



City of Fontana ADA Transition Plan Update

TO ACCOMMODATE PERSONS WITH DISABILITIES, THIS DOCUMENT IS
AVAILABLE IN ALTERNATE FORMATS UPON REQUEST BY CONTACTING:

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I. INTRODUCTION

A. Legislative Mandate

In 2005, the City of Fontana entered into an agreement with the Department of Justice whereby the City of Fontana completed an ADA Self Evaluation of City facilities and developed an ADA Transition Plan. This document serves as an update to that plan to include facilities that have been developed since 2005.

The City is committed to fulfilling the spirit and intent of these regulations, inclusive of assuring equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, access to public accommodations, transportation, and telecommunications. The ADA is a companion civil rights legislation to the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. This legislation mandates that qualified disabled individuals shall not be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity. The Act also protects employees with disabilities, with certain protections and requires employers to make reasonable accommodation for applicants and employees with disabilities. The ADA is divided into five parts, covering the following areas:

Title I: Employment

Under Title I, employers, including governmental agencies, must ensure that their practices do not discriminate against persons with disabilities in the application, hiring, advancement, training, compensation, or discharge of an employee, or in other terms, conditions and rights of employment.

Title II: Public Services

Title II prohibits state and local governments from discriminating against persons with disabilities or from excluding participation in or denying benefits of programs, services or activities to persons with disabilities. It is under this Title that this ADA Transition Plan has been prepared. The ADA Transition Plan is intended to outline the methods by which physical or structural changes will be made to affect the nondiscrimination policies described in Title II.

Title III: Public Accommodations

Title III requires places of public accommodation to be accessible to and usable by persons with disabilities. The term public accommodation as used in the definition often is misinterpreted as applying to public agencies, but the intent of the term is to refer to any privately funded and

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operated facility serving the public.

Title IV: Telecommunications

Title IV covers regulations regarding private telephone companies and requires common carriers offering telephone services to the public to increase the availability of interstate and intrastate telecommunications relay services to individuals with hearing and speech impairments.

Title V: Miscellaneous Provisions Title V contains several miscellaneous regulations, including construction standards and practices, provisions for attorney's fees and technical assistance provisions.

In the ADA, the term disability means, with respect to an individual:

- (1) a physical or mental impairment that substantially limits one or more of the major life activities of such individual.
- (2) a record of such an impairment; or
- (3) being regarded as having such an impairment.

If an individual meets any one of these three tests, that person is considered to be an individual with a disability for purposes of coverage under the Americans with Disabilities Act. The Final Rules of the ADA describe in greater detail the conditions included and excluded as disabilities under the ADA. These rules are incorporated by reference as part of this ADA Transition Plan.

II. ADA APPLICABILITY AND BACKGROUND

The City of Fontana is obligated to observe all requirements of Title I in its employment practices; Title II in its programs, services, and activities; any parts of Titles IV and V that apply to the City and its programs, services, or facilities; and all requirements specified in the 2010 ADA Standards and 2011 Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) that apply to facilities and other physical holdings.

Title II has the broadest impact on the City of Fontana. Title II of the ADA dictates that a public entity must evaluate its services, programs, policies, and practices to determine whether they are in compliance with the nondiscrimination regulations of the ADA. Included in Title II are administrative requirements for all government entities employing more than 50 people. These administrative requirements are:

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- Completion of a Self-Evaluation intended to examine activities and services, identify problems or barriers that may limit accessibility by persons with disabilities, and describe potential compliance solutions.
- Development of an ADA complaint procedure
- Designation of at least one person who is responsible for overseeing Title II compliance
- Development of a Transition Plan to schedule the removal of the barriers uncovered by the Self-Evaluation process. The Transition Plan will become a working document until all barriers have been addressed.

This document was developed to update the City's self-evaluation, grievance procedure, and the City's Transition Plan to remove programmatic and physical barriers, inclusive of modification to facilities within the public rights-of way to improve accessibility, which will guide the planning and implementation of necessary program and facility modifications over the next 20 years.

III. STATEMENT OF NONDISCRIMINATION

People with disabilities are protected from discrimination under a variety of laws, including the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, and portions of the California Civil Code. Public programs may not discriminate against people based upon a disability and must offer all services, programs, and activities in ways that allow equal participation. The City of Fontana does not discriminate on the basis of sex, color, religion, national origin, age, or disability in the programs and activities which it operates. This policy extends to employment by, admission to, and participation in, the programs, services, and activities of the City of Fontana.

Access to Services:

The City of Fontana is committed to the goal of providing equal access to City services, programs and activities to people of all abilities in accordance with the Americans with Disabilities Act, which states in part that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied benefits of services, programs, or activities of a public entity, or be subject to discrimination by any such entity."

Employment Practices:

The City of Fontana is an Equal Opportunity Employer and service provider and does not discriminate on the basis of race, age, religion, color, sex, national origin, physical or mental disability, marital status, veteran or military status, injured worker status, sexual orientation, or any other classification protected by law in its hiring or employment practices and complies with

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all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

Effective Communication:

The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities. The City will make reasonable modifications in policies, practices, and procedures to ensure equal access and will operate its programs so that, when viewed as a whole, those programs are reasonably accessible to, and usable by, individuals with disabilities. A Telecommunications Device for the Deaf (TDD) is located in the Police Department at 17005 Upland Ave, Fontana, CA 92335. The Police Department shares a parking lot with City Hall and the TDD is available to all City departments, and can be reached by dialing: (909) 350-7740

Complaints concerning access to City facilities, programs, services or activities should be addressed to the City's ADA Coordinator:

Rakesha L. Voss
ADA Coordinator,
Director, Human Resources & Risk Management
City of Fontana
rvoss@fontana.org
(909) 350-7650

IV. SELF EVALUATION

A. ADA Personnel

The ADA contact person for the City of Fontana is listed below:

Rakesha Voss
ADA Coordinator,
Director of Human Resources and Risk Manager
City of Fontana
rvoss@fontanaca.gov
(909) 350-7650

The City's ADA Coordinator is the City's Director of Human Resources and Risk Management. Ms. Voss reports to the City Manager on matters concerning ADA compliance. Although Ms. Voss maintains lead responsibility for overseeing the implementation and on-going monitoring of

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ADA Program compliance, the City's ADA related duties are often shared across the multiple Departments within the City.

The ADA Coordinator is a liaison to the City's residents with disabilities, creating access points for them to obtain information, services, and assistance. The ADA Coordinator's responsibilities include ensuring their programs and services comply with Americans with Disabilities Act (ADA), Rehabilitation Act, learning about issues affecting people with disabilities, providing information to the public on programs and services, ensuring that construction projects within the City's control are compliant with the ADA Standards for Accessible Design. The ADA Coordinator meets as needed with Department heads and support staff to discuss citywide coordination, policies, share resources and participate in trainings.

B. Grievance Procedure

Local governments with 50 or more employees are required to adopt and publish grievance procedures for Title II complaints. City of Fontana's Human Resources webpage contains:

- ADA Grievance Procedure
- Complaint Review Process Information
- Decision/Appeal Process
- Complaint Retainage Policy (5 years)
- City Employee ADA Complaint Process

The City currently utilizes "Fontana 311" software to capture public complaints, descriptions, and locations. When the City receives a complaint that falls under the ADA, they are assigned a schedule for review and resolution.

Additionally, as noted within the ADA Grievance Procedure, the City of Fontana has made alternative means of filing complaints, such as personal interviews or recordings of complaints made available for persons with disabilities.

C. Discrimination and Accessibility

The final Rules and Regulations of the ADA describe the requirements for program accessibility (Code of Federal Regulations, Title 28, Part 35, Subpart D). Program accessibility means that, when viewed in its entirety, each program is readily accessible to and usable by individuals with disabilities. Program accessibility is necessary, not only for individuals with mobility needs, but also to individuals with sensory and cognitive disabilities. Accessibility applies to all aspects of a program or service, including but not limited to physical access, advertisement, orientation, eligibility, participation, testing or evaluation, provision of auxiliary aids, transportation, policies, and communication.

With these facts in mind, the first step in determining what structural and programmatic changes are necessary, is to develop an understanding of the specific public programs and activities

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occurring at existing facilities within the City. The self-evaluation includes the analysis of programs and services offered by the City. This may include communications, publications, employment, and many other factors that are separate from proposed physical modifications to facilities.

1. Locations of City's Programs, Services and Activities

The City identified the facilities where construction or alterations commenced after January 26, 1992, and where programs, services and activities operate.

Facilities	Address
Environmental Center	11501 Cypress Avenue E
Metrolink Station	16777 Orange Way
Koehler Park	15352 Walnut Street
McDermont Sports Complex	7846 S Heritage Circle
Heritage Pool Complex	7350 W Liberty Parkway
Hunter's Ridge Park	5220 Cherry Avenue
San Sevaine Park	5444 Cherry Avenue
Rosena Park	15281 Curtis Avenue
Public Works/ City Yard	16489 Orange Way
City Hall	8353 Sierra Avenue
East Annex – SB County Fire Department	17001 Upland Avenue
Veteran's Park West	9055 Mango Avenue
Miller Park Community Center	17004 Arrow Blvd
Police Department	17005 Upland Avenue
Recreational Services	16860 Valencia Avenue
Civic Auditorium	8353 Sierra Avenue
SB County Fire Administration	17005 Upland Avenue
Josephine Knopf Senior Center	8380 Cypress Avenue
Cypress Community Center	8380 Cypress Avenue
Jessie Turner Community Center	15556 Summit Avenue

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Dorothy Grant Headstart Center	7069 Isabel Lane
Teen Center	16581 Filbert St
Don Day Community Center	14501 Live Oak Avenue
Mary Vagle Nature Center	11501 Cypress Avenue
Art Depot Center	16822 Spring Street
Fontana Community Senior Center	16710 Ceres Avenue
Heritage Neighborhood Center	7350 W Liberty Parkway
Jack Bulik Neighborhood Center	13640 W. Constitution Way
Jack Bulik Skate Park	16581 Filbert Avenue
Fontana Skate Park North	5553 Lytle Creek Road
Fontana Skate Park South	16581 Filbert Street
McDermont Sports Complex	7846 S Heritage Circle
Ralph M. Lewis Sports Complex	6198 Citrus Avenue
The Steelworkers; Auditorium	8437 Sierra Avenue
Center Stage Theater	8463 Sierra Avenue
Parks	
Almeria Park	7250 Almeria Avenue
Bill Martin Park (East)	7792 Juniper Avenue
Cambria Park	17160 Cambria Avenue
Chaparral Park	11411 Catawba Place
Condor Park	4602 Condor Avenue
Coyote Canyon Park	5065 Coyote Canyon Road
Fernandez Park	18006 Miller Avenue
Fiesta Park	17127 La Vesu Road
Heritage Circle Park	14332 Caryn Circle
Heritage Playground E	14190 W. Constitution Way
Heritage Playground W	13640 W. Constitution Way
Hunter's Ridge Park	5072 Cherry Avenue
Koehler Park	15352 Walnut Avenue
Martin Tudor Jurupa Hill Park	11925 Sierra Avenue
North Fontana Park	15556 Summit Avenue
Patricia Marrujo Park	5730 Avenal Place
Miller Park	17004 Arrow Boulevard

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North Heritage Park	1736 N. Heritage Circle
North Tamarind Park	8025 Tamarind Avenue
Northgate Park	7850 Celeste Avenue
Oak Park	14224 Live Oak Avenue
Patricia Murray Park	8040 Jamestown Circle
San Sevaine Park	5355 Cherry Avenue
Santa Fe Park	16807 Orange Way
Seville Park	16669 Seville Avenue
Shadow Park	14250 Shadow Avenue
Sierra Crest Park	4860 Condor Avenue
South Fontana Park	16647 Santa Ana Ave
South Ridge Park	14501 Live Oak Avenue
Sycamore Hills Park	11075 Mayberry Street
Veteran's Park	17255 Merrill Avenue
Veterans Park West	9055 Mango Avenue
Village Park	15601 Village Dr. East
Pools	
Fontana Park Aquatic Center	15610 Summit Ave
Don Day Pool	14501 Live Oak Ave
Heritage Pool	7350 W Liberty Parkway
Miller Pool	7004 Arrow Boulevard
Martin Tudor Splash Park	11660 Sierra Avenue

2. City's Method of Evaluation

As part of the City's ongoing Self-Evaluation process, the City's Public Works and Building & Safety staff routinely complete a physical examination of City facilities. Some of the items inspected are existing City-maintained ramps, pedestrian signals, existing sidewalks, playgrounds and City facilities.

3. Physical and Programmatic Barriers

The Public Works/Engineering department routinely addresses physical barriers to accessibility that may be within the public right-of-way. This includes review of:

- (1) Streets, sidewalks, and curb ramps may be part of a continuous path of travel between

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activities or programs, at various public and private facilities located on adjacent properties, such as public offices, schools, parks and recreational facilities, public service agencies, hospitals and health clinics, police facilities and public housing uses.

(2) Streets, sidewalks, and curb ramps may themselves represent a program of public pedestrian activities that are essential to the usage and enjoyment of the City's built environment.

(3) Existing buildings offering a public service, such as city parks and offices providing a public service.

The following are examples of elements that are evaluated by the City for physical barriers to accessibility:

- Parking
- Path of travel to, throughout and between buildings and amenities
- Doors
- Service counters
- Restrooms
- Drinking fountains
- Public telephones
- Path of travel along sidewalk corridors within the public rights-of-way
- Access to pedestrian equipment at signalized intersections

The City also inspects City facilities and reviews programmatic barriers to accessibility, the following are examples of elements that are evaluated by the City:

- Building signage
- Customer communication and interaction
- Non-compliant accessible paths and ramps
- Emergency notifications, alarms, and visible signals
- Participation opportunities for City sponsored events and activities

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D. On-Going Assessment and Self-Evaluation

The City's programs, services, activities, and facilities evaluated during the first phase of the Self-Evaluation which occurred in 2005, will continue to be evaluated on an ongoing basis, and the ADA Transition Plan will be revised to account for changes identified in on-going Self-Evaluation.

V. ADA TRANSITION PLAN

This document serves as an update to the Transition Plan that was developed in 2005 to provide the framework for achieving equal access to the City's programs, services, activities, and facilities. The City's staff believe accommodating people with disabilities is essential to good customer service, the quality of life for City residents, and to provide effective governance. This Plan has been prepared after careful evaluation of City programs, services, activities, and facilities.

The ADA Self-Evaluation and Transition Plan is significant in that it establishes the City's ongoing commitment to the development and maintenance of programs, services, activities, and facilities that accommodate all of its citizens.

A. City Approach

The City shall make reasonable modifications in programs, services, activities and to facilities when the modifications are necessary to avoid discrimination based on disability, unless the City can demonstrate that making the modifications would fundamentally alter the nature of the program, service, activity or facility. The City will not place surcharges on individuals with disabilities to cover the cost involved in making programs, services, or activities accessible.

B. Priority

The Criteria listed below is utilized to assign a priority status for addressing any identified barriers in buildings, facilities, park, sidewalks and curb ramps:

Priority Level	Description
Priority 1	The highest priority is placed on those barrier removal items that provide accessibility at the main entrance of a facility or improve a path of travel to the portion of the facility where program activities take place (for example: parking, walks, ramps, stairs, doors and corridors).
Priority 2	A second level priority is placed on those barrier removal items that improve or enhance access to the program use areas (for example: meeting rooms, public offices and restrooms).
Priority 3	A third level priority is placed on those barriers removal items that improve

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	access to amenities serving program areas (for example: drinking fountains, telephones, site furnishings, and vending machines).
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C. Planned Improvements

In the following tables indicate the City has provided an updated plan to eliminate barriers that potentially hinder persons with disabilities access to the City's City programs, services, activities, and facilities. The tables summarize the access issue, solution, target date, City lead, approximate cost and source of funds. ADA improvements will take place in standalone accessibility projects, as well as being incorporated into the City's regular capital improvement projects.

1. Updates to Physical Barriers for ADA Compliance

Project	Access Issue	Solution/Priority	Target Date	Lead	Cost Estimate	Source of Funds
SB-85-PW-18 "Annual On-Call Contract For Maintenance Of Public Work Improvements"	Need detectable warnings	Install detectable Warnings in accordance with ADA directives	Annual	Public Works Manager	\$109,000	Capital budget

D. ADA Compliance Improvement Projects Currently Underway

Project	Purpose	Start Date	End Date	Lead	Cost Estimate	Source of Funds
Alder Middle School Sidewalk Improvement Project	Construct sidewalks and reconstruct curb ramps near Alder Middle School.	Winter 2023	Winter 2023	Engineering	\$1.9 Million	Grant Local Measure I

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Ramona Ave, Alder Ave, and Locust Ave Sidewalk Improvement Project	Construct sidewalks and reconstruct curb ramps near Alder Middle School, Juniper Elementary School, Locus Elementary School, and Eric Burch High School.	Fall 2023	Fall 2024	Engineering	\$5.3 Million	Grant Local Measure I
Fontana Gap Closure Sidewalk Improvement Project	Construct sidewalks and reconstruct curb ramps near Citrus Elementary School, Truman Middle School, and Fontana High School.	Fall 2023	Fall 2024	Engineering	\$4.3 Million	Grant Local Measure I
Kathy Binks Elementary School Sidewalk Improvement Project	Construct sidewalks and reconstruct curb ramps near Kathy Binks Elementary School.	Spring 2023	Summer 2023	Engineering	\$518,000	Grant Local Measure I
Date Elementary School Sidewalk Improvement Project	Construct sidewalks and reconstruct curb ramps near Date Elementary School.	Summer 2024	Fall 2024	Engineering	\$1.8 Million	Grant Local Measure I
Sierra Avenue Widening Project	Construct sidewalks and reconstruct curb ramps along Sierra Avenue between Baseline Avenue and Foothill Blvd.	Fall 2022	Winter 2023	Engineering	\$22 Million	Arterial Measure I Local Funds
Randall Avenue Sidewalk Improvements	Construct sidewalk on north side of Randall Avenue between Catawba Avenue and Citrus Avenue	Summer 2023	Fall 2023	Engineering	\$880,000	Local Measure I

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Westgate: Cherry/Victoria Improvements	<p>Construct sidewalks where none currently exist along Cherry Avenue between Baseline Avenue and SR 210 Freeway, and along Victoria Avenue from the City Limit to Cherry Avenue. Project will also include complete street rehabilitation, realignment, street lights, sewer, storm drain, traffic signal, and bike lanes.</p>	Spring 2024	Spring 2025	Engineering	\$20 Million	Arterial Measure I Local Funds Grant
Foothill Blvd Street widening between Hemlock and Almeria and reconstruction of the Malaga Bridge	<p>Construct buffered bike lanes, ADA compliant sidewalks, curbs and gutters, 13 ramps, lighting, landscaping, one traffic signal and signing/striping</p>	Summer 2025	Summer 2026	Engineering	\$30 Million	Arterial Measure I Local Funds Grant
Street segments that have been identified for overlay and rehabilitation	<p>Foothill Blvd from East Ave to Hemlock Ave; Various locations in Southridge and Village of Heritage communities Sierra Ave</p>	2023	2030	Engineering	\$10 Million annually	Includes roughly \$4.5 million in state funding from SB 1, the Road Repair and Accountability Act of 2017

E. Recently Completed ADA Compliance Improvement Projects

Project	Purpose	Completed	Cost Estimate
Pavement Rehabilitation Program	210 pedestrian curb access ramps were reconstructed to meet current ADA compliance	2018	total expenditure of \$2,875,262 since July 1

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	standards		
Jack Bulik Community Center Improvement Project	Completed improvements to improve ADA accessibility and to better accommodate recreational programming offered at the site. Improvements included restrooms, repainting interior and replacing flooring.	2018	\$940,000
Emergency Operations Center/Lobby Project:	Improvements to the Police Department Building include an Emergency Operations Center and improved ADA accessibility,	2018	\$ 1.4 Million
Central City Park Project	Create a sports facility that will be used for football and soccer games and include an ADA accessible playground. Make the connection between the downtown area, the City hall campus, Miller Park, the Lewis Library and the Rose Garden/historical site more accessible.	2022	\$12.8 Million
SRTS Fontana and Arrow Sidewalk Improvement Project	Installed sidewalks to close the gaps along Fontana Avenue between Randall Avenue and Poplar Avenue and along Arrow Boulevard between Maple Avenue and Alder Avenue.	2019	\$1.34 Million
Foothill Blvd. from Oleander to 600' east of Cypress	Installed sidewalk to close the gaps along Foothill Blvd. from Oleander to 600' east of Cypress	2020	\$3,005,887.00
TDA Bus Stop Improvements 2021	Constructed landing pads at eleven (11) bus stop locations to facilitate ADA compliance at existing bus stops	2023	\$68,907.00
Foothill Blvd at Alder Ave Curb Ramp improvement Project	Reconstruct non-ADA compliant curb ramps	2023	\$420,000.00
South Fontana Park Project	Create a sports facility that will be used for football and soccer games and include an ADA accessible playground.	2023	\$19 Million

F. Technically Infeasible

With respect to an alteration project, technically infeasible means that there is little likelihood of the building or facility being made ADA-compliant because existing structural conditions would require the removal of or alteration of a load-bearing member that is an essential part of the structure frame; or because other existing physical or site constraints prohibit modification or addition of elements, spaces or features that are in full and strict compliance with the current minimum Americans with Disabilities Act Accessibility Guidelines. This policy and procedure was developed to provide a consistent process to document the City's assessment of technical infeasibility.

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When, during the course of an alteration project, an individual identifies a situation where ADA compliance is not possible because it appears to be technically infeasible, he or she must submit a written request to the ADA Coordinator for a determination of technical infeasibility.

It is the responsibility of the City to review and provide a ruling on all requests for determination of technical infeasibility. The City will apply the current ADA standards during the review and issue a determination of approved or not approved. The City may, within its discretion, apply industry accepted best practices to provide substantially equivalent or greater accessibility and usability for persons with disabilities.

VI. Public Outreach

As required by Title II of the ADA, public agencies must notify applicants, participants, beneficiaries, and other interested persons of their rights and the agency's obligations under Title II to prohibit discrimination on the basis of disability. The City's Human Resources Department webpage has an ADA Grievance Procedure and an ADA Complaint Review Process.

A. Public Availability of ADA Transition Plan

In 2005, the City provided opportunities to receive input from the public concerning this Transition Plan by posting a public notice on its website through notices at the City's public counters and through direct mail letters to disability service organizations.

A copy of this Plan will continue to be available for public reference through the ADA Coordinators for a period of no less than 3 years in compliance with Title II of the ADA. The City welcomes ongoing feedback from the public, including persons with disabilities, regarding the accessibility of its pedestrian facilities. The City routinely receives requests from the public for maintenance and new improvements, such as sidewalk maintenance, tree trimming and curb ramps. The public communicates these requests to the City through email, phone calls, and by filling out ADA Complaint/Service Request Form available on the City's website and at public counters.

As the City moves forward with additional Self-Evaluation phases, the City will continue to monitor ADA complaints received by the public.

B. Community Engagement

The City hosts community meetings quarterly in four different areas of the City through their Area Commander Program to provide access to all those who would like to attend and share feedback regarding accessibility if so desired. Quarterly community meetings are conducted to encourage on-going input, evaluation, and feedback from all parties in the communities. The

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success of our program is largely based on the involvement of our community, thus proving that meeting attendance is critical. Quarterly meetings provide:

- Proper problem identification
- An exchange of information
- Identification of effective long-term solutions
- Mobilization of community resources
- An arena for citizens to meet with representatives of City Council, and other city departments to discuss their community's needs
- An opportunity to disseminate information regarding upcoming community events

The Police Department runs these meetings and collect feedback received which they in turn provide to the ADA Coordinator who reviews the feedback and takes appropriate action as needed.

The City's Council and Commissions meets at the Grover W. Taylor Council Chambers ("Chambers"). The Chambers is wheelchair accessible and portable microphones are available for use by persons who needed this accommodation. The meeting agendas and information related to the agendas are posted on the City's website. In addition, the meeting agendas are posted on the information board outside of the Development Services Office which is accessible to the public. Agendas and previously approved meeting minutes are made available prior to the meetings so that the public and interested parties can review. The public is encouraged to share their feedback on non-agendized and agendized items, including items related to ADA and the feedback is collected and in turn provided to the ADA coordinator who reviews the feedback and takes appropriate action as needed.

The City's Parks, Community and Human Services Commission meets on the fourth Thursday of each month at the Grover W. Taylor Council Chambers. Agendas and previously approved meeting minutes are made available prior to the meetings so that the public and interested parties can review for ADA-related agenda items. All feedback is collected and in turn provided to the ADA coordinator who reviews and analyses the feedback as a part of the on-going ADA quarterly meeting schedule.