



The City of Fontana  
Administrative Services Department

**ACTION PLAN – SUBSTANTIAL AMENDMENT, APRIL 2023**  
**CARE Act Funding Programs**  
**(ESG-CV3 Allocation & Activities)**

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## **Executive Summary**

### **May 2023 – Amendment**

The City was awarded \$1,171,502.50 in ESG CV funds. These funds will be allocated to street outreach, temporary emergency shelter, and program administration. These activities will prepare, prevent, and respond to COVID by mitigating the ongoing impact of the virus among those experiencing and at risk of experiencing homelessness.

### **September 2022 – Amendment**

The City will create a project to support homeless services operations. This activity will address the persistent need for non-congregate shelter and the waning need for subsistence payments by diverting \$340,000 in unused CDBG-CV funds from the emergency housing assistance project to the homeless services operations project.

### **August 2022 – Amendment**

To address the changing needs of those experiencing and at risk of experiencing homelessness in the context of COVID-19 the City of Fontana has modified funding within the homeless assistance. In accordance with the City's Citizen Participation Plan and the regulations of 24 CFR Part 91, the changes to this project do not constitute a substantial amendment. The City will revise the budget of the ESG-CV activities to:

<b>Activity</b>	<b>Original Allocation</b>	<b>Revised Allocation</b>
Homeless Prevention	\$600,000	\$632,517
Rapid Re-Housing	\$270,231	\$94,028
Street Outreach	\$195,174	\$272,438
Emergency Shelter	\$287,000	\$333,949
Temporary Emergency Shelter	\$700,000	\$700,000
HMIS	\$56,301	\$75,774
Administration	\$234,299	\$234,299

### **September 2021 – Amendment**

Given the increased demand for emergency shelter for unsheltered homeless residents within the City of Fontana as a result of the coronavirus pandemic, the City proposes allocating \$730,000 for the acquisition of a property to serve as a temporary emergency shelter to serve at-risk unsheltered residents. The City proposes revising the budget of the ESG-CV activities to:

<b>Activity</b>	<b>Original Allocation</b>	<b>Revised Allocation</b>
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Homeless Prevention	\$800,000	\$600,000
Rapid Re-Housing	\$770,231	\$270,231
Street Outreach	\$195,174	\$195,174
Emergency Shelter	\$287,000	\$287,000
Temporary Emergency Shelter	\$0	\$700,000
HMIS	\$56,301	\$56,301
Administration	\$234,299	\$234,299

### **December 2020 Minor Amendment**

The City of Fontana completed a minor amendment to reflect minor changes to ESG-CV activities to activities based on program and operation need. This amendment is considered to be minor in nature as defined by the City's Citizen Participation Plan.

### **October 2020 – Amendment**

The City of Fontana received additional special allocations for the Community Development Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) from the U.S. Department of Housing and Urban Development (HUD) via the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The City received an additional \$1,232,380 in CDBG-CV resources and \$1,723,436 in ESG-CV resources. Combining the first allocations of CDBG-CV and ESG-CV respectively, the City received the following amounts via the CARES Act:

CDBG-CV: \$2,467,484

ESG-CV: \$2,343,005

### **September 2020 - Amendment**

Given the high level of demand for housing assistance, the City of Fontana has reallocated \$488,084 from the economic development program to the housing assistance program. The City of Fontana will use resources via the Department of Treasury Coronavirus Relief Fund to provide economic development assistance to Fontana businesses impacted by COVID-19.

### **Background**

Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the President signed it on March 27, 2020 authorizing \$2.2 trillion in a variety of stimulus measures to prevent, prepare for, and respond to the COVID-19 pandemic. The law includes a special allocation of the Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) funds to enable communities to effectively address the impact of COVID-19 on their communities, especially low- and moderate-income residents.

## Sources

The City of Fontana will receive a combined allocation of the following grants from HUD under the CARES Act:

CDBG-CV	\$2,467,484
ESG-CV	\$3,514,507.50

These funds are separate and distinct from the City's regular CDBG and ESG funds. The City Council is responsible for determining how CDBG-CV and ESG-CV funds will be used to prevent, prepare and respond to the COVID-19 virus. In consultation with key City departments and partners serving the needs of low- and moderate-income in the community, this submission to the City Council requests approval of the new CDBG-CV and ESG-CV allocations.

### **Proposed Uses of Emergency Solutions Grant (ESG-CV Allocation 3)**

Street Outreach	\$358,000
Temporary Emergency Shelter	\$696,352
Program Administration	\$117,150

### **Proposed Uses of Community Development Block Grant (CDBG-CV Allocation 2)**

Housing Assistance:	\$985,904
Program Administration:	\$246,476

### **Proposed Uses of Emergency Solutions Grant (ESG-CV Allocation 2)**

Homeless Assistance	\$1,551,093
Program Administration	\$172,343

### **Uses of Community Development Block Grant (CDBG-CV Allocation 1)**

Housing Assistance:	\$988,084
Program Administration:	\$247,020

### **Uses of Emergency Solutions Grant (ESG-CV Allocation 1)**

Homeless Assistance	\$557,613
Program Administration	\$61,956

## **Process**

### **May 2023 – Amendment**

The City is required to conduct a 5-day review period for this substantial amendment. It will do so from May 18, 2023, through May 22, 2023.

### **September 2022 – Amendment**

The City is required to conduct a five-day review period for this substantial amendment. As it will be released concurrent to the 2021-2022 CAPER there will be a 15-day comment period from August 30, 2022 – September 13, 2022. The City will hold a public hearing for the Substantial Amendment as part of the September 13, 2022 City Council meeting.

### **August 2022 – Amendment**

The changes made to the 2020 Action Plan in August 2022 qualify as non-substantial according to the City's Citizen Participation Plan and the regulations of 24 CFR Part 91.

### **September 2021 Amendment**

The City of Fontana conducted a 30-day review period for this substantial amendment from August 30, 2021 – September 28, 2021. The City held a virtual public hearing for the substantial amendment as part of the September 28, 2021 City Council meeting.

### **October 2020 Amendment**

The City of Fontana is conducting a 5-day review period for this substantial amendment from October 22 – October 27, 2020. The City will conduct a virtual public hearing for the substantial amendment as part of the October 27, 2020 City Council meeting.

### **September 2020 Amendment**

The City of Fontana is conducting a 5-day review period for this substantial amendment from September 18 – September 22, 2020. The City will conduct a virtual public hearing for the substantial amendment as part of the September 22, 2020 City Council meeting.

### **Original Amendment**

Given the urgency to design and launch programs with the CDBG-CV and ESG-CV allocations, the CARES Act authorized grantees with the flexibility of providing 5-day public review periods and the authority to use virtual public hearings to fulfill applicable public hearing requirements. On March 31, 2020, HUD issued a memo authorizing grantees to modify public review and hearing requirements to comply with this flexibility. The City of Fontana requested the use of these waivers on April 21, 2020 and received approval from HUD on April 23, 2020 to utilize them.

As such, the City of Fontana is conducting a 5-day review period for this substantial amendment from July 10 – July 14, 2020. The City will conduct a virtual public hearing for the substantial amendment as part of the July 14, 2020 City Council meeting.

To encourage review and comment on the proposed activities, the City of Fontana published notices advertising the substantial amendment in English and Spanish newspapers. The City posted this amendment on the City's website for review and comment.

To ensure reasonable participation in the public hearing, the meeting will be broadcast live on KFON TV as well as through the City's website. Additionally, residents can listen to the public hearing via teleconference. Residents can submit comments via email or mail during the public review period or during the public hearing.



Sort Order	Activity	Target Population	Summary	Summary of Comments Received
1.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City will conduct its 5-day comment period from May 18-May 22, 2023.	TBD
2.	Public Hearing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its public hearing to review the Substantial Amendment to the Action Plan on July 14, 2020.	No comments
3.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its 5-day comment period from July 10 – July 14, 2020	No comments
4.	Public Hearing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its public hearing to review the Substantial Amendment to the Action Plan on September 22, 2020.	No comments

5.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its 5-day comment period from September 18 – September 22, 2020	No comments
6.	Public Hearing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its public hearing to review the Substantial Amendment to the Action Plan on October 27, 2020.	
7.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City conducted its 5-day comment period from October 22 – October 27, 2020	
8.	Public Hearing	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City will conduct its public hearing to review the Substantial Amendment to the Action Plan on September 28, 2021.	
9.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City will conduct its 30-day comment period from August 30 – September 28, 2021	

10.	Comment Period	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City will conduct its 15-day comment period from August 30 – September 13, 2022.	
11.		<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking</li> <li>• Persons with disabilities</li> <li>• Broad community</li> <li>• Residents of public/assisted housing</li> <li>• Stakeholders</li> </ul>	The City will conduct its public hearing to review the Substantial Amendment to the Action Plan on September 13, 2022.	
12.		<ul style="list-style-type: none"> <li>•</li> </ul>		

**Table 1 – Resident Engagement**

## **Expected Resources – 91.220(c)(1,2)**

### **Introduction**

For the combined special allocations of CDBG-CV and ESG-CV resources, the City anticipates it will receive a CDBG allocation of \$2,467,484 and an ESG allocation of \$3,514,507.50. If HUD authorizes additional resources, the City will further amend this Action Plan.

### **Anticipated Resources**

<b>Program</b>	<b>Source of Funds</b>	<b>Use of Funds</b>	<b>CARES Act Allocation</b>	<b>Narrative Description</b>
CDBG-CV	Public-Federal	<ul style="list-style-type: none"><li>• Planning and Administration</li><li>• Economic Development</li><li>• Housing</li><li>• Public Services</li></ul>	\$2,467,484	CDBG activities to prevent, prepare, or respond to COVID-19
ESG-CV	Public-Federal	<ul style="list-style-type: none"><li>• Homeless Prevention</li><li>• Rapid Rehousing</li></ul>	\$3,514,507.50	ESG activities to prevent, prepare, or respond to COVID-19

**Table 2 - Expected Resources**

### **Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In the initial planning and programming of these resources, the Community Development Department has worked closely with other city departments as well as County, State, and Federal partners to identify other available resources authorized through the CARES Act, the Small Business Administration (SBA), and Federal Emergency Management Agency (FEMA) that can be leveraged to maximize the impact of the CDBG-CV and ESG-CV resources.

### Annual Goals and Objectives – 91.220(c)(3)

To allocate the CDBG-CV and ESG-CV programs, the City of Fontana has established one new goal for the Annual Action Plan.

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	COVID-19 Response	2019	2022	Affordable Housing; Non-Housing Community Development; Homeless	Citywide	COVID-19 Impact	CDBG: \$2,467,484 ESG: \$3,514,507	200 households; 300 persons (homeless prevention); 5 persons (rapid rehousing) 200 persons, 800 persons CV3 (street outreach); 125 persons (emergency shelter); 100 persons (temporary emergency shelter (75 of which with CDBG-CV)

Table 3 – Annual Goals

## Projects – 91.220(d)

### Introduction

With the CDBG-CV and ESG-CV allocations, the City of Fontana will fund the following projects.

### Projects

#	Project Name
1	Program Administration
2	Housing Assistance
3	ESG-CV Assistance
4	Homeless Services Operations

**Table 4 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects were determined in consultation with City staff, departments, and stakeholders serving low- and moderate-income residents of Fontana to identify critical needs resulting from COVID-19 within the City.

### Project Summary Information

1	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	COVID-19 Response
	<b>Needs Addressed</b>	COVID-19 Impact
	<b>Funding</b>	CDBG: \$493,496
	<b>Description</b>	Overall administration of the CDBG-CV Program including: completion of grant application, oversight of citizen participation process, development of annual funding contracts with agencies, set up of projects in HUD funds disbursement system and draw down funds, implementation of projects and compliance with HUD reporting requirements. Eligibility of this activity is based on Section 105(a)(13) of HUD's regulation.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	n/a
	<b>Location Description</b>	Activities will be managed from City offices.
	<b>Planned Activities</b>	Planning and Administration of the CDBG-CV Program.

2	<b>Project Name</b>	Housing Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	COVID-19 Response
	<b>Needs Addressed</b>	COVID-19 Impact
	<b>Funding</b>	CDBG: \$1,663,988
	<b>Description</b>	Through this program, the City will provide short-term (3 consecutive months) of housing assistance to households adversely impacted by COVID-19 and operational support to homeless service providers.
	<b>Target Date</b>	12/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 200 low- and moderate-income households will benefit from this activity
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	This program will provide immediate financial housing assistance to low- and moderate-income households that were adversely impacted by COVID-19 and are unable to pay rent or mortgage payments and will be at risk of eviction or foreclosure when current housing eviction moratoriums expire. Additionally, it will provide operation support to homeless services providers.
3	<b>Project Name</b>	ESG-CV Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	COVID-19 Response
	<b>Needs Addressed</b>	COVID-19 Impact
	<b>Funding</b>	ESG: \$3,514,507
	<b>Description</b>	Support a continuum of services in Fontana and San Bernardino County to prevent and eliminate homelessness for households impacted by COVID-19 including but not limited to homeless prevention and rapid rehousing programs
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	(see planned activities below)

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Street Outreach: 1,000 persons assisted (200 CV1&amp;2 + 800 CV3) \$630,438 (\$272,438 CV1&amp;2 + \$358,000 CV3)</p> <p>Emergency Shelter: 125 persons assisted, \$333,949</p> <p>Rapid Re-Housing: 5 persons, \$94,028</p> <p>Homeless Prevention: 300 persons, \$632,517</p> <p>Temporary Emergency Shelter: 25 persons, \$1,396,352.50 (\$700,000 CV1&amp;2 + \$696,352.50 CV3)</p> <p>HMIS \$75,774</p> <p>ESG Program Administration \$351,449 (\$234,299 CV1&amp;2 + \$117,150 CV3)</p>
4	<b>Project Name</b>	Homeless Services Operations
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	COVID-19 Response
	<b>Needs Addressed</b>	COVID-19 Impact
	<b>Funding</b>	CDBG-CV \$340,000
	<b>Description</b>	Provide operating assistance to homeless services operations.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimates this will benefit approximately 75 households experiencing or at risk of experiencing homelessness.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Vouchers

**Table 5 – Project Details**