

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
FEBRUARY 27, 2020**

The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 5:30 p.m. on Thursday, February 27, 2020, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda.

Brent Strong provided a review of the User Fee Process.

Garth Nelson held a discussion on the Commissioners' Facilities Tour.

ROLL CALL:

Present: Chairperson Key, Vice Chairperson Ahumada, Secretary Vaquera, Commissioner Quintana, Commissioner Gordon (arrived at 7:11 p.m.), and Commissioner Johnson were present.

Absent: Commissioner Jones

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, February 27, 2020, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:02 p.m. by Chairperson Key, followed by an Invocation given by Pastor Tony Rodriguez, The Door Christian Fellowship, Fontana, and the Pledge of Allegiance led by Commissioner Johnson.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Tiffany Starks; Public Works Manager Dan West; Community Services Administrative Analyst Brent Strong; Community Services Supervisor Tiffany Starks; Community Services Supervisor Geneo Ferrar; Community Services Administrator Technician Christina Enriquez; Community Services Coordinator Hector Vasquez; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

**A. INTRODUCTION OF FONTANA COMMUNITY SENIOR CENTER ADVISORY BOARD
- MICHAEL WRIGHT**

Community Services Manager Michael Wright introduced Community Services Supervisor Tiffany Starks to introduce the Fontana Community Senior Center Advisory Board staff.

The 2020 Fontana Community Senior Center Advisory Board is comprised of Chair Kathy Potts, Vice Chair Fermina Hernandez, Treasurer/Secretary Ruth Johnson, and Members at Large Betty Sandoval, Victoria Harvey, Fernie Hernandez, and Phil Hernandez (absent).

**B. INTRODUCTION OF NEW COMMUNITY SERVICES DEVELOPMENT STAFF –
MICHAEL WRIGHT**

Community Services Manager Michael Wright introduced Angela Arias, as the new Community Services Coordinator - Facilities Division.

Ms. Arias introduced herself and spoke on her experience.

C. EMPLOYEE OF THE MONTH – GENE FERRAR

Community Services Supervisor Geneo Ferrar introduced Daniel Jimenez, Community Services Assistant, to be recognized by the Parks, Community and Human Services Commission as the Employee of the Month.

PUBLIC COMMUNICATION:

Community Services Coordinator Andrew Solares introduced Mayor's Youth Advisory Board Chair Jerry Feng and Historian Gisselle Flores.

MYAC Board Chair Jerry invited the Parks, Community, and Human Services Commissioners to the MYAC Youth Summit.

Historian Gisselle Flores provided details on the Youth Summit.

Commissioner Johnson thanked the MYAC members for attending tonight's meeting.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the January 23, 2020, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve January 2020 activities report.

C. FONTANA ART ASSOCIATION BI-ANNUAL REPORT: JULY - DECEMBER 2019

ACTION: Motion was made by Commissioner Vaquera and seconded by Commissioner Johnson to approve Consent Calendar Items A-C. Motion passed by a vote of 6-0-0 (AYES:

Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. PART-TIME RECRUITMENT OVERVIEW - MICHAEL WRIGHT

Community Services Manager Michael Wright introduced Community Services Administrator Technician Christina Enriquez to provide an overview of the Part-Time Employee Recruitment.

ACTION: Motion was made by Vice Chairperson Ahumada and seconded by Commissioner Quintana to accept and file the staff report. Motion passed by a vote of 6-0-0. (AYES: Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

B. USER FEES - BRENT STRONG

Community Services Administrative Analyst Brent Strong provided a staff report on User Fees.

ACTION: Motion was made by Commissioner Johnson and seconded by Commissioner Gordon to not increase the fee to line item no. 23 regarding RYNP and that the cost of rental remain at \$1. Motion passed by a vote of 5-0-1. (AYES: Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: Key.)

ACTION: Motion was made by Commissioner Vaquera and seconded by Commissioner Quintana to approve the User Fees staff report as recommended by staff, submit to Management Services Department, and move forward to City Council for review/approval. Motion passed by a vote of 6-0-0 (AYES: Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

C. FIELD AND SHELTER MONITOR PROGRAM UPDATE – GENE FERRAR

Community Services Supervisor Geneo Ferrar and Community Services Coordinator Hector Vasquez provided an update on the Field and Shelter Monitor Program.

Discussion was held on online requests.

Commissioner Quintana commended staff for their work with the field monitoring program.

Supervisor Ferrar commended Coordinator Vasquez on his work with all of the requests received.

Discussion was held on how zones are split.

Discussion was held on the number of issues at sites.

Commissioner Gordon commended staff for their work with field allocations.

Discussion was held on the Field Monitor contact number.

Discussion was held what users can do to better partner with field monitors.

Supervisor Ferrar thanked Public Works staff for their work on all of the fields.

ACTION: Motion was made by Commissioner Vaquera and seconded by Commissioner Gordon to accept and file the staff report. Motion passed by a vote of 6-0-0 (AYES: Key, Ahumada, Vaquera, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

D. ANNUAL COMMISSION REORGANIZATION - GARTH NELSON

Community Services Director Garth Nelson discussed the Annual Commission Reorganization and appointing a Commission Chair, Commission Vice-Chair, and Commission Secretary.

Commissioner Quintana nominated Commissioner Ahumada for Chairperson.

Commissioner Ahumada nominated Commissioner Gordon for Vice Chairperson.

Commissioner Quintana nominated Commissioner Johnson for Vice Chairperson.

Commissioner Gordon nominated Commissioner Johnson for Secretary

ACTION: Motion was made by Commissioner Vaquera, seconded by Chairperson Johnson and passed by a vote of 6-0 to appoint Commissioner Ahumada as Chairperson; Commissioner Gordon as Vice Chairperson; and Commissioner Johnson as Secretary. (AYES: Key, Quintana, Ahumada, Vaquera, Gordon, Johnson; NOES: None; ABSTAIN: None)

COMMUNICATIONS:

A. COMMISSION COMMENTS

Chairperson Key congratulated the newly appointed Parks, Community and Human Services officers.

Chairperson Key welcomed Angela Arias to the City of Fontana.

Chairperson Key congratulated Daniel Jimenez on being selected Employee of the Month.

Chairperson Key attended the Jazz Concert and commended Manager Samples and staff for the event.

Vice Chairperson Ahumada welcomed Angela Arias to the City of Fontana.

Vice Chairperson Ahumada congratulated Daniel Jimenez on being selected Employee of the Month.

Vice Chairperson Ahumada thanked MYAC for the information on the Teen Leadership Conference.

Vice Chairperson Ahumada thanked for the Commission for the nomination and is looking forward to great year.

Secretary Vaquera attended the Jazz Festival and spoke on how great the event was and thanked staff for their hard work on the event.

Secretary Vaquera congratulated the Senior Board Members.

Secretary Vaquera congratulated the newly appointed officers.

Secretary Vaquera spoke on spring break coming up and reminded everyone to stay safe.

Secretary Vaquera wished his daughter a happy birthday.

Commissioner Quintana welcomed Angela Arias to the City of Fontana.

Commissioner Quintana thanked Brent Strong for all of the User Fees information and hard work.

Commissioner Quintana enjoyed the report on the Park Monitoring Program and the information that will help anyone at a park.

Commissioner Quintana congratulated the nominated official and is looking forward to seeing them in their new roles.

Commissioner Gordon thanked Chairperson Key for the job well done in her leadership role and thanked the senior members for their guidance.

Commissioner Gordon thanked MYAC members for being here tonight.

Commissioner Gordon spoke on the need for User Fees.

Commissioner Gordon commended his wife for holding the fort down and being featured in a School Resource Officer news story on the impact she's having on the community.

Commissioner Johnson thanked Angela and Daniel for being a part of the community and improving it.

Commissioner Johnson congratulated Commissioner Ahumada and Commissioner Gordon and thanked Commissioner Quintana.

Commissioner Johnson attended the Jazz Fest and had a great time with his daughter.

Commissioner Johnson likes what MYAC is doing with the youth and is looking forward to the Youth Leadership Summit on March 7, 2020.

Commissioner Johnson encouraged everyone to take advantage of what is available in the community.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Nelson asked Commissioner Gordon to share the article on his wife with everyone.

Director Nelson congratulated staff on their recognitions.

Director Nelson welcomed Angela Arias and congratulated Daniel on being selected Employee of the Month; they are a testament to young vibrant team they have been able to put together.

Director Nelson spoke on the MYAC members being a great group of young vibrant students in the community that speak to the future of Fontana.

Director Nelson recognized MYAC staff that mentor the youth of the city.

Director Nelson thanked Christina Enriquez, Geneo Ferrar, Hector Vasquez, and Brent Strong and staff for all the work they do for all of the programs and processes that play an important role in the City of Fontana.

Director Nelson Thanked Commissioner Johnson for always communicating with staff.

Director Nelson thanked the Senior Board for everything they do and is happy they will be celebrating 10 years in a few months.

Director Nelson congratulated the new officers and is looking forward to another great year.

Director Nelson encouraged all Commissioners to provide feedback, ask questions, and meet with staff to improve programs and services.

Director Nelson thanked Chairperson Key for serving as Chairperson for two years.

Community Services Manager Wright thanked Chairperson Key for her leadership in the past few years as the Chairperson.

Manager Wright congratulated the new officers on their appointments.

Manager Wright thanked Secretary Vaquera for his leadership.

Manager Wright thanked Senior Advisory Board members and congratulated them on being reelected to the Board.

Manager Wright spoke on the Taste of Soul event at the Fontana Community Senior Center.

Manager Wright spoke on Fontana Walks being at 8.2 billion steps on the way to 10 billion steps goal; the next walk is on Saturday, February 29, 2020, at the Black History Parade.

Community Services Manager Schneider congratulated the Commissioners in their new roles.

Manager Schneider thanked Chairperson Key for her leadership.

Manager Schneider thanked Commissioner Gordon and Commissioner Quintana for working with Sports Division and the Resident Youth Non-Profits.

Manager Schneider wished good luck to all Little League and Pony League teams and teams at District 71 at Dodger Dream Field

Manager Schneider congratulated Danny Jimenez on going a great job taking on his role.

Manager Schneider congratulated Manager Samples and her team for the great Jazz Fest.

Manager Schneider thanked his fellow managers for working with him.

Manager Wright commended Christina Enriquez for all she does in the department and for making them look great.

Community Services Manager Samples is looking forward to another year and thanked the officers for their service last year.

Manager Samples thanked to Nathan Hunt and the arts team for their work on the Jazz Fest and Lion King auditions.

Manager Samples invited the community to the Teen Leadership Summit, March 7, 2020, at Summit High School.

Manager Samples spoke on summer hiring; information is available at Fontana.org with a deadline of March 5, 2020.

Public Works Manager West thanked Chairperson Key for her leadership and support.

Manager West provided an update on Central City Park that is expected to be complete in December 2020 with a spring grand opening.

Manager West provided an update on park issues at Central City Park and Fontana Park.

Manager West provided an update on energy services project.

Manager West shared an update on lighting upgrades at sports parks.

Manager West congratulated Commissioner Ahumada, Commissioner Gordon, and Commissioner Johnson on their appointments and looks forward to working with them.

Commissioner Johnson requested information on the upgrading of lighting at parks; Manager West confirmed that he received assurances from contractors on not losing any candle power.

Director Nelson shared that the City Council selected Mark Denny as the new City Manager of the City of Fontana; Chuck Hays was promoted to Deputy City Manager; and Keith Kramer was promoted to Public Works Director.

Director Nelson spoke on the great job Interim City Manager Milhiser has been doing.

Commissioner Johnson wished his son a happy birthday.

ADJOURNMENT:

By consensus, the meeting adjourned at 8:35 p.m. in honor of the Fontana Community Senior Center to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, March 26, 2020. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre

Boards and Commissions Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS AND COMMUNITY SERVICES COMMISSION ON THE 23rd DAY OF APRIL 2020.

DocuSigned by:

Anahi Ahumada

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Chairperson Ahumada

Certificate Of Completion

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Signer Events

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yselac13@aol.com

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anahumada@fontana.org

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Signed: 4/29/2020 11:23:52 AM

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In Person Signer Events

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Evelyn Ssenkoloto
essenkol@fontana.org

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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	4/29/2020 11:23:54 AM
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Browsers (for SENDERS):	Internet Explorer 6.0? or above
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Email:	Access to a valid email account
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