



DEPARTMENT OF
BUILDING & SAFETY
8353 SIERRA AVE, FONTANA, CA 92335
(909) 350-7640

APPLICATION FOR: DEFERRED SUBMITTALS

**APPLICATIONS CAN BE SUBMITTED
BETWEEN 8:00 A.M. & 5:00 P.M. M-TH**

The deferral of any portion or item of an application for plan check is highly discouraged. However, it is recognized that in some specific cases, it is necessary to defer a portion or item of an application for plan check. In these extraordinary cases, a request can be made to the Department of Building & Safety to defer the portion or item to a future date. All requests to defer a portion or item of an application for plan check must be approved by the Building Official, or his/her designee, prior to the submittal of the incomplete application to the Department of Building & Safety. An incomplete application for plan check cannot be accepted for review without prior approval for the deferment of the portion(s)/item(s) being granted.

The deferring of a portion(s)/item(s) of an application for plan check may cause a delay of the final inspection and/or the issuance of a Certificate of Occupancy for the project.

If deferral of a portion(s)/item(s) of an application for plan check is approved by the Department of Building & Safety, the following will be applicable:

- 1) The portion(s)/item(s) being deferred must be clearly indicated on the construction documents/plans as being deferred, and;
- 2) It must be clearly indicated on the construction documents/plans that all portion(s)/item(s) being deferred shall:
 - a. be reviewed by the design professional in *responsible charge*; and
 - b. the construction documents shall be stamped “Approved”, “Reviewed and Approved”, or equal similar wording indicating that the deferred item(s) have been reviewed by the design professional in *responsible charge* and are in conformance with the design of the project, and;
 - c. require a separate submittal to the Department of Building & Safety for plan check, and;
 - d. not be installed prior to the plan check for the item being approved by the Department of Building & Safety.

Project Identification/Description: _____

I hereby acknowledge that I have read and understand the foregoing:

Signature: _____ Print Name: _____