

FIRE INVESTIGATION REPORT REQUEST



San Bernardino County Fire Department

Fire Investigation Unit

598 S. Tippecanoe Ave., San Bernardino, CA 92415-0153

(909) 347-1771 Phone • (909) 347-1777 Fax

EMAIL REQUESTS TO: investigationreports@sbcfire.org



REQUESTOR INFORMATION

DATE OF REQUEST	REPORT TO BE: <input checked="" type="checkbox"/> MAILED <input type="checkbox"/> PICKED UP <input type="checkbox"/>		
NAME	TITLE (If individual, leave blank)	COMPANY or AGENCY (If individual, leave blank)	
MAILING ADDRESS	CITY/COMMUNITY	STATE	ZIP CODE
PHONE	FAX	EMAIL ADDRESS	

INCIDENT INFORMATION

(Please include as much information as possible)

**DATE OF FIRE	TYPE OF FIRE (Structure, vehicle, vegetation, etc.)	LOCATION OF FIRE (Address)
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RELATION TO INCIDENT

Victim Authorized Representative Insurance Company

Fire Investigation Reports (FIRs) will become available after a minimum of three weeks following the closure of an investigation unless otherwise approved by the Fire Investigation Assistant Fire Marshal.

In the event that a case has been closed but has been referred for prosecution or other formal enforcement action, **FIRs cannot be released unless the case has been fully adjudicated, including appeals.**

EXCEPTION: A FIR shall be released upon proper service of a Subpoena Duces Tecum or other bonafide court order.

To process your request, a valid driver's license or government-issued identification and/or authorization letter must be provided

OFFICE USE ONLY

DATE RECEIVED	RECEIVED BY	DATE PAID	RECORD ID NUMBER
INCIDENT NUMBER	INVESTIGATOR NAME		
DATE PROCESSED	ADDITIONAL NOTES/COMMENTS		