

Emergency Operations Plan

206.1 PURPOSE AND SCOPE

The City has prepared an Emergency Field Services Plan (EOP) for use by all employees in the event of a major disaster or other emergency event. The EOP provides for a strategic response by all employees and assigns specific responsibilities in the event the plan is activated.

206.2 ACTIVATING THE EMERGENCY PLAN

The Emergency Operations Plan can be activated on the order of the official designated by local ordinance.

206.2.1 RECALL OF PERSONNEL

In the event that the Emergency Operations Plan is activated, all employees of the Fontana Police Department are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

In case of a major disaster, it is the duty of all department personnel to report to the station as soon as possible. Department personnel should report in the following manner:

- If telephones are in working order, call the department for your assignment.
- If telephones are not in working order, respond directly to the department for your assignment.

In a major disaster, all vacation, leaves and days off may be canceled. In such cases, department personnel will be placed on 12-hour shifts. If needed, shelters for employees and their families will be opened. The department realizes the importance of knowing that one's family is safe and secure and will make every attempt to assist the employee and his/her family.

206.3 LOCATION OF THE PLAN

The Emergency Operations Plan is available in the Police Administrations Support Services Manager's office and the Watch Commander's office. All supervisors should familiarize themselves with the Emergency Management Plan. The Personnel and Training Sergeant should ensure that department personnel are familiar with the Emergency Operations Plan..

206.4 UPDATING OF MANUALS

The Chief of Police or designee shall review the Emergency Management Plan Manual at least once every two years to ensure that the manual conforms to any revisions made by the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS) and should appropriately address any needed revisions.