the development of housing affordable to Lower-Income Households.	1
3I	Other policies not described in Categories (3)(A)-(H) of this section that quantifiably reduce construction or development costs.	1

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Scoring Criteria
Category 4: Providing Financial Subsidies

Category	Prohousing Policy Description	Points
4A	Establishment of a housing fund or contribution of funds towards affordable housing through proceeds from approved ballot measures.	2
4B	Establishment of local housing trust funds or collaboration on a regional housing trust fund, which include the Jurisdiction's own funding contributions. The Jurisdiction must contribute to the local or regional housing trust fund regularly and significantly. For the purposes of this Category, "regularly" shall be defined as at least annually, and "significant" contributions shall be determined based on the impact the contributions have in accelerating the production of affordable housing.	2
4C	Demonstration of regular use or planned regular use of funding (e.g., federal, state, or local) for preserving assisted units at-risk of conversion to market rate uses and conversion of market rate uses to units with affordability restrictions (e.g., acquisition/rehabilitation). For the purposes of this category, "regular use" can be demonstrated through the number of units preserved annually by utilizing this funding source.	2
4D	Provide grants or low-interest loans for ADU/JADU construction affordable to Lower- and Moderate-Income Households.	2
4E	A comprehensive program that complies with the Surplus Land Act (Gov. Code, § 54220 et seq.) and that makes publicly owned land available for affordable housing, or for multifamily housing projects with the highest feasible percentage of units affordable to Lower Income Households. A qualifying program may utilize mechanisms such as land donations, land sales with significant write-downs, or below-market land leases.	2
4F	Establishment of an Enhanced Infrastructure Financing District or similar local financing tool that, to the extent feasible, directly supports housing developments in an area where at least 20 percent of the residences will be affordable to Lower-Income Households.	2
4G	Prioritization of local general funds to accelerate the production of housing affordable to Lower-Income Households.	2
4H	Directed residual redevelopment funds to accelerate the production of affordable housing.	1
4I	Development and regular (at least biennial) use of a housing subsidy pool, local or regional trust fund, or other similar funding source	1

	sufficient to facilitate and support the development of housing affordable to Lower-Income Households.	
4J	Prioritization of local general funds for affordable housing. This point shall not be awarded if the applicant earns two points pursuant to Category (4)(G).	1
4K	Providing operating subsidies for permanent Supportive Housing.	1
4L	Providing subsidies for housing affordable to Extremely Low-Income Households.	1
4M	Other policies not described in Categories (4)(A)-(L) of this section that quantifiably promote, develop, or leverage financial resources for housing affordable to Lower-Income Households.	1

Scoring Criteria Enhancement Factors

The Department shall utilize enhancement factors to increase the point scores of Prohousing Policies. An individual Prohousing Policy may not use more than one enhancement factor. Each Prohousing Policy will receive extra points for enhancement factors in accordance with the chart below.

Category	Prohousing Policy Description	Points
1	The policy represents one element of a unified, multi-faceted strategy to promote multiple planning objectives, such as efficient land use, access to public transportation, housing affordable to Lower-Income Households, climate change solutions, and/or hazard mitigation.	2
2	Policies that promote development consistent with the state planning priorities pursuant to Government Code section 65041.1.	1
3	Policies that diversify planning and target community and economic development investments (housing and non-housing) toward place-based strategies for community revitalization and equitable quality of life in lower opportunity areas. Such areas include, but are not limited to, Low Resource and High Segregation & Poverty areas designated in the most recently updated TCAC/HCD Opportunity Maps, and disadvantaged communities pursuant to Health and Safety Code sections 39711 and 39715 (California Senate Bill 535 (2012)).	1
4	Policies that go beyond state law requirements in reducing displacement of Lower-Income Households and conserving existing housing stock that is affordable to Lower-Income Households.	1
5	Rezoning and other policies that support intensification of residential development in Location Efficient Communities.	1
6	Rezoning and other policies that result in a net gain of housing capacity while concurrently mitigating development impacts on or from Environmentally Sensitive or Hazardous Areas.	1
7	Zoning policies, including inclusionary housing policies, that increase housing choices and affordability, particularly for Lower-Income Households, in High Resource and Highest Resource areas, as designated in the most recently updated TCAC/HCD Opportunity Maps.	1
8	Other policies that involve meaningful actions towards Affirmatively Furthering Fair Housing outside of those required pursuant to Government Code sections 65583, subdivision (c)(10), and 8899.50, including, but not limited to, outreach campaigns, updated zoning codes, and expanded access to financing support.	1

Self-Scoring Sheet Instructions

The Department shall validate applicants' scores based on the extent to which each identified Prohousing Policy contributes to the Acceleration of Housing Production. The Department shall assess applicants' Prohousing Policies in accordance with statutory requirements and the Regulations.

The Department shall further assess applicants' Prohousing Policies using the following four scoring categories: Favorable Zoning and Land Use, Acceleration of Housing Production Timeframes, Reduction of Construction and Development Costs, and Providing Financial Subsidies. Applicants shall demonstrate that they have enacted or proposed at least one policy that significantly contributes to the Acceleration of Housing Production in each of the four categories. A Prohousing Designation requires a total score of 30 points or more across all four categories.

Instructions

Please utilize one row of the Self-Scoring Sheet for each Prohousing Policy.

- **Category Number:** Select the relevant category number from the relevant Scoring Criteria list in this application. Where appropriate, applicants may utilize a category number more than once.
- **Concise Written Description of Prohousing Policy:** Set forth a brief description of the enacted or proposed Prohousing Policy.
- **Enacted or Proposed:** Identify the Prohousing Policy as enacted or proposed. For proposed Prohousing Policies, please complete **Appendix 2: Proposed Policy Completion Schedule**.
- **Documentation Type:** For enacted Prohousing Policies, identify the relevant documentary evidence (e.g., resolution, zoning code provisions). For proposed Prohousing Policies, identify the documentation which shows that implementation of the policy is pending.
- **Web Links/Electronic Copies:** Insert the Web link(s) to the relevant documentation or indicate that electronic copies of the documentation have been attached to this application as **Appendix 7**.
- **Points:** Enter the appropriate number of points using the relevant Scoring Criteria list in this application.
- **Enhancement Category Number (optional):** If utilizing an enhancement factor for a particular Prohousing Policy, enter the appropriate category number using the relevant Scoring Criteria list in this application.
- **Enhancement Points (optional):** If utilizing an enhancement factor for a particular Prohousing Policy, enter the point(s) for that Prohousing Policy.
- **Total Points:** Add the enhancement point(s) to the Prohousing Policy's general point score.

Appendix 1: Formal Resolution for the Prohousing Designation Program

Formal Resolution for the PROHOUSING Designation Program

RESOLUTION NO. [INSERT RESOLUTION NUMBER]

A RESOLUTION OF THE GOVERNING BODY OF
[INSERT THE NAME OF THE CITY OR COUNTY] AUTHORIZING APPLICATION TO
AND PARTICIPATION IN THE PROHOUSING DESIGNATION PROGRAM

WHEREAS, Government Code section 65589.9 established the Prohousing Designation Program (“Program”), which creates incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Prohousing local policies; and

WHEREAS, such jurisdictions will be designated Prohousing, and, as such, will receive additional points or other preference during the scoring of their competitive Applications for specified housing and infrastructure funding; and

WHEREAS, the California Department of Housing and Community Development (“Department”) has adopted regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) to implement the Program (“**Program Regulations**”), as authorized by Government Code section 65589.9, subdivision (d); and

WHEREAS, the [INSERT THE NAME OF THE CITY OR COUNTY] (“Applicant”) desires to submit an Application for a Prohousing Designation (“Application”).

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department.
2. Applicant acknowledges and confirms that it is currently in compliance with applicable state housing law.
3. Applicant acknowledges and confirms that it will continue to comply with applicable housing laws and to refrain from enacting laws, developing policies, or taking other local governmental actions that may or do inhibit or constrain housing production. Examples of such local laws, policies, and actions include moratoriums on development; local voter approval requirements related to housing production; downzoning; and unduly restrictive or onerous zoning regulations, development standards, or permit procedures. Applicant further acknowledges and confirms that the Prohousing Policies in its Application comply with its duty to Affirmatively Further Fair Housing pursuant to Government Code sections 8899.50 and 65583. Applicant further acknowledges and confirms that its general plan is in alignment with an adopted sustainable communities strategy pursuant to Public Resources Code sections 21155-21155.4. Applicant further acknowledges and confirms that its policies for the treatment of homeless encampments on public property comply do and will continue to comply with the Constitution and that it has enacted best practices in its jurisdiction

that are consistent with the United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments" (June 17, 2022, update).

4. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver all documents required or deemed necessary or appropriate to participate in the Program, and all amendments thereto (the "Program Documents").
5. Applicant acknowledges and agrees that it shall be subject to the Application, the terms and conditions specified in the Program Documents, the Program Regulations, and any and all other applicable law.
6. **[INSERT THE TITLE OF THE APPLICANT'S AUTHORIZED SIGNATORY]** is authorized to execute and deliver the Application and the Program Documents on behalf of the Applicant for participation in the Program.

PASSED AND ADOPTED this day of _____, 2024, by the following vote:

AYES: [Insert #] NOES: [Insert #] ABSENT: [Insert #] ABSTAIN: [Insert #]

The undersigned, [INSERT NAME AND TITLE OF SIGNATORY] of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Applicant's governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.

SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

Appendix 2: Proposed Policy Completion Schedule

Category Number	Concise Written Description of Proposed Policy	Key Milestones and Milestone Dates	Anticipated Completion Date	Notes
2F	The City will establish a policy reducing plan check times for homes affordable to Lower-Income Households to half of the typical plan check times for residential developments.	Average plan check times for homes affordable to Lower Income Households will be monitored monthly, making adjustments to operations if necessary.	Quarter 4 2026	
2H	The City is in the final stages of crafting objective design standards for residential development subject to ministerial approval.	The objective design standards will be adopted by Quarter 2 2026	Quarter 2 2026	
2J	The City has recently contracted with a dedicated planner to review ADU and JADU plans. This will assist with cutting down processing timeframes.	Monthly review of average review times for ADU and JADU plan checks with adjustments as necessary.	Ongoing	
3B	The City will provide technical assistance for ADU/JADU applications by providing a dedicated email address that will be used to answer questions, schedule ADU/JADU-specific appointment, etc.	The dedicated email address will be created by March 2026 with a goal of each email answered within one business day.	Ongoing	
4I	The City of Fontana submitted a letter of intent to join the San Bernardino Regional Housing Trust in 2022. It is anticipated that the Trust will be operational in June of 2026.	The Trust is anticipated to be operational in June 2026	Ongoing	

Appendix 3: Self-Scoring Sheet and Sample Self-Scoring Sheet

Self-Scoring Sheet

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents or Indicate that Electronic Copies are Attached as Appendix 7	Points	Enhancement Category Number	Enhancement Points	Total Points
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1H	<p>The Regional Mixed-Use (R-MU) zoning district is a commercial zone that accommodates a wide range of retail commercial, office, medium density residential, civic, open space and job-right light manufacturing uses without adverse impacts on surrounding uses. Multi-family dwellings are allowed in the zone with an area plan.</p> <p>The area plan requires that a proposed project be interconnected with walkable and mixed-use areas developed vertically or horizontally. Without the creation of an area plan, the zone is a commercial zone.</p> <p>An example of a project entitled in the R-MU zoning district is the Monterado project. The project was entitled with detached condominiums in the first phase and future commercial development in a subsequent phase.</p> <p>Additionally, the City complies with State law</p>	Enacted	<p>Link to Zoning and Development Code</p> <p>Project plans for Monterado project in R-MU zoning district</p>	<p>Commercial Zones Use Table</p> <p>Electronic copy attached</p>	1	1	2	3
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requiring by-right residential development in commercial zones. Enhancement Category 1 is exemplified by the City in implementing a multi-faceted planning strategy by implementing mixed-use zoning in the R-MU and commercial corridors to promote walkability (General Plan Community and Neighborhoods Goal 5 Action B: Create walkability and connectivity standards for new housing developments) and efficient land use (General Plan Land Use, Zoning, and Urban Design Goal 2 Action E: Encourage the development or redevelopment of mixed-use neighborhood centers at key intersections and near transit stops, with walking and biking connections into adjoining neighborhoods, both existing and new).							
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11	<p>In 2024, the City of Fontana established the Minor Planned Unit Development (PUD) land use to encourage development of infill sites in the R-2 (Medium Density Residential) zone. The Minor PUD provides relief from some development standards as well as an additional 20% above the maximum allowable density.</p> <p>The Newbridge Laurel Residential Project was entitled using the Minor PUD provisions. The project benefited from the reduced development standards for the R-2 zone (lot dimensions and setbacks) to make the infill, 12 unit project feasible.</p> <p>Enhancement Category 1 is exemplified by the City in implementing a multi-faceted planning strategy by implementing incentives to promote infill development (Housing Element Policy Action 1I: Infill – The City to reduce most development fees for projects located within</p>	Enacted	<p>Link to Zoning and Development Code</p> <p>Project plans for the Newbridge Laurel Residential Project</p>	Planned Unit Developments Electronic copy attached	1	1	2	3
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	the central third of the City) and efficient land use (Housing Policy Action 1Q: Lot Consolidation Program for Small Sites – Provide technical assistance to property owners to encourage small lot reuse and consolidation)							
IK	<p>Article IV of Chapter 14 of the Fontana Municipal Code provides requirements for the inclusionary and affordable housing impact fee. The article of the Municipal Code is compliant with AB1505 in that it requires the provision of inclusionary residential units as part of rental and ownership residential development and also allows for alternative mitigation by way of in-lieu fee payments.</p> <p>Enhancement Category 8 was used because the inclusionary and affordable housing impact fee involves meaningful actions towards Affirmatively Furthering Fair Housing as it provides expanded access to financing support for affordable housing projects.</p>	Enacted	<p>Link to Municipal Code</p> <p>Ordinance and Resolution</p>	<u>Inclusionary Housing and Affordable Impact Fee Requirements</u> Electronic copies attached	1	8	1	2

2A	<p>The City of Fontana has adopted ministerial approval processes for multiple housing types, including ADUs, single-family and multi-family developments consisting of 4 or fewer units. The City also follows State law where it requires ministerial processing, such as Senate Bill 35.</p> <p>In 2024, applications for 484 dwelling units of multiple types were submitted for ministerial approval.</p>	Enacted	Link to Zoning and Development Code	Design Review Entitlement Requirements	3			3
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2B	<p>The City has adopted several specific plans with program-level EIRs that can be tiered off of, the most recent being the Walnut Village Specific Plan. The update rescinded the original specific plan (adopted in 1980) and created a new land use plan and completed a program-level EIR. This effort was funded in part by the LEAP grant. The West Gate Specific Plan and Arboretum Specific Plans are also examples of specific plans with a program-level EIR that may be tiered off of.</p> <p>Approximately 1,500 dwellings have already been constructed in the Arboretum specific plan using the program-level EIR.</p> <p>Enhancement Category 6 was used for this policy as the establishment of specific plans and the associated program-level environmental impact reports represent rezoning to increase the housing capacity while mitigating development impacts on the environment.</p>	Enacted	Links to specific plans/PEIRs Plan EIR	Walnut Village Specific plan and PEIR West Gate Specific Plan and PEIR	2	6	1	3
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2C	The City has a documented practice of streamlining housing developments by using CEQA exemptions and allowing tiering off of previous EIRs.	Enacted	Residential entitlements and CEQA determination January 2024-September 2025	Electronic copy attached	2			2
2D	Established internal policy provides four weeks for the first staff review of plans during plan check, two weeks for the second review and one week for subsequent reviews. Provided plans are revised and resubmitted in a timely manner, it is feasible that permits may be issued within four months of submittal	Enacted	Link to Building and Safety Department Website	<u>Plan Check Review Process</u>	2			2
2F	The City will establish a policy reducing plan check times for homes affordable to Lower-Income Households to half of the typical plan check times for residential developments.	Proposed			2			2
2H	The City is in the final stages of crafting objective design standards for residential development subject to ministerial approval.	Proposed			1			1

2J	The City has recently contracted with a dedicated planner to review ADU and JADU plans. This will assist with cutting down processing timeframes.	Proposed			1			1
2K	The City uses an online application system, Build Fontana, to standardize the application form and submittal requirements.	Enacted	Link to City Website	<u>Build Fontana - Online Permitting</u>	1			1
2L	The City publicly posts and updates permit information online through the Accela citizen access site, Build Fontana. The City publicly publishes a development project map that shows entitlements that are in process, approved and under construction.	Enacted	Links to City Website	<u>Build Fontana - Online Permitting</u> <u>Development Project Map - City of Fontana Open Data</u>	1			1

2M	There is a maximum of 3 public hearings for any entitlement project. Typically, projects are only subject to 1 public hearing. However, should a project be appealed, an additional hearing would be required. Projects approved through a Director's Hearing can be appealed to the Planning Commission and further to the City Council. This makes the maximum number of hearings for a project three.	Enacted	Link to Zoning and Development Code	<u>Hearing Bodies and Notification</u>	1			1
3B	The City will provide technical assistance for ADU/JADU applications by providing a dedicated email address that will be used to answer questions, schedule ADU/JADU-specific appointment, etc.	Proposed			2			2

3C	Per Ordinance 1541 and Resolution 2007-08, infill development receives a 50% reduction in development impact fees. Infill is defined as all vacant parcels located south of Baseline Avenue, north of the 1-10 Freeway, east of Etiwanda Avenue, and west of Maple Avenue (with some exceptions as listed in the ordinance and resolution) or any vacant lot or parcel within the city, where the lot is five gross acres or less, where at least 80 percent of the land within a 300 foot radius of the site has been developed, and where water, sewer, streets, schools and fire protection have already been developed and are provided. This longstanding policy was originally established to provide an incentive to develop infill areas and is regularly utilized for development.	Enacted	Ordinance and Resolution	Electronic copies attached	1	1	2	3

	implementing incentives to promote infill development (Housing Policy Action 1I: Infill Housing Program from 6 th Cycle Housing Element)							
4A	The Affordable Housing Trust is managed by the Housing department. It is used to further the development of affordable housing projects. The Fontana Housing Authority has 1,902 units under affordability covenants.	Enacted	Affordable Housing Trust Ordinance	Electronic copy attached	2	8	1	3

4B	<p>The City of Fontana submitted a letter of intent to join the San Bernardino Regional Housing Trust SBCTA in 2022. It is anticipated that the Trust will be operational in June 2026.</p> <p>Enhancement Category 3 is exemplified by the City as joining the San Bernardino Regional Housing Trust will diversify planning and target community and economic development investments, which also promotes General Plan Community and Neighborhoods Goal 9, Action B (Participate actively in the San Bernardino County regional homeless programs and partnerships).</p>	Proposed	<p>Letter of intent to join housing trust</p> <p>Link</p>	<p>Electronic copy attached</p> <p><u>San Bernardino Regional Housing Trust</u></p>	2	3	1	3
4C	The City maintains an acquisition/rehabilitation program where market rate units are purchased, rehabilitated and rented at affordable rents. The portfolio currently contains 64 units.	Enacted	Affordable housing inventory from the City of Fontana Housing Department	Electronic copy attached	2			2

4E	The City of Fontana has utilized the Surplus Land Act to make publicly owned land available for purchase/use for affordable housing. The property at 8425 Cypress Avenue was acquired by the City of Fontana in 2021 and declared surplus in 2023. A 39-unit affordable housing development, Cypress Grove, is in process on that site.	Enacted	Surplus land resolution Affordable housing application and plans	Electronic copies attached	2			2
4G	General Funds will be used to provide gap funding for an affordable housing project that will provide 50 units of affordable housing.	Enacted	Staff Report - Second Amendment to the Disposition and Development Agreement between the City of Fontana, Fontana Housing Authority and Fontana Courtplace I Housing Partners LP	Electronic copy attached	2	8	1	3
4H	There are two funds that come from the previous redevelopment funding - Fund 297 Housing authority and Low Mod Income Housing Funds.	Enacted	Housing Successor Annual Report Regarding the Low and Moderate Income Housing Fund for fiscal year 2023-2024	Electronic copy attached	1			1

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4K	<p>The City of Fontana has funded the Community Assistance Program (Fontana CAP) since the early 2000s in partnership with Water of Life Community Church/CityLink. Fontana CAP offers Fontana residents no cost or low-cost community services, including access to a food pantry, clothing store, mobile medical unit, support groups, housing and utility assistance, holiday outreaches, large community events and numerous enrichment and education classes designed to emphasize support of the family units and its wellbeing. \$600,000/year for case management - \$3M per year total</p> <p>CityLink administers the Emergency Solutions Grant (\$170,000 annually) for the City of Fontana. Funds from the grant are used to assist Fontana residents with rent and security deposits.</p>	Enacted			1	8	1	2
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4L	In February 2025, the City of Fontana Housing Authority approved a five-year lease agreement to rent 78 residential units to those transitioning out of homelessness and into long term housing as a support system for rehabilitation. The City invested \$26M from the general fund to subsidize the housing. The lease agreement was accompanied by a development impact fee deferral for the Aldea development to September 30, 2029.	Enacted			1	1	2	3
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Appendix 4: Examples of Prohousing Policies with Enhancement Factors

If a Prohousing Policy incorporates any of the enhancement factors specified in the Scoring Criteria Enhancement Factors chart, it will receive extra points as indicated therein. Examples of such qualifying Prohousing Policies include the following:

Category 1: Favorable Zoning and Land Use

- Rezoning sufficient sites to accommodate 150 percent or greater of the Regional Housing Needs Allocation by total or income category, including sites in Location Efficient Communities.
- Rezoning sufficient sites to accommodate 150 percent or greater of the Regional Housing Needs Allocation by total or income category, including sites in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Rezoning to accommodate 125 to 149 percent of the Regional Housing Needs Allocation in downtown commercial corridors or other infill locations.
- Expanding density bonus programs to exceed statutory requirements by 10 percent or more in Location Efficient Communities.
- Reducing or eliminating parking requirements for residential development as authorized by Government Code section 65852.2 in Location Efficient Communities.
- Increasing allowable density in low-density, single-family residential areas beyond the requirements of state Accessory Dwelling Unit Law in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Modification of development standards and other applicable zoning provisions to promote greater development intensity in downtown commercial corridors or other infill locations.
- Coupling rezoning actions with policies that go beyond state law requirements in reducing displacement of lower-income households and conserving existing housing stock that is affordable to lower-income households.

Category 2: Acceleration of Housing Production Timeframes

- Ministerial approval processes for multifamily housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Streamlined, program-level CEQA analysis and certification of specific plans in Location Efficient Communities.
- Documented practice of streamlining housing development at the project level in downtown commercial corridors and other infill locations.
- Expedited permit processing for housing affordable to lower-income households in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).

Category 3: Reduction of Construction and Development Costs

- Fee waivers for affordable housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Fee waivers or reductions for higher density housing in downtown commercial corridors or other infill locations.
- Measures that reduce costs and leverage financial resources for transportation-related infrastructure or programs in Low Resource and High Segregation & Poverty areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Adoption of universal design ordinances to increase housing choices and affordability for persons with disabilities in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Permitting innovative housing types, such as manufactured homes, recreational vehicles or park models, in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).

Category 4: Providing Financial Subsidies

- Targeting local housing trust funds to acquisition or rehabilitation of existing affordable units, or to affordable units at risk of converting to market rate uses, in Low Resource and High Segregation & Poverty areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Marketing grants and other financial products for ADUs/JADUs in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Utilizing publicly owned land for affordable housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Establishment of an Enhanced Infrastructure Financing District or similar local financing tool in a Low Resource or High Segregation & Poverty area (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Directing residual redevelopment funds or general funds to conservation or preservation of affordable housing in areas at high risk of displacement.

Appendix 5: Homeless Encampment Template

[**Subchapter 6.6 Prohousing Designation Program**](#) requires applicants to confirm that its treatment of encampments on public property complies with and will continue to comply with the constitutional rights of persons experiencing homelessness. An application must include a one-page summary demonstrating how the applicant has enacted best practices in their jurisdiction related to the treatment of unhoused individuals camping on public property, consistent with the United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments (June 17, 2022). The following template and certification are included to help jurisdictions meet this threshold.

- Principle 1: Establish a Cross-Agency, Multi-Sector Response to Encampments –**

Describe how system partners (name partners) work together to prioritize health and safety both for residents and unsheltered individuals. (350 characters max)

In the City of Fontana, system partners work closely together to prioritize health and safety for all residents, including those experiencing homelessness. This collaborative approach ensures that resources are maximized, and services are coordinated. Key partners include the City of Fontana Police Department (FPD) Homeless Outreach Support Team (HOST), FPD Community Outreach and Support Team (COAST), FPD Multiple Enforcement Team (MET), San Bernardino County Department of Behavioral Health, San Bernardino County Department of Public Health, non-profit and faith-based partners, San Bernardino County Continuum of Care (CoC), and healthcare partners (including Kaiser Permanente and Arrowhead Regional Medical Center).

- Principle 2: Engage Encampment Residents to Develop Solutions –** Describe street outreach efforts to engage with encampment residents to find alternative shelter, housing, and service options using the housing first approach before an existing encampment is closed. (350 characters max)

The City of Fontana prioritizes engagement with individuals residing in encampments by using a **Housing First approach** that emphasizes voluntary participation, dignity, and direct access to housing and services. Before any encampment is considered for closure, Fontana's outreach teams and system partners work together to build trust, connect residents with resources, and offer sustainable alternatives. Street outreach includes the community partners mentioned in Principle No. 1. By centering the Housing First model and prioritizing **compassionate engagement over enforcement**, Fontana ensures that encampment residents are offered **realistic, person-centered alternatives** before an encampment is closed. This collaborative and proactive outreach approach reduces trauma, builds community trust, and creates safer outcomes for both unsheltered individuals and the wider community.

- Principle 3: Conduct Comprehensive and Coordinated Outreach –** Describe multidisciplinary connection strategies and linkages to resources and permanent housing solutions that is customized to individual needs. If applicable, describe how the jurisdiction uses the coordinated entry system to connect individuals to resources and permanent housing. (350 characters max)

The City of Fontana takes a **comprehensive, multidisciplinary approach** to addressing homelessness, recognizing that each individual experiencing homelessness has unique needs and barriers. By leveraging strong partnerships across city departments, county agencies, nonprofit providers, and healthcare partners, Fontana is able to deliver **customized pathways to stability and permanent housing**. Additionally, the City of Fontana is an active partner in the **San Bernardino County Continuum of Care (CoC)** and utilizes the **Coordinated Entry System (CES)** to connect individuals to regional housing opportunities. Through CES, individuals are assessed using standardized tools (such as the VI-SPDAT), which prioritize those with the highest needs for supportive housing placements. Fontana's system partners emphasize the **Housing First model**, ensuring that permanent housing is the ultimate goal and that supportive services—such as

employment readiness, substance use treatment, and counseling—are delivered alongside or after housing placement. This model provides stability first, allowing individuals to address other challenges from the safety of a home.

- **Principle 4: Address Basic Needs and Provide Storage** – Describe efforts to meet basic needs, health, safety, and access to storage (timeframes) for people experiencing unsheltered homelessness while creating clear pathways to permanent housing. (350 characters max)

The City of Fontana, in collaboration with San Bernardino County and community partners, prioritizes both the immediate needs of people experiencing unsheltered homelessness and the long-term goal of connecting them to permanent housing. Basic immediate needs and health & safety support are provided (including regular and ongoing food and water distribution, health services (including mental health) and increased public safety.) Additionally, the City of Fontana recognizes that personal belongings are essential for dignity and continuity of care. Therefore, the City works with regional service providers to offer short-term storage solutions. This includes allowing individuals to safely store identification documents, medications, and personal items while they transition into shelter or housing. Storage timelines vary but typically range from 30 to 90 days, with case managers working to align storage access with a person's housing navigation plan. The Fontana Police Department also has storage (safekeeping) access for personal items.

The pathway to permanent housing include individualized case management, participation in the Coordinated Entry System (CES) and the implementation of bridge solutions (such as motel voucher programs, emergency shelters and transitional programs).

Timeframes:

- Immediate Response (0–72 hours): Outreach teams provide food, water, hygiene supplies, and crisis intervention. Medical and behavioral health partners are dispatched as needed.
- Short-Term (1–3 months): Storage options, emergency shelter placement, and case management engagement take place. The PATH is an example of short-term placement.
- Medium to Long-Term (3+ months): Individuals are transitioned into permanent housing solutions such as rapid rehousing or permanent supportive housing, with supportive services attached to ensure stability.

This approach allows Fontana to address urgent survival needs first, while simultaneously creating a clear, person-centered pathway to permanent housing that aligns with the Housing First model.

- **Principle 5: Ensure Access to Shelter or Housing Options** – Describe how low barrier resources to housing and supportive services are communicated to encampment residents. Include how strategies involve alternative measures to criminalization, focusing on service engagement and harm reduction. (350 characters max)

The City of Fontana recognizes that building trust with individuals experiencing unsheltered homelessness is essential to connecting them with resources and housing. The City's approach emphasizes clear communication, harm reduction, and alternatives to criminalization to ensure engagement is effective and dignified.

- Homeless Outreach Support Team (HOST), Community Outreach and Support Team (COAST) and Multiple Enforcement Team (MET): Fontana Police Department's teams conducts regular visits to encampments, focusing on conversation and relationship-building. Officers provide resource cards, flyers in English and Spanish, and face-to-face communication about available housing, shelter, and supportive services. The team stresses voluntary participation and ensures residents know that services are offered without preconditions such as sobriety or employment.
- Peer and Nonprofit Outreach Workers: The City partners with trusted local organizations such as Water of Life, who often serve as messengers of resources. These organizations use outreach staff with lived

- experience to explain options in plain language and build rapport with residents who may distrust government systems.
- On-Site Service Navigation: When visiting encampments, multidisciplinary teams—including case managers, behavioral health clinicians, and public health nurses—share information about low-barrier shelters, harm reduction programs, medical services, and housing navigation. They also help individuals complete intake forms or Coordinated Entry System (CES) assessments directly in the field.

By using **consistent, person-centered dialogue** and ensuring information is accessible, encampment residents in Fontana understand that services are voluntary and non-punitive as well as supportive, addressing both immediate needs and long-term housing stability

This strategy strengthens trust, reduces trauma, and creates genuine opportunities for unsheltered residents to move off the streets and into permanent housing.

- Principle 6: Develop Pathways to Permanent Housing and Supports** – Describe Housing First strategies emphasizing low barriers, a harm-reduction model, and services to support people obtaining permanent housing more efficiently. Identify efforts to align federal, state, and local funding/programs to provide clear pathways to permanent housing. (350 characters max)

The City of Fontana embraces the Housing First model as the cornerstone of its approach to addressing homelessness. This philosophy emphasizes immediate access to safe, stable housing, while offering voluntary supportive services that help residents maintain housing and improve their quality of life. Strategies include: the Harm Reduction Model (Outreach teams and service providers offer practical supports such as hygiene kits, and health referrals to reduce immediate risks. Residents are then connected to behavioral health and substance use services in a voluntary, non-judgmental manner) and Flexible Service Engagement (Once housed, residents are supported through case management, mental health services, job training, and other wraparound supports. Services are tailored to individual needs and offered in a way that respects autonomy and choice.)

The participation in the Coordinated Entry System (CES), the use of regular encampment outreach, the application of bridge solutions (Motel voucher programs/PATH and emergency shelter beds are used as temporary solutions to prevent prolonged street homelessness while permanent housing placements are secured) and the implementation of customized case management assists with supporting people obtaining permanent housing more efficiently.

- Principle 7: Create a Plan for What Will Happen to Encampment Sites After Closure**
 - Describe plans for former encampment spaces (long-term solutions to prevent encampments from reoccurring). Include efforts to emphasize safety, accessibility, and inclusivity that improve infrastructure. Example: Communities can include curb cuts to increase mobility access and enhanced lighting to encourage safety. (350 characters max)

The City of Fontana recognizes that successfully resolving an encampment is only the first step in ensuring lasting community health and safety. Long-term strategies are necessary to prevent re-encampment, enhance infrastructure, and create safe, inclusive, and accessible public spaces. This is done through infrastructure and environmental design improvements (enhanced lighting, accessibility upgrades, and Crime Prevention Through Environmental Design (CPTED). Additionally, the activation of public spaces through community friendly uses and partnerships with local organizations assist with long-term solutions to prevent encampments from reoccurring. Ongoing maintenance and safety, such as rapid response clean-up and increased patrol and outreach contribute to the reduction of likelihood of encampments developing in the future.

Certification and Authorization:

Signature of Authorized Representative

Date

Appendix 6: Public Participation Checklist

Pursuant to Sections 6601, 6602, and 6605, applicants are required to demonstrate how they have engaged in a “Diligent Public Participation Process.”

Please complete this checklist, and sign, to confirm that the applicant has complied with this requirement. Attach and reference any comments you received during the process.

Regulation Text	Explanation	Yes	No
Outreach through a variety of methods and languages to ensure access to the public process and provide opportunities for public input.	Applicant should use methods such as newspaper ads, email, social media, fliers, etc., to inform the public that an application has been drafted and posted for public comment. Language access should reflect languages spoken in your local community and should be available in multiple languages in print media or upon request for digital media.	<input type="checkbox"/>	<input type="checkbox"/>
Specific effort to engage all segments of the community, including individuals or representatives of lower-income and special needs households, for-profit and non-profit developers, and special needs service providers.	Individuals and organizations representing lower-income and special needs households, for-profit and non-profit developers, and special needs service providers should be engaged, informed of, and offered an opportunity to comment on the application. Outreach lists utilized for Housing Element compliance would suffice.	<input type="checkbox"/>	<input type="checkbox"/>
Availability of the draft document to the public, including notification to interested parties and all segments of the community, for thirty (30) calendar days and subsequent versions for seven (7) calendar days.	Applicants should post the application in print and digital forms, collect comments, and incorporate those comments into the application if necessary. Making the application available to the public could be satisfied by posting the application online and/or announcements through other mediums (e.g., local newspapers) so long as these forums include diverse segments of the community, including individuals or representatives of lower-income and special needs households, for-profit and non-profit developers, and special needs service providers.	<input type="checkbox"/>	<input type="checkbox"/>
Public hearings and informative meetings.	For the purposes of satisfying this requirement, a City Council or Board of Supervisors meeting informing the public of the jurisdiction's intent to submit a Prohousing Designation Program application, in addition to any subsequent meetings necessary to make revisions in response to public comment, will satisfy this requirement.	<input type="checkbox"/>	<input type="checkbox"/>

Consideration of comments, including incorporation of comments into a jurisdiction's application and Prohousing Policies as appropriate.	Provide all comments received with a description of how the comment was incorporated into the application. If the comment is not appropriate for incorporation, please describe why.	<input type="checkbox"/>	<input type="checkbox"/>
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Certification and Authorization:

[REDACTED]

Signature of Authorized Representative

Date

Appendix 7: Additional Information and Supporting Documentation