

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
March 2, 2021
Available Remotely**

CALL TO ORDER/ROLL CALL:

A. Call To Order/Roll Call:

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, March 2, 2021, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Vice Chairperson Fort called the meeting to order at 6:03 p.m.

Present: Vice Chairperson Fort, Commissioner Sanchez, Commissioner Sangha, Commissioner Gordon and Commissioner Thrasher.

Absent: None.

Also Present: Attorney Todd R. Leishman; Interim Community Development Director Orlando Hernandez; Senior Planner DiTanyon Johnson; Planning Technician Mai Thao; and Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance:

Following the Invocation given by Commissioner Sanchez, the Pledge of Allegiance was led by Commissioner Thrasher.

SPECIAL PRESENTATIONS:

A. Recognition of Planning Commissioner:

The Planning Commission recognized former Commissioner Angela Garcia, for her two years of service to the City of Fontana as a Planning Commissioner.

B. 2020 General Plan Annual Progress Report

Interim Community Development Director Orlando Hernandez provided the staff report.

ACTION: The Planning Commission forwarded the 2020 General Plan Annual Progress Report and recommended that the City Council receive the report and direct staff to send the report to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Development before April 1, 2021.

PUBLIC COMMUNICATIONS:

A. Public Communications:

None.

CONSENT CALENDAR:

A. Approval of Minutes:

Approve the Regular Planning Commission Meeting Minutes of February 16, 2021.

ACTION: A motion was made by Commissioner Gordon and seconded by Commissioner Sangha to approve the Minutes of the February 16, 2021, Planning Commission Meeting. Motion passed by a vote of 5-0-0. (AYES: Fort, Gordon, Sanchez, Sangha, Thrasher; NOES: None; ABSTAIN: None)

PUBLIC HEARINGS:

A. Master Case No. 20-102; Conditional Use Permit No. 21-003 - A request to increase the height of three (3) individual channel letter wall signs and install one (1) secondary wall sign on an existing commercial building.

Planning Technician Mai Thao provided the staff report.

The Public Hearing was opened.

Speaking for the applicant, Carlos Avila.

The applicant has read, understood and agreed to the conditions of approval.

No communication was received in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Commissioner Fort and seconded by Vice Chairperson Sangha to adopt **Resolution PC No. 2021-009**; 1) Determine that the project is categorically exempt pursuant to Section No. 15301 (Class No. 1, Existing Facilities), and Section No. 3.22 of the 2019 Local Guidelines for Implementing CEQA, and direct staff to file a Notice of Exemption; and, 2) Approve Conditional Use Permit No. 21-003. Motion passed by a vote of 5-0. (AYES: Fort, Gordon, Sanchez, Sangha, Thrasher; NOES: None; ABSTAIN: None)

UNFINISHED BUSINESS:

A. None.

NEW BUSINESS:

A. Election of Planning Commission Officers

ACTION: A motion was made by Commissioner Thrasher and seconded by Commissioner Gordon to nominate Commissioner Sanchez to serve as Chairperson. Motion passed by a vote of 4-1-0. (AYES: Gordon, Sanchez, Sangha, Thrasher; NOES: Fort; ABSTAIN: None)

ACTION: A motion was made by Commissioner Sanchez and seconded by Commissioner Thrasher to nominate Commissioner Sangha to serve as Vice Chairperson. Motion passed by a vote of 5-0-0. (AYES: Fort, Gordon, Sanchez, Sangha, Thrasher; NOES: None; ABSTAIN: None)

ACTION: A motion was made by Commissioner Gordon to nominate Commissioner Fort to serve as Secretary. Vice Chairperson Fort declined the nomination.

ACTION: A motion was made by Commissioner Sanchez and seconded by Commissioner Fort to nominate Commissioner Gordon to serve as Secretary. Motion passed by a vote of 5-0-0. (AYES: Fort, Gordon, Sanchez, Sangha, Thrasher; NOES: None; ABSTAIN: None)

DIRECTOR COMMUNICATIONS:

A. Director Communications:

Planning Commission reviewed an update of future City Council Agenda items for the March 9, 2021, March 23, 2021, and April 13, 2021, meetings for the Planning Commission's information; and an update of future Planning Commission items for the March 9, 2021, March 10, 2021, March 16, 2021, and April 6, 2021, regular meetings for the Planning Commission's information.

Interim Community Development Director Orlando Hernandez notified the Planning Commissioners that the City of Fontana had hired Phil Burum as the new Deputy City Manager.

Deputy City Manager Burum introduced himself to the Planning Commission.

The Planning Commissioners welcomed Deputy City Manager Burum to the City of

Fontana.

Interim Community Development Director Hernandez announced that all public communication at the next Planning Commission meeting will be live calls.

Interim Community Development Director Hernandez reminded the Commissioners that March will be a busy month with the following schedule:

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- March 9, 2021, Joint Workshop with City Council on the Arboretum Specific Plan
- March 10, 2021, Planning Commission Joint Training with the Parks, Community and Human Services Commission
- March 16, 2021, Planning Meeting
- March 23, 2021, Joint Workshop with City Council

COMMISSION COMMENTS:

A. Planning Commission Remarks:

Commissioner Fort congratulated the newly elected Planning Commission Officers.

Vice Chairperson Sangha thanked staff for the staff reports and the IT department for setting up this virtual meeting.

Vice Chairperson Sangha spoke on the importance of signage for businesses.

Vice Chairperson Sangha spoke on states opening up fully and is looking forward to the City of Fontana getting back to normal.

Commissioner Thrasher thanked the IT staff for their work on this meeting and staff for the work behind the scenes.

Secretary Gordon thanked IT and City staff for all they do.

Secretary Gordon thanked Commissioner Fort for her service and leadership as Vice Chairperson.

Secretary Gordon congratulated the newly appointed Planning Commission Officers.

Secretary Gordon requested thoughts and prayers for his friend who was stabbed when he was out on a call for service.

Chairperson Sanchez thanked Commissioner Fort for her service on the Planning Commission.

Chairperson Sanchez congratulated the newly appointed Planning Commission Officers.

Chairperson Sanchez spoke on getting back to normal.

Chairperson Sanchez thanked all first responders.

WORKSHOP:

A. Fountain City Villas - 10 Unit Multi-Family Development - Fernando Herrera, Assistant Planner

ADJOURNMENT:

By consensus, the meeting adjourned in honor of Secretary Gordon's friend, all first responders, and all Covid 19 victims at 6:40 p.m. to a Joint City Council and Planning Commission Workshop on Tuesday, March 9, 2021, then to a Joint Boards and Commission Virtual Training on Wednesday, March 10, 2021 at 5:30 p.m., and then to the next Regular Planning Commission Meeting on Tuesday, March 16, 2021, at 6:00 p.m.

(Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center of Disease Control (CDC)), THE CITY OF FONTANA PLANNING COMMISSION MEETING OF MARCH 16, 2021 AT 6:00 P.M. SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre
Commission Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION ON THE 16TH DAY OF MARCH 2021.

DocuSigned by:

Idilio Sanchez

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Idilio Sanchez
Chairperson

Certificate Of Completion

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 Source Envelope:
 Document Pages: 5
 Certificate Pages: 5
 AutoNav: Enabled
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Status: Completed

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 City Clerk
 8353 Sierra Avenue
 Fontana, CA 92335
 clerks@fontana.org
 IP Address: 192.146.186.96

Record Tracking

Status: Original
 3/17/2021 10:00:05 AM

Holder: City Clerk
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Signer Events

Ysela Aguirre
 yselac13@aol.com
 Security Level: Email, Account Authentication
 (None)

Signature

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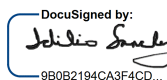
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 Signed: 3/21/2021 7:52:00 PM

Electronic Record and Signature Disclosure:
 Accepted: 3/21/2021 7:45:04 PM
 ID: 30e3778d-ce4b-4967-984f-0df6b05dc8f2

Idilio Sanchez
 idilio.ms@abscollision.co
 PRESIDENT
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

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Signature Adoption: Drawn on Device
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Electronic Record and Signature Disclosure:
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| In Person Signer Events | Signature | Timestamp |
|--|-------------------|--|
| Editor Delivery Events | Status | Timestamp |
| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
| Evelyn Ssenkoloto essenkol@fontana.org Security Level: Email, Account Authentication (None) | <div>COPIED</div> | Sent: 3/22/2021 1:04:41 PM Viewed: 3/22/2021 3:57:22 PM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |

| Carbon Copy Events | Status | Timestamp |
|--|-------------------|----------------------------|
| Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None) | <div>COPIED</div> | Sent: 3/22/2021 1:04:41 PM |
| Electronic Record and Signature Disclosure: Accepted: 3/15/2021 3:33:20 PM ID: 1f1b700e-a4ff-4a9f-bfdb-0421ce6eac30 | | |

| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|-----------------------|
| Envelope Sent | Hashed/Encrypted | 3/17/2021 10:00:10 AM |
| Certified Delivered | Security Checked | 3/22/2021 12:48:55 PM |
| Signing Complete | Security Checked | 3/22/2021 1:04:40 PM |
| Completed | Security Checked | 3/22/2021 1:04:41 PM |

| Payment Events | Status | Timestamps |
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Required hardware and software

| | |
|----------------------------|---|
| Operating Systems: | Windows2000? or WindowsXP? |
| Browsers (for SENDERS): | Internet Explorer 6.0? or above |
| Browsers (for SIGNERS): | Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above) |
| Email: | Access to a valid email account |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | <ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection |

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