

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

Thursday, July 22, 2021

7:00 PM

Grover W. Taylor Council Chambers

### **Parks, Community and Human Services Commission**

*Anahi Ahumada - Commissioner*  
*Germaine McClellan Key - Commissioner*  
*Ricardo Quintana - Commissioner*  
*Fay Glass - Commissioner*  
*Michael McGinnis - Commissioner*

## **WORKSHOP:**

### **CALL TO ORDER/ROLL CALL:**

#### **A. CALL TO ORDER/ROLL CALL**

The Regular Meeting of the City of Fontana Parks, Community and Human Services Commission was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California on Thursday, July 22, 2021. Chair Ahumada called the meeting to order at 7:02 p.m.

Present: Chair Ahumada, Vice-Chair McGinnis, Commissioners Glass and Quintana

Absent: Secretary Key

### **INVOCATION/PLEDGE OF ALLEGIANCE:**

#### **A. INVOCATION**

The Invocation was led by Vice-Chair McGinnis.

#### **B. PLEDGE OF ALLEGIANCE**

The Pledge was led by Commissioner Quintana

### **SPECIAL PRESENTATIONS:**

#### **A. Proclamation: July is Parks & Recreation Month**

Community Services Manager Kirsty Samples read a proclamation to the Commission proclaiming July as Parks & Recreation Month and urged the Community to celebrate with upcoming events and programs.

#### **B. Employees of the Month:**

##### **1. Monique Claude, Marketing & Communications Specialist**

Community Services Manager Samples recognized Community Services Marketing and Communications Specialist, Monique Claude as Employee of the Month.

##### **2. CSD Facilities Team**

Community Services Manager Michael Wright recognized the Community Services Facilities Team as Employees of the Month.

### **PUBLIC COMMUNICATIONS:**

#### **A. PUBLIC COMMUNICATIONS:**

There were no public communications received.

### **CONSENT CALENDAR:**

**ACTION:** Motion was made by Commissioner Glass, seconded by Commissioner McGinnis, and passed unanimously by a vote of 4-0 to approve Consent Calendar Items "A-B" (AYES: Ahumada, McGinnis, Glass, and Quintana; NOES: None; ABSENT: Key) as follows:

**A. Approval of Minutes**

Approve Minutes of the June 24, 2021, Parks, Community and Human Services Commission Meeting.

**B. Public Works Operations - Parks and Landscape Division**

Approve June 2021 Activities Report.

**PUBLIC HEARINGS:**

- A.** Approval of Park Review No. 21-007 for the construction of the Southridge Dog Park comprised of two (2) dog fields, lighting, fencing, drinking fountains, benches, and waste receptacles on an 0.53-acre portion of a 24 acre site. [21-728](#)

**ACTION:** Motion was made by Commissioner McGinnis, seconded by Commissioner Glass, and passed unanimously by a vote of 4-0 to approve Park Review No. 21-007 for the construction of the Southridge Dog Park and move recommendation to the Planning Commission. (AYES: Ahumada, McGinnis, Glass, and Quintana; NOES: None; ABSENT: Key)

**NEW BUSINESS:**

- A.** Community and Neighborhood Centers Update [21-708](#)

**ACTION:** Motion was made by Commissioner Quintana, seconded by Commissioner McGinnis, and passed unanimously by a vote of 4-0 to review, accept, and file staff report. (AYES: Ahumada, McGinnis, Glass, Quintana; NOES: None; ABSENT: Key).

- B.** Summer Services Update - Oral Report [21-784](#)

**ACTION:** Motion was made by Commissioner Glass, seconded by Commissioner McGinnis, and passed unanimously by a vote of 4-0 to review and accept oral report. (AYES: Ahumada, McGinnis, Glass, Quintana; NOES: None; ABSENT: Key).

**COMMISSION COMMENTS:****A. COMMISSIONER COMMENTS**

Commissioner Quintana commented on the Public Hearing item related to the Park review and thanked the Community for all their comments regarding this project. Made note of the upcoming Park tour being presented by Public Works Manager West.

Commissioner Glass congratulated the Employees of the Month and thanked Public Works Manager West and staff for the consideration of proposed changes for the Park review and thanked staff for providing outreach to the community.

Vice-Chair McGinnis echoed the comments made by Commissioners Quintana and Glass regarding the Park review; congratulated the Employees of the Month; recognized Community Services Manager Samples and staff for their previous Youth art projects; commented on the high turn out for the recent Car Show; thanked Public Works for the enhancements to the park lighting and dumpsters; discussed recent tour at Senior Center; inquiry regarding ADA access at the parks for disabled community members and lighting at parks after dusk; and closed with a shout out to staff for their exceptional customer service.

Chair thanked Vice-Chair McGinnis for Chairing last month's meeting in her absence; thanked staff for their continued support and closed with congratulating the Employees of the Month.

## **COMMUNICATIONS:**

### **A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS**

Community Services Department Director Nelson reassured the Commission and public that staff will continue to monitor the COVID-19 pandemic and ensure to maintain public safety as a top priority; made note of the upcoming August meeting and the upcoming cancellations for the November and December regular scheduled meeting. Additional information on re-scheduling of meetings will be available to the Commission and public as the dates approach.

Community Services Manager Wright congratulated the Employees of the Month; thanked Senior Administrative Aide Harriett Meyers for great job with the launch of the new agenda management software, Granicus and thanked Deputy City Clerk Ashton Gout and Information Technology Business Analyst II Asada for their support in the agenda management transition.

Community Services Manager Schneider congratulated the Employees of the Month and thanked staff for being in the audience.

Community Services Manager Samples echoed the comments of her colleagues and made an announcement for the upcoming 'Chalk It Up' contest.

Public Works Manager West announced the reopening of the Shadow Park Restrooms; recognized the Associated Planner Leung and the Planning Department for their assistance on the first Park Review to bring forward to this Commission and the guidance and support of Community Services Department Director Nelson and Deputy City Manager Phillip Burum.

**ADJOURNMENT:****A. ADJOURNMENT**

The meeting adjourned at 7:57 p.m. to the Special Meeting / Diversity Training Workshop to be held on July 28, 2021, at 1:00 p.m. at the Fontana Center Stage Theater located at 8463 Sierra Avenue, Fontana, CA 92335; and to the next Regular Parks, Community & Human Services Commission Meeting on August 26, 2021, at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana California.

DocuSigned by:



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Ashton R. Gout, CMC  
Deputy City Clerk

**THE FORGOING MINUTES WERE APPROVED BY THE PARK, COMMUNITY AND  
HUMAN SERVICES COMMISSION ON THE 23<sup>RD</sup> DAY OF SEPTEMBER 2021.**

DocuSigned by:



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Tonia Lewis  
City Clerk

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Fontana, CA 92335

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clerks@fontana.org

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**Signer Events**

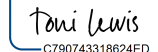
Toni Lewis

tlewis@fontana.org

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(None)**Signature**

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Accepted: 11/18/2021 | 12:51 PM

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Ashton Gout

agout@fontana.org

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**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Evelyn Ssenkoloto

essenkol@fontana.org

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<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/18/2021   09:12 AM ID: d2f7751e-2f8b-4902-94e0-6774cf597bbe		

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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	11/18/2021   01:35 PM
Signing Complete	Security Checked	11/18/2021   01:35 PM
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Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>•Allow per session cookies</li><li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li></ul>

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