

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, December 14, 2021

7:00 PM

Grover W. Taylor Council Chambers

Fire Protection District

Phillip Cothran - President
Jesus "Jesse" Sandoval - Vice President
John Roberts - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler Brooks - City Treasurer
Vacant - District Secretary

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular meeting of the Fontana Fire Protection District was held on Tuesday, December 14, 2021, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

President Cothran called the meeting to order at 7:10 p.m.

ROLL CALL:

PRESENT: President Cothran, Vice President Garcia, Commissioners Roberts, Sandoval, and Warren.

ABSENT: None

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Commissioner Sandoval, seconded by President Cothran, to approve the Consent Calendar Items 'A-B'. The motion carried unanimously by a 5-0 vote. (AYES: Cothran, Garcia, Roberts, Sandoval, and Warren; NOES: None)

A. Approval of Minutes [21-1033](#)

Approve the minutes of the October 26, 2021, Regular Fire Protection District Meeting.

B. Approve and Commit Funding for Amendment No. 1 to Professional Services Agreement between City and WLC Architects for Fire Station No. 81 [21-1054](#)

Approve and direct the Executive Director to commit funding for Amendment No. 1 to Professional Services Agreement between the City and WLC Architects for Construction Phase Services in the amount of \$90,000 for Fire Station No. 81 (SQ-97-DE-20).

NEW BUSINESS:

A. Appointment of President and Vice-President of the Fontana Fire Protection District [21-1034](#)

Adopt **Resolution No. FFD 2021-004**, appointing a President and a Vice-President of the Fontana Fire Protection District for the term of one year.

ACTION: Motion was made by Commission Warren, seconded by Commissioner Roberts, to adopt Resolution No. FFD 2021-004, re-appointing President Cothran as President and appointing Commission Sandoval as Vice President for the 2022 appointments. The motion carried unanimously by a 5-0 vote. (AYES: Cothran, Garcia, Roberts, Sandoval, and

Warren; NOES: None)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected official communications or committee reports were received.

ADJOURNMENT:

A. Adjournment

President Cothran adjourned the meeting at 9:00 p.m.

DocuSigned by:

Phillip Cothran

57308158417D43E

Phillip Cothran
President

THE FOREGOING MINUTES WERE APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON 22ND DAY OF FEBRUARY 2022.

DocuSigned by:

Ashton Arocho

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District Secretary

Certificate Of Completion

Envelope Id: A44A907FD6E54BBE9A259BBA4EC85540

Status: Completed

Subject: Please DocuSign: Fire Protection District - 12.14.2021 (002).pdf

Source Envelope:

Document Pages: 3

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

City Clerk

AutoNav: Enabled

8353 Sierra Avenue

Enveloped Stamping: Enabled

Fontana, CA 92335

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

clerks@fontana.org

IP Address: 192.146.186.96

Record Tracking

Status: Original

Holder: City Clerk

Location: DocuSign

2/23/2022 | 09:29 AM

clerks@fontana.org

Signer Events

Ashton Arocho

aarocho@fontana.org

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



9578FA5B38C44BD...

Signature Adoption: Pre-selected Style

Using IP Address: 192.146.186.96

Timestamp

Sent: 2/23/2022 | 09:29 AM

Resent: 2/23/2022 | 09:39 AM

Viewed: 2/23/2022 | 01:14 PM

Signed: 2/23/2022 | 01:14 PM

Electronic Record and Signature Disclosure:

Accepted: 2/23/2022 | 01:14 PM

ID: 8c103613-4842-47da-8875-0b519f4c02d1

Phillip Cothran

pwothran@fontana.org

Security Level: Email, Account Authentication
(None)

DocuSigned by:



57308158417D43E...

Signature Adoption: Pre-selected Style

Using IP Address: 47.152.50.116

Signed using mobile

Sent: 2/23/2022 | 01:14 PM

Viewed: 2/24/2022 | 05:40 PM

Signed: 2/24/2022 | 05:40 PM

Electronic Record and Signature Disclosure:

Accepted: 2/24/2022 | 05:40 PM

ID: 2fd19eed-0728-46fe-bd6f-d97bb4845e92

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Evelyne Ssenkoloto

essenkol@fontana.org

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 2/24/2022 | 05:40 PM

Electronic Record and Signature Disclosure:

Accepted: 10/13/2021 | 04:17 PM

ID: e7145250-7347-428b-af51-3066469cc29f

Carbon Copy Events	Status	Timestamp
Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/24/2022 05:40 PM Viewed: 2/28/2022 07:52 AM
Electronic Record and Signature Disclosure: Accepted: 2/7/2022 10:41 AM ID: cf173494-13fb-4dbf-9740-60ea6a8dc6c6		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/23/2022 09:29 AM
Certified Delivered	Security Checked	2/24/2022 05:40 PM
Signing Complete	Security Checked	2/24/2022 05:40 PM
Completed	Security Checked	2/24/2022 05:40 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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- ii. send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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