

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
August 4, 2020
Available Remotely**

CALL TO ORDER/ROLL CALL:

A. Call To Order/Roll Call:

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, August 4, 2020, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Chairperson Quiroga called the meeting to order at 6:04 p.m.

Present: Chairperson Quiroga, Vice Chairperson Fort, Secretary Garcia, Commissioner Sanchez and Commissioner Sangha

Absent: None

Also Present: Attorney Kylee Otto; Director of Community Development Zai AbuBakar; Planning Manager Orlando Hernandez; Associate Planner Brett Hamilton; Assistant Planner Cecily Session-Goins and Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance:

Following the Invocation given by Commissioner Sanchez, the Pledge of Allegiance was led by Commissioner Sangha.

PUBLIC COMMUNICATIONS:

A. Public Communications:

None.

CONSENT CALENDAR:

A. Approval of Minutes:

Approve the Regular Planning Commission Meeting Minutes of July 21, 2020.

ACTION: A motion was made by Vice Chairperson Fort and seconded by Commissioner Sangha to approve the Minutes of the August 4, 2020, Planning Commission Meeting. Motion passed by a vote of 5-0. (AYES: Quiroga, Fort, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

PUBLIC HEARINGS:

- A. Master Case No. 19-135; Design Review Project No. 19-044; Tentative Parcel Map No. 20184 (TPM No. 19-022) - A request for review and approval of a Design Review Project for a proposal to construct an approximately 75,428-square foot logistics and distribution facility on approximately 3.62-acres of land, including approximately 7,540-square feet of two-story office; and, a Tentative Parcel Map for a proposal to consolidate two (2) parcels (APN: 0251-202-12 and -15) into one (1) parcel for the development of approximately 74,528 square foot logistics and distribution facility.**

Assistant Planner Cecily Session-Goins provided the staff report.

Discussion was held on the project having a building named Building 2; with Building 1 being a part of another project.

Discussion was held on the Tentative Parcel Map identifying the two parcels being consolidated.

Discussion was held on the developer being required to provide street dedication and improvements to the public right of way.

Discussion was held on the distance from the loading docks to Sierra Avenue.

Discussion was held on the design of the north elevation.

Discussion was held on the height of the screen wall and the height of the building.

Discussion was held on the number of parcels Building 2 will take.

Discussion was held on the residences being occupied and homes being demolished and the effect on our housing element.

Discussion was held on no communication being received from local residents.

The Public Hearing was opened.

Speaking for the applicant, Sara Santomauro.

Applicant has read, understood and agreed to the conditions of approval.

Discussion was held on enhancing the north elevation; the applicant agreed to look into

making changes.

Discussion was held on the one residence that was vacant.

The applicant spoke on a business operating near the project that has agreed to vacate in 90 days.

No Communication was received in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Commissioner Sanchez and seconded by Vice Chairperson Fort to adopt Resolution PC No. 2020-042; find that the proposed project is exempt pursuant to Section 15332 Class 32, (In-fill Development) and Section 15315 Class 15 (Minor Land Divisions) of the California Environmental Quality Act (CEQA) and Section 3.22 of the 2019 Local Guidelines for implementing CEQA, and direct staff to file a Notice of Exemption; 2) Approve Design Review No. 19-044; and, 3) Approve Tentative Parcel Map No. 20184 (TPM No. 19-022) with direction to staff to work with the applicant on adding more articulation to the north side of the building. Motion passed by a vote of 5-0. (AYES: Quiroga, Fort, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

B. Master Case No. 18-087; Conditional Use Permit No. 18-025; Administrative Site Plan No. 18-041 - To review and approve a Conditional Use Permit to request the operation of a truck repair and registered vehicle storage facility within the Slover Central Manufacturing District (SCD) of the Southwest Industrial Park Specific Plan (SWIP). The zoning district requires approval of a Conditional Use Permit prior to operating a registered vehicle storage facility; and, an Administrative Site Plan request for site and architectural review for the truck repair and registered vehicle storage facility totaling approximately 6,300 square feet on the project site of approximately 2.4 adjusted gross acres. The facility is proposed with an office of approximately 1,225 square feet, with an outdoor break area of approximately 445 square feet, and 16 passenger vehicle parking stalls; the repair facility with part storage is approximately 4,540 square feet with four (4) service bays; and the registered vehicle storage incorporates 51 tractor parking stalls and 15 tractor trailer parking stalls.

Associate Planner Brett Hamilton provided the staff report.

Discussion was held on what type of truck repair.

Discussion was held on the specifics of the guard shack.

Discussion was held on the opening of the gate.

Discussion was held on the hours of operation.

The Public Hearing was opened.

No communication was received in favor or opposition.

The Public Hearing was closed.

ACTION: Motion was made by Secretary Garcia and seconded by Commissioner Sangha to adopt **Resolution No. PC 2020-043**; 1) Determine that the project is Categorically Exempt pursuant to Section No. 15332, (Class No. 32, In-Fill) of the California Environmental Quality Act and Section No. 3-18 (Infill Projects) of the 2019 Local Guidelines for Implementing CEQA, and direct staff to file a Notice of Exemption; 2) Approve Conditional Use Permit No. 18-025; and, 3) Approve Administrative Site Plan No. 18-041.. Motion passed by a vote of 5-0. (AYES: Quiroga, Fort, Garcia, Sanchez, Sangha; NOES: None; ABSTAIN: None)

UNFINISHED BUSINESS:

A. None.

NEW BUSINESS:

A. None.

DIRECTOR COMMUNICATIONS:

A. Director Communications:

Planning Commission reviewed an update of future City Council Agenda items for August 11, 2020, August 25, 2020, September 8, 2020, and September 22, 2020, meetings for the Planning Commission's information; and an update of future Planning Commission items for the August 18, 2020, September 1, 2020, and September 15, 2020, regular meetings for the Planning Commission's information.

COMMISSION COMMENTS:

A. Planning Commission Remarks:

Commissioner Sangha thanked staff for their staff reports; and the IT Department for putting this meeting together.

Commissioner Sangha wished his son a happy birthday.

Commissioner Sangha is thankful to serve the community.

Secretary Garcia wished her father a happy 83rd birthday.

Secretary Garcia welcomed the new school year.

Secretary Garcia wished everyone a good night.

Commissioner Sanchez requested tonight's meeting be adjourned in memory of the lives lost to Hurricane Isai and the bombing in Lebanon.

Commissioner Sanchez wished his daughter a happy birthday.

Commissioner Sanchez enjoys the opportunity to serve the community and trying to do what is in the best interest of community and the business community.

Commissioner Sanchez spoke on it being nice to see projects coming forward.

Commissioner Sanchez thanked staff for their work.

Vice Chairperson Fort misses being together and spoke on recognizing taking things for granted.

Vice Chairperson Fort thanked staff for reports

Vice Chairperson Fort thanked Director AbuBakar for providing the forecast of future projects coming forward.

Vice Chairperson Fort reminded everyone to stay safe and stay diligent.

Chairperson Quiroga spoke on teachers in Fontana starting yesterday and being depressed to not be able to have the human interaction.

Chairperson Quiroga spoke on praying to get through this school year to be able to help kids excel.

WORKSHOP:

A. Northgate Shopping Center Architecture for Panda Express - Brett Hamilton, Associate Planner

ADJOURNMENT:

By consensus, the meeting adjourned at 8:32 in memory of the lives lost in Florida due to the hurricane, the victims of the Lebanon bombing, and the marines lost at Camp Pendleton to the next Regular Planning Commission Meeting on Tuesday, August 18, 2020, at 6:00 p.m. (Due to the evolving situation with the COVID-19 Novel Coronavirus and the health recommendations for social distancing from the Center of Disease Control (CDC)), **THE CITY OF FONTANA PLANNING COMMISSION MEETING OF August 18, 2020 AT 6:00 P.M. SHALL BE AVAILABLE TO THE PUBLIC REMOTELY.**

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre
Commission Secretary

**THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION
ON THE 18TH DAY OF AUGUST 2020.**

DocuSigned by:

Daniel Quiroga

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Daniel Quiroga
Chairperson

Certificate Of Completion

Envelope Id: 8DF6A6DEC47649ED86A1BFF34EE23F3F

Status: Completed

Subject: Please DocuSign: PC Minutes of 08-04-2020.pdf

Source Envelope:

Document Pages: 6

Signatures: 2

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City Clerk

AutoNav: Enabled

8353 Sierra Avenue

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Fontana, CA 92335

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

clerks@fontana.org

IP Address: 192.146.186.96

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Status: Original

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Location: DocuSign

8/19/2020 11:33:31 AM

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Signer Events

Ysela Aguirre

yselac13@aol.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Ysela Aguirre
6215EB89E9C04DA...

Signature Adoption: Pre-selected Style

Using IP Address: 174.195.137.109

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Timestamp

Sent: 8/19/2020 11:35:05 AM

Viewed: 8/22/2020 4:15:07 PM

Signed: 8/22/2020 4:15:27 PM

Electronic Record and Signature Disclosure:

Accepted: 8/22/2020 4:15:07 PM

ID: 26cb7013-0f8c-49ee-ba6b-c8b9f5cae1d0

Daniel Quiroga

elpacol@hotmail.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:
Daniel Quiroga
C81A84EE45B54C9...

Signature Adoption: Pre-selected Style

Using IP Address: 108.184.119.124

Sent: 8/22/2020 4:15:29 PM

Viewed: 8/23/2020 9:35:59 AM

Signed: 8/23/2020 9:36:07 AM

Electronic Record and Signature Disclosure:

Accepted: 8/23/2020 9:35:59 AM

ID: 10ebaf1b-4166-4105-b365-773375ebaff2

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Evelyn Ssenkoloto

essenkol@fontana.org

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 8/23/2020 9:36:08 AM

Viewed: 8/24/2020 7:34:24 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/23/2020 9:36:08 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/23/2020 9:36:09 AM
Certified Delivered	Security Checked	8/23/2020 9:36:09 AM
Signing Complete	Security Checked	8/23/2020 9:36:09 AM
Completed	Security Checked	8/23/2020 9:36:09 AM

Payment Events	Status	Timestamps
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Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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