

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 28, 2021**

WORKSHOP

A Fontana Parks, Community and Human Services Commission Workshop was held on Thursday, October 28, 2021, in the Grover W. Taylor City Council Chambers, 8353 Sierra Ave., Fontana, California. Vice Chair Key called the Workshop to order at 6:06 p.m. Vice Chair Key, Commissioners Glass and Quintana were present. Chair Ahumada was not present.

The Regular meeting agenda was reviewed.

Community Services Supervisor Bianca Morales provided information relating to the four Co-Sponsorship applications and how the funds are to be allocated.

Community Services Director Garth Nelson spoke about the Joint Meeting and Commission Charters; mentioned that any questions or comments would be passed directly to Deputy City Manager, Phillip Burum.

The workshop adjourned at 6:23 p.m.

CALL TO ORDER

The Regular Meeting of the Fontana Parks, Community and Human Services Commission was held on Thursday, October 28, 2021, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Vice Chair Key called the meeting to order at 7:03 p.m.

Present: Vice Chair Key, Commissioners Glass and Quintana

Absent: Chair Ahumada

Invocation

The Invocation was led by Commissioner Glass.

Pledge

The Pledge of Allegiance was led by Commissioner Quintana.

SPECIAL PRESENTATIONS:

A. Arts and Humanities Month

Community Services Manager Kristy Samples welcomed Community Services Supervisor Tiffany Starks who spoke about Arts and Humanities Month. Starks thanked the Commission for their continued support.

B. Employee Introductions

Community Services Senior Administrative Aide Harriet Myers introduced and welcomed Administrative Clerk Celeste Tovar. Community Services Manager Michael Wright introduced Coordinator Vanesa Duran. Community Services Manager Daniel Schneider introduced Coordinator Salena Zapata.

C. 2020/2021 Mayor's Youth Advisory Council (MYAC) Introductions

Community Services Coordinator Andrew Solares introduced the 2020/2021 Mayor's Youth Advisory Council (MYAC) Board Members, Chairperson Alana Okonkwo, Vice-Chair Kailil O' Brien, Secretary Natalie Gutierrez and Historian, Aleish Cuaresma.

PUBLIC COMMUNICATIONS

No public communications were received.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES

Approve the Minutes of the September 23, 2021, regular meeting.

ACTION: Motion was made by Commissioner Glass, seconded by Commissioner Quintana and passed by a vote of 3-0-1 to approve the minutes of the September 23, 2021, Regular Meeting. (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve September 2021 Activities Report.

ACTION: Motion was made by Commissioner Quintana, seconded by Commissioner Glass, and passed by a vote of 3-0-1 to review, accept, and file staff report (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

NEW BUSINESS:

1. Special Events Update-September 2021

Community Services Supervisor Morales provided the staff report.

ACTION: Motion was made by Commissioner Glass, seconded by Commissioner Quintana, and passed by a vote of 3-0-1 to review, accept, and file staff report. (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

2. Co-Sponsorship for Fiscal Year 2021/2022

Community Services Supervisor Morales provided staff report.

ACTION: Motion was made by Commissioner Quintana, seconded by Vice Chair Key, and passed by a vote of 3-0-1 to review and provide City Council with a recommendation regarding four Co-Sponsorship applications for the second half of 2021-2021 fiscal year. (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

3. Field and Shelter Management Presentation

Community Services Supervisor Geneo Farrar and Coordinator Hector Vasquez provided the staff report.

ACTION: Motion was made by Commissioner Quintana, seconded by Commissioner Glass, and passed by a vote of 3-0-1 to review, accept, and file staff report. (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

4. November and December 2021 Commission Calendars

Community Services Director Nelson presented the Commission with meeting calendars.

ACTION: Motion was made by Commissioner Quintana, seconded by Vice Chair Key, and passed by a vote of 3-0-1 to review, consider, and authorize the Parks, Community and Human Services Commission meeting calendar options for November and December 2021. (AYES: Key, Glass and Quintana; NOES: None; ABSENT: Ahumada; ABSTAIN: None)

COMMISSIONERS COMMENTS:

Commissioner Quintana thanked staff for their presentations; congratulated new staff on their appointments; Mentioned recent attendance at the “Special Needs Youth Clinic”, and the “Let’s Move on the Trail” event.

Commissioner Glass congratulated new staff; thanked staff for their presentations; mentioned recent attendance at the “Let’s Move on the Trail” and “Special Needs Youth Clinic” events. Commissioner Glass also attended a Chamber of Commerce monthly lunch; closed with encouraging the public to donate blood.

Vice Chair Key mentioned her recent attendance at “Special Needs Youth Clinic”, and the “Let’s Move on the Trail” events; congratulated new staff on their promotions and wished everyone a Happy Thanksgiving.

COMMUNICATIONS:

Community Services Department Director Nelson thanked newly promoted staff; Congratulated Supervisor Morales and the Special Events Team; talked about field operations and part time staff and the major challenges faced when hiring staff; thanked

his team for doing a great job; thanked the residents and City Council for all their support during the pandemic.

Community Services Manager Schneider congratulated and welcomed new staff; mentioned the next upcoming event at the Dodger Dream Field; and wished everyone a Happy Thanksgiving.

Community Services Manager Kristy Samples encouraged everyone to visit the City's website to celebrate Arts and Humanities Month; thanked the Mayor's Advisory Youth Council; and wished everyone a Happy Thanksgiving and a safe Halloween.

Community Services Manager Wright thanked the Commission for attending the "Let's Move on the Trail" event; spoke about the upcoming Halloween events that will take place throughout the City; thanked and congratulated new staff on their appointments and promotions; thanked Coordinator Vasquez for his dedication and leadership.

Public Works Manager Dan West gave several park updates; West reminded the public to report any park issues through Access Fontana or contact Public Works directly; mentioned that the bid for the South Fontana Sports Parks closed last week and Engineering will take the item before Council to award the Bid; lastly, he wished everyone a Happy Thanksgiving.

Community Services Director Nelson closed the meeting by thanking IT and KFON staff; thanked his front office team and the City Clerk's office for all their support during Commission meetings.

ADJOURNMENT:

The meeting adjourned at 8:18 p.m. to the next Regular Parks, Community and Human Services Commission meeting on Thursday, December 9th, 2021, at 7:00 p.m.

DocuSigned by:

Ashton Gout

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Ashton R. Gout, CMC
Deputy City Clerk

THE FORGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION ON THE 9th DAY OF DECEMBER 2021.

DocuSigned by:

Ashton Gout

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City Clerk

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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Evelyne Ssenkoloto

essenkol@fontana.org

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Carbon Copy Events	Status	Timestamp
<p>Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 3/10/2022 09:05 AM ID: d6cc559d-e1c6-4d6b-959b-49f0ef8c3823</p>	COPIED	Sent: 3/22/2022 10:38 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/21/2022 09:27 AM
Certified Delivered	Security Checked	3/22/2022 10:37 AM
Signing Complete	Security Checked	3/22/2022 10:38 AM
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Browsers (for SENDERs):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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