

Adjourned Regular Meeting

**MINUTES OF THE CITY COUNCIL  
OF THE CITY OF FONTANA  
CITY COUNCIL MEETING  
JUNE 20, 2011**

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**CLOSED SESSION:**

Mayor Warren convened the meeting to order at 6:30 p.m. with Council Members Roberts, Slowik, Tahan, and Wibert all present.

**PUBLIC COMMUNICATIONS:**

There were no public communications received on the Closed Session.

Mayor Warren and the City Council adjourned to the following Closed Session at 6:31 p.m.

**CLOSED SESSION:**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO  
GOVERNMENT CODE SECTION 54957**

Title of Position: City Manager

**A. 6:30 P.M. - Call the meeting to order**

The Adjourned Regular Meeting of the City of Fontana City Council was held on Monday, June 20, 2011, in the City Council Chambers located at 8353 Sierra Avenue, Fontana, California. Mayor Warren called the meeting to order at 6:52 p.m.

**ROLL CALL:**

Present: Mayor Warren and Council Members Roberts, Slowik, Tahan, and Wibert.

Absent: None.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Following the Invocation given by Mayor Pro Tem Roberts, the Pledge of Allegiance was led by Council Member Slowik.

**ALL MEETINGS CALLED TO ORDER:**

City Manager commented on how the budget meeting would be conducted. Mayor Warren will open all the additional meetings concurrently and

Management Services Director Lisa Strong will provide a combined presentation for all meetings.

Fontana Housing Authority Chair Wibert opened the Adjourned Regular Housing Authority Meeting at 6:55 p.m.

Fontana Redevelopment Agency Chair Tahan opened the Adjourned Regular Redevelopment Agency Meeting at 6:55 p.m.

Fontana Fire Protection District President Roberts opened the Adjourned Regular Fire Protection District Meeting at 6:55 p.m.

Fontana Community Foundation Chair Warren opened the Adjourned Regular Community Foundation Meeting at 6:56 p.m.

City Manager Hunt thanked and recognized the efforts of City Treasurer Janet Koehler-Brooks.

City Treasurer Koehler-Brooks was seated at the dais.

## **PUBLIC COMMUNICATIONS:**

The following Public Communications were received:

### **A. Public Communications**

There were no public communications received.

## **PUBLIC HEARINGS:**

### **A. Hearing was opened to consider the Capital Improvement Program (CIP) Budget for Fiscal Years 2011/12-2017/18.**

Management Services Director Lisa Strong, Budget Manager Fabiola Barrita, and Senior Accountant Lynn Rogers provided the staff report.

No written communications were received.

No one spoke in favor or opposition.

## **NEW BUSINESS:**

### **A. Proposed Operating Budget for Fiscal Year 2011/2012**

Management Services Director Lisa Strong, Budget Manager Fabiola Barrita, and Senior Accountant Lynn Rogers provided the staff report.

No written communications were received.

No one spoke in favor or opposition.

**Discussion and Action on Capital Improvement Program Budget for Fiscal Years 2011/12-2017/18 and Proposed Operating Budgets for Fiscal Year 2011/2012**

City Manager Hunt commented that the budget is a living document and looked at quarterly for adjustments.

City Manager Hunt commented that this budget is a continuation of the City Council's direction for the next fiscal year's accomplishments.

Council Member Slowik requested clarification on page 20 of staff's presentation referring to new funding requests for the storm water program. Council Member Slowik asked whether this funding was due to the MS4 requirements of the State's Regional Water Quality Control Board.

Public Works Director Chuck Hays commented that the funding is related to the regional requirements of the State's Regional Water Quality Control Board.

Council Member Slowik asked whether this is still an unfunded State mandate and if alternative funding sources have been located.

Management Services Director Strong commented that \$20,000 has been budgeted for the storm water program.

City Manager Hunt commented that a test claim will be submitted to the State to determine if funding is available to reimburse City costs for the storm water program. Alternative funding will be looked at if the State does not reimburse these costs.

Mayor Pro Tem Roberts commented on the budget being a living document.

Mayor Pro Tem Roberts thanked the City's employees for their sacrifices in making the balanced budget possible.

Mayor Pro Tem Roberts commented the Fire Protection District budget which shows dramatic changes from 2008 forward with the creation of the District in 2009. The District has saved the City in excess of \$5 million, whereas surrounding cities without a Fire District have had to utilize their general funds to provide fire services. The City of Fontana is very fortunate to have a successful and cost-saving Fire Protection District.

Council Member Wibert commented that she was very impressed with the budget documents and thanked staff for their time and effort in preparing the budget.

Council Member Wibert commented that she would like staff to re-visit advertising

and rental costs in the budget and look at ways to be more cost effective in those areas, such as with the Public Works Department purchasing rather than renting equipment.

Council Member Wibert thanked Police Chief Jones and announced that she is looking forward to the Volunteer Appreciation Event which has been budgeted in the Police Department Budget.

Council Member Wibert encouraged residents to visit their community centers and participate in activities provided by the Community Services Department.

City Manager Hunt commented that he would bring forward a future workshop to address City advertisement costs, including legal and general advertisement costs, and rental costs.

Mayor Warren requested to add a breakdown of newspaper advertisement costs in the workshop.

City Manager Hunt commented that it would be included and that noticing requirements will have an impact on higher costs associated with the Fontana Herald Newspaper, which is the adjudicated City newspaper.

Council Member Tahan thanked staff for putting together a quality budget and commented on the differences with the State budget.

Council Member Tahan requested clarification on City reserves and use of these reserves (located on page 59 of page 480 in the Proposed Operating Budget Book).

Management Services Director Strong commented that the Contingency Reserve has always been 15 percent of adopted expenditures and never used. The PERS Stability Reserve is the only discretionary reserve that has been used in balancing the proposed budget. The Economic Uncertainty Reserve has been used to balance the budget in prior years, but not for the current proposed budget. Once the 3 percent of PERS to be paid by our miscellaneous employee groups is taken into consideration, this would reduce expenditures by \$500,000 and increase reserves by \$500,000, which would bring the reserves up to a total of approximately \$18.3 million.

City Manager Hunt commented that all City budget savings in addition to the managed savings are placed in the reserves.

City Manager Hunt stated that the PERS Stability Reserve is a managed reserve that has been routinely paid and built up, with an exception in recent years. Last year, the City Council approved to allocate \$1.6 million to spend on road projects.

Council Member Tahan requested clarification on page 138-139 of page 480 in the Proposed Operating Budget Book for operating costs relating to vehicles and the internal service charges relating to vehicle maintenance.

Management Services Director Strong clarified that the fleet costs are for all entities and commented that the costs are charged by the Public Works Department to maintain the various department vehicles and an internal service charge which lists them separately on the budget book, but the internal service charge is excluded from the financial statements.

Council Member Tahan requested clarification on contractual costs for legal services on page 138 of page 480 in the Proposed Operating Budget Book.

Management Services Director Strong clarified that the cost listed is for all legal services for all entities in the City.

Council Member Tahan requested clarification on risk liability costs.

Management Services Director Strong commented that risk liability costs are an internal service charge and again excluded from the financial statements.

Council Member Tahan requested clarification on the Capital Improvement Program (CIP) as a 7 year program.

Management Services Director Strong commented that funds of \$7.6 million would only be considered for allocation for the 2011-2012 Fiscal Year.

City Manager Hunt clarified that the plan approved each fiscal year becomes the current plan and the CIP is reviewed every year.

Mayor Warren also commented that this annual review is required since the City has development impact fees.

Council Member Slowik commented on the City doing a great job to prepare a fiscally responsible budget and even in difficult times, the City has managed to reserve funding to ensure success in difficult times. Council Member Slowik thanked all City staff for their work on the budget and thanked all employee bargaining units for their successful negotiations. The City is also able to continue to move forward with capital projects because the City is in a great fiscal position to do so.

City Manager Hunt commented that funding for the capital reinvestment program has always been 10 percent in previous years and is zero in the proposed budget. However, the City is still investing \$4.2 million in pavement rehabilitation in next fiscal year.

Council Member Wibert requested clarification on the Police Department live

scan costs relating to purchase or renting costs for the equipment and providing the service to the City.

Police Chief Jones commented that the live scan fingerprinting equipment is contracted with the County Sheriff's Department. Staff had previously looked at costs to purchase which totaled approximately \$35,000 but there are logistics and staffing concerns to provide this service for the City.

City Treasurer Koehler-Brooks thanked the Management Services Department and City staff involved with preparing a balanced budget that maintain service levels and makes Fontana a great place to live.

Mayor Warren commented on the budget as a living document and well balanced even in difficult economic times.

Mayor Warren clarified that we must live within our means and not spend funds that we do not have.

Mayor Warren encouraged residents to visit [www.ca.gov](http://www.ca.gov) and to take a look at the State budget which is in great chaos.

Mayor Warren commented that the City does not create jobs but does create an environment to support job development and we must continue to support this job development through social networks and as a regional effort.

Mayor Warren clarified that service levels are maintained in the City and staff has been committed to develop a balanced budget.

Mayor Warren thanked staff for their hardwork on the budget and thanked all the employee bargaining units for successful negotiations. Mayor Warren reminded everyone that the City has been awarded for 18 consecutive years on the development of a great budget and this document will be shared with other local cities and counties.

Mayor Warren announced that she attended the U.S. Conference of Mayors and has been working with other regional Mayors to ensure State funding of CDBG and COPS. Residents must continue to engage their State officials and we must work at a regional level to stop the State from taking our local funds.

Mayor Warren again thanked staff for the City's track record of fiscal responsibility, creating a City where we can live, work, and play comfortably, and especially thanked City Manager Hunt, the City Council, and City Treasurer Koehler-Brooks for their efforts.

City Clerk Lewis announced that no speaker cards have been received.

Mayor Warren closed the Capital Improvement Program Budget Hearing at 7:57

p.m.

**ACTION:** Motion was made by Council Member Tahan, seconded by Council Member Wibert, and passed unanimously by a vote of 5-0 to:

- (1) Adopt a Negative Declaration and direct staff to file a Notice of Determination.
- (2) Adopt **Resolution No. 2011-046** of the City Council of the City of Fontana, California, adopting the Fiscal Years 2011/2012 through 2017/2018 Capital Improvement Program (CIP).

City Manager Hunt clarified that since all meetings have been opened, one motion may be made to consider approval of all the New Business Items for the Proposed Operating Budget.

**ACTION:** Motion was made by Council Member Slowik, seconded by Council Member Tahan, and passed unanimously by a vote of 5-0 to:

- (1) Adopt **Resolution No. 2011-047** of the City Council of the City of Fontana adopting the City's Annual Operating Budget for Fiscal Year 2011/2012.
- (2) Adopt **Resolution No. 2011-048** of the City Council of the City of Fontana establishing a General Fund Appropriations limit of \$191,050,424 pursuant to Article XIII (B) of the California Constitution for Fiscal Year 2011/2012.
- (3) Adopt **Resolution No. 2011-049** of the City Council of the City of Fontana making findings pursuant to Health and Safety Code Section 33445 regarding public improvements financed by the Fontana Redevelopment Agency.
- (4) Adopt **Resolution No. 2011-050** of the City Council of the City of Fontana adopting the classification and salary range of Engineering Manager.

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

The following Elected Officials Communications were received:

Council Member Slowik thanked all City staff for a great balanced budget.

Mayor Pro Tem Roberts thanked all City staff for their hardwork on the budget and for City Manager Hunt's longevity with the City that has caused both dramatic and successful impacts on the City budget.

Council Member Tahan commented on the City commitment to be fiscally responsible and to maintain quality of service. Council Member Tahan also thanked all City staff and residents.

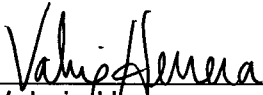
Council Member Wibert thanked City staff for their hardwork on the budget, encouraged residents to visit City resources such as Center Stage, City pools, Fontana Park, and Martin Tudor Park, and to keep our troops and their families in our prayers.

City Treasurer Koehler-Brooks thanked City staff for their hardwork on the budget and thanked the City Council for the opportunity to be part of tonight's discussion.

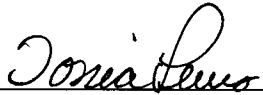
City Clerk Lewis thanked City staff for their hardwork on the budget and commented on the City progress over the years that makes Fontana a great place to live, and thanked the City for the funding that makes Fontana Days possible.

**ADJOURNMENT:**

The City Council meeting adjourned by consensus at 8:05 p.m. to the next Regular City Council Meeting on Tuesday, June 28, 2011, with a workshop at 5:30 p.m. in the City Hall Executive Conference Room and the regular meeting at 7:00 p.m. in the Council Chambers at 8353 Sierra Avenue, Fontana, California.

  
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Valerie Herrera  
Administrative Analyst II

**THE FOREGOING MINUTES WERE APPROVED BY THE CITY COUNCIL ON  
THE 28TH DAY OF JUNE, 2011.**

  
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Tonia Lewis  
City Clerk