

**MINUTES OF THE OVERSIGHT BOARD
FONTANA REDEVELOPMENT SUCCESSOR AGENCY
FRIDAY, AUGUST 19, 2016**

CALL TO ORDER/ROLL CALL:

The Meeting of the Oversight Board, Fontana Redevelopment Successor Agency, was called to order at 8:35 a.m., which was held on Friday, August 19, 2016, in the Fontana City Hall, Executive Conference Room, 8353 Sierra Avenue, Fontana, California.

OSB Members Present: Chair Evelyne Ssenkoloto, Vice-Chair Acquanetta Warren, OSB Members John Roberts, Dr. Eric Bishop, Laura Mancha, Randal S. Bassett, and Kathryn Brann (arrival at 8:36 a.m.)

OSB Members Absent: None

OSB Staff Present: Ken Hunt, City Manager; David Edgar, Deputy City Manager, Administrative Services; Cecilia Lopez-Henderson, Deputy City Clerk; Jesse B. Raymundo, Administrative Clerk

PUBLIC COMMUNICATIONS: There were no public communications received.

CONSENT ITEMS (A-B):

A. APPROVAL OF MINUTES FOR JANUARY 22, 2016, FONTANA OVERSIGHT BOARD MEETING

ACTION: Motion was made by OSB Member Bishop, and seconded by OSB Member Mancha to approve the January 22, 2016, Minutes of the Oversight Board Meeting, Fontana Redevelopment Successor Agency, and passed by a vote of 6-0-1 (AYES: OSB Members Ssenkoloto, Warren, Roberts, Mancha, Bassett, and Bishop; NOES: 0; ABSENT: Brann).

B. ASSIGNMENT OF BUILDING LEASE – 16867 ARROW BOULEVARD

David Edgar, Deputy City Manager, presented a staff report on the assessment of leases and property ownership, and clarified that the ground lease occupied by Charleys Tastee Shoppe was mistakenly under the name of the Redevelopment Agency, but had always been owned by the City of Fontana. In order to correct the error, an Assignment of Lease must be completed, which had already been approved by the Successor Agency, as well as by the Mayor and City Council. Pending the action of the Oversight Board, the next step would be to have the Department of Finance approve the Assignment of Lease, which would complete the transfer of the lease into the name of the City of Fontana. Mr. Edgar added that this was a clean-up item prior to the Fontana Oversight Board transitioning into a Regional Board.

ACTION: Motion was made by OSB Member Roberts, and seconded by OSB Member Bishop and passed by a vote of 7-0 to approve Consent Calendar Item "CC-B" (AYES: OSB Members Ssenkoloto, Warren, Roberts, Bishop, Mancha, Bassett and Brann; NOES: 0), as follows:

1. Adopt **Resolution No. FOB 2016-002** approving an Assignment of Building Lease (Charleys Tastee Shoppe) for 16867 Arrow Boulevard to the City of Fontana.

STAFF/BOARD MEMBER COMMUNICATION:

Ms. Tressy Capps, Fontana resident, asked for further details regarding the transitioning of the Regional Board.

David Edgar, Deputy City Manager, explained that currently planned for July 2018, the local Oversight Board would become part of a Regional Board through the County of San Bernardino. This was all part of the State's plan for the transfer of redevelopment responsibilities.

Jesse B. Raymundo, Administrative Clerk II, was introduced. He summarized his background and duties and responsibilities.

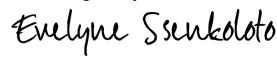
ADJOURNMENT:

Chair Ssenkoloto announced that the next Fontana Oversight Board Meeting would be held on a date to be determined in the Fontana City Hall, Executive Conference Room, located at 8353 Sierra Avenue, Fontana, CA 92335. The OSB Meeting was adjourned at 8:45 a.m.

DocuSigned by:

5B2E8EEE71164BC...

John Roberts
Secretary

DocuSigned by:

26697A809EE542D...

Evelyne Ssenkoloto
Chair

Certificate Of Completion

Envelope Id: 42C66C66EF6E4F2985BDD6BDF3B4C4ED

Status: Completed

Subject: Please DocuSign: 08-19-16 OSB Minutes.pdf

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Supplemental Document Pages: 0

Initials: 0

City Clerk

Certificate Pages: 5

Payments: 0

8353 Sierra Avenue

AutoNav: Enabled

Payments: 0

Fontana, CA 92335

EnvelopeD Stamping: Enabled

Payments: 0

clerks@fontana.org

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

IP Address: 192.146.186.96

Record Tracking

Status: Original

Holder: City Clerk

Location: DocuSign

8/21/2017 12:42:48 PM

clerks@fontana.org

Signer Events

Signature

Timestamp

Evelyne Ssenkoloto

DocuSigned by:

26697A809EE542D...

Sent: 8/21/2017 12:42:56 PM

essenkol@fontana.org

Viewed: 8/21/2017 12:53:30 PM

Security Level: Email, Account Authentication (None)

Signed: 8/21/2017 12:53:39 PM

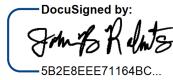
Using IP Address: 192.146.186.96

Electronic Record and Signature Disclosure:

Accepted: 8/21/2017 12:53:30 PM

ID: 5cb84f77-526d-41e2-ae0f-2c6801304100

John Roberts

DocuSigned by:

5B2E8EEE71164BC...

Sent: 8/21/2017 12:53:40 PM

jroberts@fontana.org

Viewed: 8/21/2017 10:43:59 PM

Security Level: Email, Account Authentication (None)

Signed: 8/21/2017 10:46:42 PM

Using IP Address: 70.209.206.30

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 8/21/2017 10:43:59 PM

ID: 3a8b7c37-d581-46bb-995b-784759b63ee5

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Kathy Kasinger

kkasinger@fontana.org

Security Level: Email, Account Authentication (None)

COPIED

Sent: 8/21/2017 10:46:43 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Evelyne Ssenkoloto essenkol@fontana.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/21/2017 10:46:45 PM
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/21/2017 10:46:45 PM
Certified Delivered	Security Checked	8/21/2017 10:46:45 PM
Signing Complete	Security Checked	8/21/2017 10:46:45 PM
Completed	Security Checked	8/21/2017 10:46:45 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Fontana (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Fontana:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: ctejeda@fontana.org

To advise City of Fontana of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at ctejeda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from City of Fontana

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Fontana

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERs):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Fontana as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Fontana during the course of my relationship with you.