

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
MAY 27, 2021**

WORKSHOP

A Fontana Parks, Community and Human Services Commission Workshop was held remotely on Thursday, May 27, 2021. Chair Ahumada called the Workshop to order at 5:30 p.m. Vice-Chair McGinnis, Commissioners Glass and Secretary Key were present. Commissioner Quintana arrived at 5:49 p.m.

The Regular Meeting agenda was reviewed.

Associate Planner Rina Leung provided a presentation on the Park Review process for the Southridge Dog Park.

The following individual commented during the live call-in:

Elizabeth Sena spoke on concerns of the Southridge Dog Park development as the land is currently utilized by the Southridge RC Club.

Community Services Manager Daniel Schneider provided a brief overview of Co-Sponsorships.

Director of Community Services Garth Nelson provided the Commission with their upcoming service assignments for fiscal year 2021/2022.

The workshop adjourned at 5:49 p.m.

CALL TO ORDER:

The Regular Meeting of the City of Fontana Parks, Community and Human Services Commission was held remotely on Thursday, May 27, 2021. Chair Ahumada called the meeting to order at 7:01 p.m.

Present: Chair Ahumada, Vice-Chair McGinnis, Secretary Key, Commissioners Glass and Quintana.

Invocation

The invocation was led by Vice-Chair McGinnis.

Pledge

The pledge was led by Commissioner Quintana.

SPECIAL PRESENTATIONS:

A. Employees of the Month

Community Services Manager Kristy Samples introduced and recognized Community Services Coordinators Sonia Ramos and Andrew Solares, as Co-Employees of the Month. Community Services Manager Daniel Schneider introduced and recognized all KFON TV staff as Employees of the Month.

PUBLIC COMMUNICATIONS

The following individual commented during the live call-in:

Elizabeth Sena thanked the Commission for the opportunity for the public to participate in tonight's meeting and the decisions they are making on behalf of the residents.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES

Approve Minutes of the April 22, 2021, Parks, Community and Human Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve April 2021 activities report.

ACTION: Motion was made by Commissioner Glass, seconded by Secretary Key, and passed by a vote of 4-0 to approve the Consent Calendar (AYES: Ahumada, McGinnis, Key, and Glass; NOES: None; ABSTAIN: Quintana)

PUBLIC HEARING:

A. Master Case No. 21-021; Design Review No. 21-007 - Construction of the Southridge Dog Park comprised of two (2) dog fields, lighting, fencing, drinking fountains, benches, and waste receptacles on an 0.53-acre portion of a 24 acre site.

Staff is requesting the Parks, Community and Human Services Commission to continue this item to the Regular Scheduled meeting of July 22, 2021. This will allow staff time to conduct workshops with this commission on May 27, 2021 and June 24, 2021.

ACTION: Motion was made by Commissioner Quintana, seconded by Vice-Chair McGinnis, and passed by a vote of 5-0 to continue the item to the regular scheduled meeting of July 22, 2021. (AYES: Ahumada, McGinnis, Key, Quintana, and Glass; NOES: None)

Community Services Director Nelson noted for the record that the action that the Commission just took will provide the public an additional opportunity to participate in this item during their upcoming workshop on June 24, 2021.

NEW BUSINESS:

A. CIP REVIEW FY 2021/22 - MANAGEMENT SERVICES

Resource Budget Officer William Castrillon provided the report.

ACTION: Motion was made by Secretary Key, seconded by Commissioner Glass, and passed by a vote of 5-0 to review the fiscal year 2021/2022 and 2022/2023 Seven-Year Capital Improvement Program (CIP) Preliminary Budget and Determination of Consistency with the General Plan's "Open Space and Recreation Element". (AYES: Ahumada, McGinnis, Key, Quintana, and Glass; NOES: None)

B. CO-SPONSORSHIPS FOR FISCAL YEAR 2021/222 - DANIEL SCHNEIDER

Community Services Manager Daniel Schneider provided the report.

ACTION: Motion was made by Vice-Chair McGinnis, seconded by Commissioner Glass, and passed by a vote of 5-0 to accept and provide City Council with a recommendation regarding sixteen co-sponsorship applications for fiscal year July 1, 2021, through June 30, 2022, totaling an amount of \$29.270.

C. MAYOR'S YOUTH ADVISORY COUNCIL 2021 VIRTUAL TEEN LEADERSHIP SUMMIT REPORT - KRISTY SAMPLES

Supervisor Sergio Barragan, Community Services Coordinators Sonia Ramos and Andrew Solares, provided the report.

Vice-Chair McGinnis thanked staff for all their hard work on this program for our youth.

ACTION: Motion was made by Secretary Key, seconded by Commissioner Glass, and passed by a vote of 5-0 to review, accept and file the staff report.

D. PUBLIC WORKS PARKS PROJECTS UPDATE - ORAL REPORT - DAN WEST

Public Works Manager Dan West provided the report.

ACTION: Motion was made by Commissioner McGinnis, seconded by Secretary Key,

and passed by a vote of 5-0 to review and accept the oral report.

E. COMMUNITY SERVICES DEPARTMENT - ESSENTIAL SERVICES APRIL 2021 - GARTH NELSON

Community Services Director Nelson provided the report.

ACTION: Motion was made by Commissioner Glass, seconded by Secretary Key, and passed by a vote of 5-0 to review, accept and file the staff report.

F. SUMMER SERVICES UPDATE - ORAL REPORT - GARTH NELSON

Community Services Director Nelson provided the report.

ACTION: Motion was made by Commissioner Glass, seconded by Secretary Key, and passed by a vote of 5-0 to review, accept and file the staff report.

COMMISSIONER COMMENTS:

Vice-Chair McGinnis thanked staff for their reports; spoke about the recent park opening; recognized the past National Day of Prayer event hosted by the City; thanked Community Services Manager Daniel Schneider and Park monitors for their hard work; thanked Public Works Manager Dan West and the Public Works Staff on all their hard work; commented on the Work Order Fontana App for public use; thanked Community Services Manager Kristy Samples for the programming provided to the youth.

Key provided a recap on May's "Mental Health Month".

Commission Quintana congratulated the Employees of the Month; further discussed the Southridge Dog Park process with the extension of the Public Hearing.

Commissioner Glass congratulated the Employees of the Month; spoke about the recent park opening; thanked staff for their hard work; upcoming Blood Drive in June hosted by the Red Cross; excited for the re-opening of community programs; and excited for the upcoming assignments.

Chair Ahumada congratulated the Employees of the Month and wished everyone a Happy Memorial Day.

COMMUNICATIONS:

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS

Community Services Department Director Garth Nelson spoke highly of the resuming of meeting within Chambers for the Commissioners and City staff; recognized the work staff has excelled at during this difficult year with the COVID-19 restrictions; spoke highly

on the co-sponsorships for reaching more community engagement; thanked the management team for their quick turn around on launching the registrations for upcoming programs in such a short notice, as well as, front office staff for handling the high volume of calls from residents as programs begin to resume; recognized Harriett Myers for her work on the new agenda management software; thanked Dan West and the Public Works team on the grand opening of Central City park; and in closing, wished everyone a Happy Memorial Day.

Community Services Manager Michael Wright recognized staff on all that they have done behind the scenes to launch the programing; thanked Public Works Manager Armando Martinez and Facilities Supervisor Isais Garcia, for all they have done to ensure that all facilities are ready for re-opening to the public; recognized Harriett Myers and her team for all their work this past few weeks; announced COVID-19 vaccination and testing locations within Fontana for public use; and in closing, thanked the men and women who have served this Country as we enter into Memorial Day weekend.

Community Services Manager Daniel Schneider recognized staff on all their hard work; recognized Nayanna Brooks who has excelled within her role as front desk services; recognized a part-time staff member; recognized Jessica Barragan, Aquatics Coordinator; thanked Chair Ahumuda for her recognition of the Park Monitors; and in closing, wished everyone a Happy Memorial Day.

Community Services Manager Michael Wright jumped in and thanked his team for opening online registration while he was out of the office.

Community Services Manager Kristy Samples echoed her colleagues in their recognitions; reminded the community to download the Fontana app to access registrations and additional information coming through the Community Services team; announced that registration for upcoming programs are only available online at this time; and in closing, wished everyone a early Happy Father's Day.

Public Works Manager Dan West thanked Commissioner McGinnis for his announcement regarding the Fontana App; continuing to update the Parks monthly update; congratulated his son for upcoming high school graduation; recognized his wife for her resilience this past year as a third-grade teacher; and in closing, wished everyone a Happy Memorial Day weekend.

ADJOURNMENT

The meeting adjourned at 8:26 p.m. to the next Regular Parks, Community and Human Services Commission meeting on Thursday, June 24, 2021, at 7:00 p.m.

DocuSigned by:



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Ashton R. Gout, CMC
Deputy City Clerk

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION ON THE 24TH DAY OF JUNE 2021.

DocuSigned by:



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Tonia Lewis, City Clerk

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essenkol@fontana.org

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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/28/2021 12:22:50 PM
Certified Delivered	Security Checked	6/28/2021 12:34:12 PM
Signing Complete	Security Checked	6/28/2021 12:34:23 PM
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Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
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