

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
October 6, 2020
Available Remotely**

CALL TO ORDER/ROLL CALL:

A. Call To Order/Roll Call:

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, October 6, 2020, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Chairperson Quiroga called the meeting to order at 6:07 p.m.

Present: Chairperson Quiroga, Secretary Garcia, Commissioner Sanchez and Commissioner Sangha

Absent: Vice Chairperson Fort

Also Present: Attorney Kylee Otto; Planning Manager Orlando Hernandez; Assistant Planner George Velarde; and Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance:

Following the Invocation given by Commissioner Garcia, the Pledge of Allegiance was led by Commissioner Sangha.

PUBLIC COMMUNICATIONS:

A. Public Communications:

An email received from Nestor and Sonny Renteria in opposition to warehouse development in Fontana was read into the record.

CONSENT CALENDAR:

A. Approval of Minutes:

Approve the Regular Planning Commission Meeting Minutes of September 15, 2020.

ACTION: A motion was made by Commissioner Sanchez and seconded by Commissioner Sangha to approve the Minutes of the September 15, 2020, Planning Commission Meeting. Motion passed by a vote of 4-0. (AYES: Quiroga, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

PUBLIC HEARINGS:

A. Master Case No. 20-066; Conditional Use Permit No. 20-022 - A request to operate a tobacco shop specializing in the sale of tobacco products and their accessories in an approximate 1,750 square foot tenant space in the Towne Plaza Shopping Center at the southeast corner of Sierra Avenue and San Bernardino Avenue.

Assistant Planner George Velarde provided the staff report.

The Public Hearing was opened.

Speaking for the applicant, Essa Mubarakah spoke on checking the identification of tobacco purchasers.

The applicant has read, understood and agreed to the Conditions of Approval.

No communication was received in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Commissioner Sanchez and seconded by Commissioner Sangha to adopt **Resolution PC No. 2020-051**; 1) Determine that the project is categorically exempt pursuant to Section No. 15301 (Class No. 1, Existing Facilities), and Section No. 3.22 of the 2019 Local Guidelines for Implementing CEQA, and direct staff to file a Notice of Exemption; and, 2) Approve Conditional Use Permit No. 20-022. Motion passed by a vote of 4-0. (AYES: Quiroga, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

B. Master Case No. 20-035; General Plan Amendment No. 20-011; Zone Change Amendment No. 20-009; Design Review No. 20-011 – A request to recommend approval to the City Council for 1) General Plan Amendment No. 20-011: A request to change the General Plan land use designation from General Commercial (C-G) to Light Industrial (I-L); 2) Zone Change No. 20-009: A request to change the Zoning District Map from General Commercial (C-2) to Light Industrial (M-1); and; 3) Design Review No. 20-011 is a proposal to construct an approximate 41,000 square foot warehouse distribution facility on approximately 2.06-acres of land, including approximately 5,000-square feet of office/mezzanine space.

Assistant Planner George Velarde provided the staff report.

Discussion was held on the proposed trash enclosure area.

Discussion was held on the widening of Juniper Avenue.

The Public Hearing was opened.

Speaking for the applicant, Marc Lebanoff spoke on the specifics of the facility and potential uses.

Terry P. spoke in opposition to the project.

Brian Colby spoke in opposition to the project.

Sonny Renteria spoke in opposition to the project.

Roxanne Ceballos spoke in opposition to the project.

Evelyn Chacon spoke in opposition to the project.

The Public Hearing was closed.

Discussion was held on the noise study conducted to determine how much noise would be reduced by the 12-foot block wall.

Discussion was held on the Planning Commission not being able to add a condition regarding no parking on the public street.

Discussion was held on adding a condition for staff to evaluate the street parking and/or circulation.

ACTION: Motion was made by Commissioner Garcia and seconded by Commissioner Sanchez to adopt **Resolution PC No. 2020-052**; and, forward a recommendation to the City Council to: 1) Adopt the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and direct staff to file a Notice of Determination; 2) Adopt a resolution approving General Plan Amendment No. 20-011 and Design Review No. 20-011, subject to the attached Findings and Conditions of Approval; and, 3) Adopt an ordinance approving Zone Change No. 20-009 with an added condition for staff to evaluate the street parking situation to prohibit overnight parking and relocation of the trash enclosure. Motion passed by a vote of 4-0. (AYES: Quiroga, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

UNFINISHED BUSINESS:

A. None.

NEW BUSINESS:

A. None

DIRECTOR COMMUNICATIONS:

A. Director Communications:

Planning Commission reviewed an update of future City Council Agenda items for October 13, 2020, October 27, 2020, and November 10, 2020, meetings for the Planning Commission's information; and an update of future Planning Commission items for the October 20, 2020, November 3, 2020, November 17, 2020, December 1, 2020, and December 15, 2020, regular meetings for the Planning Commission's information.

Manager Hernandez reminded the Planning Commission about the Community Workshop on the Housing Element.

Manager Hernandez announced that Brett Hamilton has accepted a position in another city.

COMMISSION COMMENTS:

A. Planning Commission Remarks:

Secretary Garcia wished everyone a good evening.

Commissioner Sangha thanked staff for the staff reports and the IT department for setting up the meetings.

Commissioner Sangha wished Brett Hamilton the best in his new position.

Commissioner Sangha wished everyone a good evening and reminded them to stay safe.

Commissioner Sanchez congratulated Brett Hamilton on his new position.

Commissioner Sanchez thanked the City of Fontana for being patient during the Covid19 pandemic.

Chairperson Quiroga congratulated Brett Hamilton on his new position.

Chairperson Quiroga wished everyone in Fontana safety and blessings.

WORKSHOP:

None.

ADJOURNMENT:

By consensus, the meeting adjourned at 7:10 p.m. to the next Regular Planning Commission Meeting on Tuesday, October 20, 2020 at 6:00 p.m. (Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center of Disease Control (CDC)), THE CITY OF FONTANA PLANNING COMMISSION MEETING OF OCTOBER 20, 2020 AT 6:00 P.M. SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre

Commission Secretary

**THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION
ON THE 20TH DAY OF OCTOBER 2020.**

DocuSigned by:

Daniel Quiroga

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Daniel Quiroga

Chairperson

Certificate of Completion

Envelope Id: 3BFC0DF00C80439FB5808F0836EB03AE	Status: Completed
Subject: Please DocuSign: PC Minutes of 10-06-2020 (002).pdf	
Source Envelope:	
Document Pages: 5	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	City Clerk
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	8353 Sierra Avenue
	Fontana, CA 92335
	clerks@fontana.org
	IP Address: 192.146.186.96

Record Tracking

Status: Original	Holder: City Clerk	Location: DocuSign
10/26/2020 12:56:19 PM	clerks@fontana.org	

Signer Events

Ysela Aguirre
yselac13@aol.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Ysela Aguirre
6215EB89E9C04DA...

Signature Adoption: Pre-selected Style
Using IP Address: 174.195.130.128
Signed using mobile

Timestamp

Sent: 10/26/2020 12:56:24 PM
Viewed: 10/27/2020 9:18:36 AM
Signed: 10/27/2020 9:19:20 AM

Electronic Record and Signature Disclosure:
Accepted: 10/27/2020 9:18:36 AM
ID: a1a9e83c-afde-4454-ac62-25adfa85c4a9

Daniel Quiroga
elpacol@hotmail.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:
Daniel Quiroga
C81A84EE45B54C9...

Signature Adoption: Pre-selected Style
Using IP Address: 108.184.119.124
Signed using mobile

Sent: 10/27/2020 9:19:21 AM
Viewed: 11/7/2020 6:35:00 AM
Signed: 11/7/2020 6:35:16 AM

Electronic Record and Signature Disclosure:
Accepted: 11/7/2020 6:35:00 AM
ID: 5a958f23-8b63-4648-aef4-a37d4468668a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Evelyn Ssenkoloto
essenkol@fontana.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

COPIED

Sent: 11/7/2020 6:35:17 AM

Carbon Copy Events	Status	Timestamp
Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None)	COPIED	Sent: 11/7/2020 6:35:17 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/26/2020 12:56:24 PM
Certified Delivered	Security Checked	11/7/2020 6:35:00 AM
Signing Complete	Security Checked	11/7/2020 6:35:16 AM
Completed	Security Checked	11/7/2020 6:35:17 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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