

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF FONTANA
REGULAR CITY COUNCIL MEETING
November 12, 2019**

WORKSHOP:

A. 5:00 P.M. WORKSHOP

A Fontana City Council Workshop was held on Tuesday, November 12, 2019 in the Fontana City Hall Executive Conference Room, 8353 Sierra Avenue, Fontana, California. The Workshop was called to order by Mayor Warren at 5:03 p.m. with Mayor Pro Tem Armendarez and Council Members Roberts, Sandoval and Cothran present.

Chuck Hays, Director of Public Works provided presentations on Veterans Memorial Wall Status and a Dog Park at Don Day Park .

Police Chief Billy Green provided a presentation on SPIDR Tech Software.

The City Council Regular Meeting agenda was reviewed, and City Manager Comments were heard.

The Workshop Meeting adjourned at 5:35 p.m.

CLOSED SESSION:

A. 6:00 P.M. CLOSED SESSION

A Closed Session was held at 6:00 p.m. in the City Hall Executive Conference room with Mayor Warren, Mayor Pro Tem Armendarez and Council Members Roberts, Sandoval and Cothran present.

PUBLIC COMMUNICATION:

There were no Public Communications received on the following Closed Session Items:
CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Section 54956.9: One (1) potential case.

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular Meeting of the City of Fontana City Council was held on Tuesday, November

12, 2019, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA. Mayor Warren called the meeting to order at 7:06 p.m.

ROLL CALL:

Present: Mayor Warren, Mayor Pro Tem Armendarez and Council Members Roberts, Sandoval and Cothran.

Absent: None.

INVOCATION/PLEDGE OF ALLEGIANCE:

Following the Invocation given by Council Member Roberts, the Pledge of Allegiance was led by Mayor Pro Tem Armendarez.

CLOSED SESSION ANNOUNCEMENT:

City Attorney Ruben Duran reported that there was no reportable action on the Closed Session Item.

SPECIAL PRESENTATIONS:

The following Special Recognitions were not presented due to Ms. Metcalf's unavailability to attend.

A. Police Department September 2019 Employee of the Month

Mayor Warren and City Council to recognize Senior Administrative Secretary Sandy Metcalfe as the Police Department's September 2019 Employee of the Month (Captain Dorsey and Chief Green to present).

B. Retirement Recognition for Senior Administrative Secretary Sandy Metcalfe

Mayor Warren and City Council to recognize Senior Administrative Secretary Sandy Metcalfe on her retirement (Police Chief Green to present).

PUBLIC COMMUNICATIONS:

A. Public Communications

Danny Marquez, Veterans Partnering with Communities, announced his attendance at the Tunnel to Towers event in Menifee. Mr. Marquez spoke on upcoming events, and many services and programs offered at the Fontana Veterans Resource Center.

Gloria Martinez, Fontana Chamber of Commerce Executive Director thanked the Mayor and City Council for attending the groundbreaking of Quick Quack Car Wash on November 4th; and provided an update on upcoming events: "Professional Skills Bootcamp," a pilot program with Chaffey Joint Union High School District (CJUHSD), will conclude on Saturday, November 16, 2019; start of registration for the State of the City to be held on January 30, 2019; and Monthly Chamber Luncheons on November 14th and December 11th.

Deborah Hall Lindsey spoke on her daughter's outstanding band performance. Ms.

Lindsey thanked Mayor Warren and City Council for all their support at her Church's 78th anniversary. Ms. Lindsey is a member of the Fontana Community Baptist Church.

CONSENT CALENDAR:

Deputy City Manager Debbie Brazill pointed out that there was a typographical error made on Consent Calendar "L" - Sale of Surplus Property. The property location is on the "Northeast" corner and not the southeast corner as indicated in the staff report and resolution.

ACTION: Motion was made by Mayor Pro Tem Armendarez, seconded by Council Member Cothran, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-L" (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran; NOES: None; ABSENT: None) as follows:

A. Approval of Minutes

Approve the Minutes of the October 22, 2019 Regular City Council Meeting.

B. Adoption of Ordinance No. 1816

Second Reading/ Adopt **Ordinance No. 1816**, an Ordinance of the City Council of the City of Fontana approving Zone Change No. 18-009 to establish the Warehousing Distribution/Logistics Overlay District standards on an approximately 9.95-acre site in order to construct and operate a warehouse/distribution facility.

C. Adoption of Ordinance No. 1817

Second Reading/ Adopt **Ordinance No. 1817** Authorizing the Levy of a Special Tax within Community Facilities District No. 98M.

D. Accept the 2020 Selective Traffic Enforcement Program Grant Award

1. Accept the State of California Office of Traffic Safety (OTS) 2020 Selective Traffic Enforcement Program (STEP) Grant, number PT20046 in the amount of \$325,000;
2. Authorize the Chief of Police to sign the Standard Agreement and any Amendments between the Office of Traffic Safety and the Fontana Police Department.

E. Approval of a Purchase and Sale Agreement with San Gabriel Valley Water Company for Properties located on Spring Street and Nuevo Avenue

1. Approve a Purchase and Sale Agreement between the City of Fontana, a California Municipal Corporation, and San Gabriel Valley Water Company, a California Corporation, for the property located at 16725 Spring Street (APN 0191-162-19), 16759 Spring Street (APN 0191-162-20), 16779 Spring Street (APNs 0191-162-23, 24, 25, 26), 16803 Spring Street (APN 0191-162-27), 16815 Spring Street (APN 0191-162-44) and 8440 Nuevo Avenue (APN 0191-162-30, 031, 32) for future public uses and benefits.
2. Authorize the City Manager to execute the Purchase and Sale Agreement and any other documents necessary or appropriate to complete the proposed transaction.

F. Approval of a Purchase and Sale Agreement with San Gabriel Valley Water Company for Property located in the Southridge Open Space Area for

Construction of Two New Water Reservoirs

1. Approve a Purchase and Sale Agreement between the City of Fontana, a California Municipal Corporation, and San Gabriel Valley Water Company, a California Corporation, for an approximate 1.0 acre portion of APN 0237-411-15, generally located in the Southridge Open Space area at the terminus of Long View Drive.

2. Authorize the City Manager to execute the Purchase and Sale Agreement and any other documents necessary or appropriate to complete the proposed transaction.

G. Approval of a Multi-Year Software Contract with SPIDR Tech, Inc.

1. Approve a multi-year contract with SPIDR Tech Inc. to provide a law enforcement integrated software solution to improve customer communication, transparency, and efficiency;

2. Authorize the Purchasing Department to issue a purchase order with SPIDR Tech Inc. as a sole source vendor for this software.

H. Award Bid and Contract for Household Hazardous Waste Management Services

Approve, award bid (SP-20-PW-20) and authorize the City Manager to enter into a two-year contract with Stericycle Environmental Solutions, Inc. for Household Hazardous Waste Management Services with three (3) one-year extensions at the sole discretion of the City.

I. Award Bid for Landscape Maintenance Services, SP-06-PW-20

Approve, award bid and authorize the City Manager to enter into an agreement with California Landscape and Design, Inc. in Area 1; Mariposa Landscapes, Inc. in Area 2; and Mariposa Landscapes, Inc. in Area 3 for Landscape Maintenance Services, SP-06-PW-20 for a period of two (2) years, renewable for three (3) additional one (1) year increments at the City's sole discretion.

J. Final Acceptance of Public Sewer and Storm Drain Improvements on Sierra Avenue and Duncan Canyon Road for Tract No. 18820 (Sierra Crest I) located on the east side of Sierra Avenue between Segovia Lane and Duncan Canyon Road

1. Accept as complete Public Sewer and Storm Drain Improvements Sierra Avenue and Duncan Canyon Road for Tract No. 18820.

2. Adopt **Resolution No. 2019-145**, accepting sewer in Sierra Avenue and Duncan Canyon Road for Tract No. 18820 as part of the City sewer system.

K. Resolution of Intention to Detach Territory from Landscape Maintenance District No. 1

1. Adopt **Resolution No. 2019-146** of Intention of the City Council of the City of Fontana Declaring Intention to Detach Territory from Landscape Maintenance District No. 1 Pursuant to the Landscaping and Lighting Act of 1972 and Setting the Time and Place of the Public Hearing on the Detachment.

2. Set the Public Hearing for December 10, 2019, for the Consideration of Detachment of Territory from Landscape Maintenance District No. 1.

L. Sale of Surplus Property – Southeast Corner of Boyle Avenue and Cypress Avenue

Adopt **Resolution No. 2019-147** setting the date, time, and location of a public hearing to be held on Tuesday December 10, 2019 to consider the possible sale of City-owned property located on the southeast corner of Boyle Avenue and Cypress Avenue to Panattoni Development Company, Inc.

PUBLIC HEARINGS:

A. Public Hearing on Formation of Community Facilities District No. 102M

Mayor Warren opened Public Hearing Item PH-A.

Accountant Justin Marietta provided the staff report.

No one spoke in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Council Member Roberts, seconded by Council Member Cothran, and passed by a vote of 5-0 to approve Public Hearing Item "A" Items 1-2 (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran: NOES: None; ABSENT: None) as follows:

1 . Adopt **Resolution No. 2019-148** of the City Council of the City of Fontana Establishing Community Facilities District No. 102M of the City of Fontana, County of San Bernardino, State of California, and Establishing the Boundaries Thereof.

2. Adopt **Resolution No. 2019-149** of the City Council of the City of Fontana Calling a Special Election and Submitting to the Voters of Community Facilities District No. 102M of the City of Fontana, County of San Bernardino, State of California, a Proposition with Respect to the Annual Levy of Special Taxes within said Community Facilities District to Pay the Costs of Certain Services to be provided by the Community Facilities District and a Proposition with Respect to the Establishment of an Appropriations Limit for said Community Facilities District.

Mayor Warren called for the election results.

City Clerk Lewis announced that the results of the election were unanimously in favor.

ACTION: Motion was made by Council Member Roberts, seconded by Council Member Sandoval, and passed by a vote of 5-0 to approve Public Hearing Item "A" Items 1-2 (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran: NOES: None; ABSENT: None) as follows:

3. Adopt **Resolution No. 2019-150** of the City Council of the City of Fontana Declaring

the Results of the Special Election for Community Facilities District No. 102M of the City of Fontana, County of San Bernardino, State of California, on the Propositions with Respect to (I) The Annual Levy of Special Taxes to Pay the Costs of Certain Services to be provided by the Community Facilities District and (II) The Establishment of an Appropriations Limit.

4. Read by title only, and waive further reading of and introduce **Ordinance No. 1818** Authorizing the Levy of a Special Tax within Community Facilities District No. 102M, that the reading of the Title constitutes the first reading thereof.

B. Master Case No. 19-044; Specific Plan Amendment No. 19-005; Tentative Tract Map No. 17041 (TTM No. 19-004); Design Review No. 19-019-Specific Plan Amendment is a Request to Amend the Citrus Heights North Specific Plan (Shady Trails Residential Subdivision) to Change the Product Type Identified in PA 16 and PA 17; Tentative Tract Map No. 17041 (TTM No. 19-004) is a Request to Subdivide Approximately 22.7 Acres of Property for Condominium Purposes, and Approximately 1.06 Acres for an Open Space Recreation Area (Pocket Park); Design Review No. 19-019 a Request for the Construction of 91 Attached Condominiums (Bungalows) and 60 Detached Condominiums within PA 17, Along with an Open Space Recreation Area (PA 22) that Contains Several Amenities

Mayor Warren opened Public Hearing Item PH-B.

Senior Planner Dawn Rowe provided the staff report.

No one spoke in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Council Member Cothran, seconded by Council Member Sandoval, and passed by a vote of 5-0 to approve Public Hearing Item "B" (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran: NOES: None; ABSENT: None) as follows:

1. Adopt **Resolution No. 2019-151**, a Resolution of the City Council of the City of Fontana determining that the project has been reviewed under a previously approved Final Environmental Impact Report (State Clearinghouse No. (2003111125), for the Citrus Heights North Specific Plan, pursuant to Section 15162 through 15164 of the California Environmental Quality Act (CEQA) Guidelines and Section 8.10 of the City of Fontana's 2019 local CEQA Guidelines and direct staff to file the Notice of Determination; and approve Specific Plan Amendment No. 19-005, approve Tentative Tract Map No. 17041 (TTM No. 19-004), and approve Design Review No. 19-019; and

2. Read by title only, and waive further reading of and introduce **Ordinance No. 1819**, an Ordinance of the City Council of the City of Fontana, approving an amendment to Citrus Heights North Specific Plan, a request to change the product type in Planning Area 16 (PA 16) and Planning Area 17 (PA 17) from attached multi-family units to attached and detached condominiums, and to reduce the current density from 14.17 dwelling units per

acre, to 13.09 dwelling units per acre, and that the reading of the title constitutes the first reading thereof.

NEW BUSINESS:

A. First Reading and Set Public Hearing for the Adoption of the 2019 Edition of the California Building Standards Code and Corresponding Base Model Codes

Acting Building Official Steve Myers provided the staff report.

Council Member Roberts asked if there were any updates to the fire codes this year.

Acting Building Official Myers responded that the Fire Code will be brought to City Council for consideration at a future date.

ACTION: Motion was made by Mayor Pro Tem Armendarez, seconded by Council Member Roberts, and passed by a vote of 5-0 to approve New Business Item "A" (AYES: Warren, Armendarez, Roberts, Sandoval and Cothran; NOES: None; ABSENT: None) as follows:

1. Determine that the adoption of the ordinance of the City of Fontana adding, amending and deleting certain articles, sections and subsections of Chapter 5 of the Code of the City of Fontana, California pertaining to the construction and maintenance of buildings, and adopting the 2019 Edition of the California Building Standards Code, known as the California Code of Regulations, Title 24, consisting of the California Building Code, Volumes 1 & 2, based on the 2018 International Building Code; the California Plumbing Code, based on the 2018 Uniform Plumbing Code; the California Electrical Code, based on the 2017 National Electrical Code; the California Mechanical Code, based on the 2018 Uniform Mechanical Code; the California Existing Building Code, based on the 2018 International Existing Building Code; the California Green Building Standards Code; the California Residential Code, based on the 2018 International Residential Code; and the 1997 Edition of the Uniform Administrative Code is exempt from further environmental review under Section 15061(b)(3) of the State CEQA guidelines, projects with no possibility of significant effects upon the environment, and direct staff to file a notice of exemption.

2. Read by title only, and waive further reading of and introduce **Ordinance No. 1820**, an ordinance of the City of Fontana adding, amending and deleting certain articles, sections and subsections of Chapter 5 of the Code of the City of Fontana, California pertaining to the construction and maintenance of buildings, and the 2019 Edition of the California Building Standards Code, known as the California Code of Regulations, Title 24, consisting of the California Building Code, Volumes 1 & 2, based on the 2018 International Building Code; the California Plumbing Code, based on the 2018 Uniform Plumbing Code; the California Electrical Code, based on the 2017 National Electrical Code; the California Mechanical Code, based on the 2018 Uniform Mechanical Code; the California Existing Building Code, based on the 2018 International Existing Building Code; the California Green Building Standards Code; the California Residential Code, based on the 2018 International Residential Code; and the 1997 Edition of the Uniform Administrative Code; and that the reading of the title constitutes the first reading thereof.

3. Set Public Hearing for December 10, 2019, and deem the Notice of Hearing sufficient to give interested persons notice of the purpose of the ordinance and subject matter thereof.

ELECTED OFFICIALS COMMUNICATIONS/REPORTS:

A. Elected Officials Communications/Reports

City Treasurer Koehler-Brooks commended Community Services staff on an outstanding Veterans Day celebration event.

City Clerk Lewis commended Police Chief Green and Community Services staff on an outstanding Veterans Day celebration event.

Council Member Cothran wished everyone a happy Thanksgiving.

Council Member Cothran thanked all Veterans for their service.

Council Member Cothran thanked the Police Department for their response to a situation in his neighborhood.

Council Member Cothran thanked Parks, Community and Human Services Commission Chair Germaine Key for being at the meeting.

Mayor Pro Tem Armendarez commended Community Services staff for a wonderful Veterans Day celebration event.

Mayor Pro Tem Armendarez thanked Summit High School band and choir for their performances and Chief Green for being the Master of Ceremony at the Veterans Day celebration event.

Mayor Pro Tem Armendarez stated that he is looking forward to seeing everyone at the upcoming Public Safety Power Shutoff Community Meeting to be held on Wednesday, November 13th.

Council Member Roberts thanked staff for an outstanding Veterans Day program.

Council Member Roberts wished Deputy City Clerk Karen Porlas' father a quick recovery and asked everyone to keep him in their prayers.

Council Member Sandoval thanked staff for a great Veterans Day event.

Council Member Sandoval spoke on participating in No-Shave November and asked Police Chief Green to speak about No-Shave November. Chief Green stated that No-Shave November refers to an annual charity event where men don't shave, groom, or cut their facial hair for the entire month of November as a way of raising awareness and money to fight cancer.

Council Member Sandoval announced his completion of the Community Emergency Response Team (CERT) training and asked Fire Chief Birchfield to speak about the training. Fire Chief Birchfield stated that the program trains volunteers in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations.

Council Member Sandoval congratulated his son and daughter-in-law on the birth of their newborn son, Atticus Jesus Sandoval.

Mayor Warren announced that the City is partnering with the Chamber of Commerce and Southern California Edison to host a Public Safety Power Shutoff community meeting on Wednesday, November 13, 2019 at the Jessie Turner Center from 7:00 p.m. to 9:00 p.m. Mayor Warren encouraged the community to attend.

Mayor Warren acknowledged the presence of the Mayor's Youth Advisory Council (MYAC) members in the audience and thanked them for attending the meeting.

Mayor Warren thanked Summit High School band and choir for their outstanding performance at the Veterans Day celebration event, and commended Chief Green on an exemplary job as a Master of Ceremony.

Mayor Warren wished Adam Perez and Ernest Blodgett a speedy recovery.

CITY MANAGER COMMUNICATIONS:

A. City Manager Communications

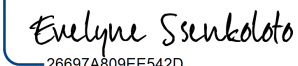
Interim City Manager Mike Milhiser announced he visited the KFON studio and commended KFON TV staff on such a great facility and their work.

Interim City Manager Mike Milhiser announced his attendance at the Veterans Day event and stated that he was very impressed by the event's activities which included an Essay and Art Contest. Council Member Jesse Sandoval has supported the Dr. Charles Koehler Veterans Day Essay and Art contest from its inception.

ADJOURNMENT:

A moment of silence was held for Nick Hernandez and Bernard J. Tyson.

The meeting adjourned at 7:45 p.m. in memory of Nick Hernandez and Bernard J. Tyson to the next Regular City Council Meeting on Tuesday, December 10, 2019, with a Workshop at 5:30 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Ave. Fontana, California.


26697A809EE542D...
Evelyne C. Ssenkoloto
Senior Administrative Analyst

**THE FOREGOING MINUTES WERE APPROVED BY THE CITY COUNCIL ON
THE 10TH DAY OF DECEMBER 2019.**

DocuSigned by:



EBDCDCEDA17754E5

Tonia Lewis
City Clerk

Certificate Of Completion

Envelope Id: FF4D22C65C3B442D8A6E3965BBA76E1B	Status: Completed
Subject: Please DocuSign: 11-12-2019 City Council Meeting Minutes - DRAFT.pdf	
Source Envelope:	
Document Pages: 10	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	City Clerk
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	8353 Sierra Avenue
	Fontana, CA 92335
	clerks@fontana.org
	IP Address: 192.146.186.96


Record Tracking

Status: Original	Holder: City Clerk	Location: DocuSign
1/14/2020 8:22:13 AM	clerks@fontana.org	

Signer Events

Evelyne Ssenkoloto
 essenkol@fontana.org
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 26697A809EE542D...
 Signature Adoption: Pre-selected Style
 Using IP Address: 192.146.186.96

Timestamp

Sent: 1/14/2020 8:22:29 AM
 Viewed: 1/14/2020 8:32:00 AM
 Signed: 1/14/2020 8:32:29 AM

Electronic Record and Signature Disclosure:

Accepted: 1/14/2020 8:32:00 AM
 ID: 7a2830d5-fbb9-4788-b926-6262b9158114

Toni Lewis
 tlewis@fontana.org
 City Clerk
 City of Fontana
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 EBBCDFDA17754F5...
 Signature Adoption: Drawn on Device
 Using IP Address: 76.218.56.24
 Signed using mobile

Sent: 1/14/2020 8:32:30 AM
 Viewed: 1/14/2020 10:02:42 AM
 Signed: 1/15/2020 8:01:52 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Kathy Kasinger
 kkasinger@fontana.org
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 1/15/2020 8:01:54 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Evelyne Ssenkoloto essenkol@fontana.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/15/2020 8:01:54 AM
Electronic Record and Signature Disclosure: Accepted: 1/14/2020 8:32:00 AM ID: 7a2830d5-fbb9-4788-b926-6262b9158114		

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/15/2020 8:01:54 AM
Certified Delivered	Security Checked	1/15/2020 8:01:54 AM
Signing Complete	Security Checked	1/15/2020 8:01:54 AM
Completed	Security Checked	1/15/2020 8:01:54 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Fontana (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Fontana:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cteveda@fontana.org

To advise City of Fontana of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at cteveda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from City of Fontana

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Fontana

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Fontana as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Fontana during the course of my relationship with you.