

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
JANUARY 23, 2020**

The City of Fontana Parks, Community and Human Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, January 23, 2020, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda.

Administrative Analyst Brent Strong reviewed the User Fee Process.

Community services Director Garth Nelson discussed the Facilities Tour.

ROLL CALL:

Present: Chairperson Key, Vice Chairperson Ahumada, Secretary Vaquera, Commissioner Quintana, Commissioner Jones, Commissioner Gordon, and Commissioner Johnson were present.

Absent: None

The regular meeting of the City of Fontana Parks, Community and Human Services Commission was held on Thursday, January 23, 2020, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:03 p.m. by Chairperson Key, followed by an Invocation given by Reverend Jason Kilian, First Lutheran Church, Fontana, and the Pledge of Allegiance led by Commissioner Gordon.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Public Works Manager Dan West; and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. EMPLOYEE OF THE MONTH – KRISTY SAMPLES

Community Services Manager Kristy Samples introduced Wendy Perez, Senior Community Services Assistant, After School Program, to be recognized by the Parks, Community and Human Services Commission as the Employee of the Month.

B. INTRODUCTION OF NEW COMMUNITY SERVICES DEVELOPMENT STAFF – KRISTY SAMPLES

Community Services Manager Kristy Samples introduced Jeanette-Hernandez-Cervantes, as the new Community Services Coordinator, Cultural Arts Division.

Jeanette Hernandez-Cervantes introduced herself and spoke on her experience.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the August 22, October 24, and December 5, 2019, Parks, Community and Human Services Commission Meetings.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve November and December 2019 activities report.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Gordon, and passed by a vote of 7-0-0 to approve Consent Calendar Items A. and B. (AYES: Key, Ahumada, Vaquera, Jones, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: Quintana and Key abstained from voting on the August 22, 2019, meeting minutes; Jones abstained from voting on the October 24, 2019, minutes; and Ahumada, Vaquera and Jones abstained from voting on the December 5, 2019, minutes.)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. SPECIAL EVENTS UPDATE – ROB BOCK

Community Services Supervisor Rob Bock provided a report on special events conducted in November and December 2019:

- **November 27, 2019, Eat and Be Well, Cypress Neighborhood Center:** This was a co-sponsorship event with Project Boon, City Link and the City of Fontana and provided several health service vendors, a clothing closet that gave away 310 jackets, and 49 people received free haircuts. This 8th Annual event provided Thanksgiving meals for 400 individuals. There were many partners who made this event such an enormous success.

- **December 4, 2019, Tree Lighting, City Hall:** The City of Fontana hosted the annual Tree Lighting Ceremony with over 450 community members. A quartet of Carolers ushered in the holiday spirit. Santa arrived to light the 30-foot tree via video with assistance from the Mayor and City Council. Guests were treated to pastries and hot chocolate. Families and children enjoyed the festivities along with free pictures with Santa.
- **December 7, 2020, Winter Wonderland, City Hall:** Fontana's Crossroads Evangelical Free Church along with the H.U.G.S. organization and the City of Fontana hosted this co-sponsorship event at the Fontana Park Sports Pavilion. Over 400 children between the ages of 0-17 were treated to free gifts, candy, snacks, and fun activities.
- **December 14, 2019, Christmas Parade, Sierra/Arrow to Merrill:** The Fontana Exchange Club presented the Christmas Parade with seventy-one entries, five Fontana high school bands and several Fontana middle school bands participated. There were many dignitaries, local non-profits groups, sports organizations, the Fontana Expanded Learning Program, Tiny Tots, Senior Center and Healthy Fontana Program participating in the parade. The Grand Marshal was the Randall Pepper Elementary Robotics Team. Over 7,000 spectators came out to enjoy the parade.
- **December 14, 2019, Festival of Winter, Veterans Park:** The 20th Annual Festival of Winter was a free event featuring 55 tons of fresh snow. The Miller Amphitheatre was utilized for community entertainment and the variety band, Yard Sale. There were free pictures with Santa, additional entertainment in the Steelworkers' Auditorium, a Kiddie Ferris Wheel, Giant Slides, and the Kiddie Swing. Over 4,500 community members participated.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- February 22, 2020, Jazz Fest, Steelworkers' Auditorium
- February 29, 2020, Black History Parade, Citrus/Summit to Sierra Lakes
- February 29, 2020, Black History Expo, Home Depot North Fontana

Secretary Vaquera spoke on the great job did on the parade.

Chairperson Key commended staff on their hard work.

Commissioner Gordon attended Eat and Be Well event and the Tree Lighting Ceremony and commended staff for making things work.

ACTION: Motion was made by Commissioner Johnson, seconded by Commissioner Vaquera, and passed by a vote of 7-0-0 to accept and file the staff report. (AYES: Key, Ahumada, Vaquera, Jones, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

B. FONTANA AFTER SCHOOL PROGRAM 2018-2019

Community Services Manager Kristy Samples provided an overview of the Fontana After School Program 2018-2019.

The Fontana After School Program had an exceptional 2018-2019 school year. The partnerships between the City of Fontana, Fontana Unified School District, Colton Joint Unified School District and Etiwanda School District served students at 35 school sites for an annual attendance of 453,738.

The After School Program is both fee based and grant based through funding provided by the California Department of Education to the Fontana Unified School District as the recipient of the After School Education and Safety Grant (ASES). Fee based sites are available at Colton and Etiwanda school districts.

The program's mission is to create strong relationships with families, schools, and communities with a goal to provide quality educational, recreational, and cultural programs by promoting social, physical, intellectual, and emotional development of the youth that are served and support to their families.

Program components include homework assistance, Physical Activity, Health & Wellness, Leadership Development, and Enrichment Programs

Collaborations and events included NBA MathHoops Tournament, Garner Holt Education Through Imagination Assemblies, Noble Youth Leadership Program, Healthy Fontana, Fontana Art Depot Gallery, Mary Vagle Nature Center Presentations, and Winter and Fontana Days Parades.

Based on Parent Surveys that were completed at the end of the 2018-2019 school year, 99% of parents agree that staff care about their child's success, 95% of parents would recommend the program to other parents, and 91% have enrolled their children in program for more than two years.

The Fontana After School Program 2019-2020 focus areas include Garner Holt Field Trips and Coding Lessons, Noble Leadership Program, and staff training focused on Visual and Performing Arts and Mental Wellness.

Discussion was held on the age range of participants.

Discussion was held on the curriculum used.

Commissioner Jones asked if Garner Holt programming was interactive.

Commissioner Gordon spoke on being impressed by the number of days of attendance.

Commissioner Gordon expressed interest in participating in field trips and special presentations.

Secretary Vaquera commended the program on how far it has come.

Commissioner Johnson and Chairperson Key expressed interest in participating in field trips and special presentations.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Johnson, and passed by a vote of 7-0-0 to accept and file the staff report. (AYES: Key, Ahumada, Vaquera, Jones, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

C. DONATION AND PLACEMENT OF A CONCRETE BENCH – DAN WEST

Public Works Manager Dan West provided a staff report on the donation and place of a concrete bench.

The Baha'i Community of Fontana would like to donate a concrete bench to the City in celebration of the bicentenary of the birth of the founder of the Baha'i Faith. The proposed bench would be inscribed with the words. "UNITY & JUSTICE, Dedicated by the Baha'i Community of Fontana". This bench would be provided and delivered to the City at no cost.

Administrative Procedure #20-30 pertaining to the acceptance of Gifts and Donations to the City above \$500 value are approved by the City Council.

The Baha'i of the Fontana are also requesting to have the donated bench placed at one of two possible location at the entrance of the Lewis Library and Technology Center. The 1st choice of location is just north of the main library entrance. The 2nd choice would be just east of the café adjacent to the stairwell exit.

The installation of the bench would be performed by Public Works staff upon final approval by City Council.

Manager West provided a letter from Krista Furutan requesting the placement of the bench and a construction plan of the bench.

Commissioner Johnson spoke on ADA compliance. Manager West did not find any issues with maintaining ADA compliance.

Secretary Vaquera spoke on the City Council approving the design and placement of the bench.

Manager West spoke on the process for installing and maintaining the bench.

Commissioner Jones thanked Ms. Furutan for the bench.

Krista Furutan spoke on the placement and wording on the bench and making a good contribution to the City of Fontana.

Commissioner Gordon thanked the Baha'i Community for their contribution.

ACTION: Motion was made by Commissioner Johnson, seconded by Commissioner Gordon to place the donated concrete bench by the front door of Lewis Library and Technology Center providing that it fits and is appropriately placed so that it does not create any ADA issues, otherwise, Location B is acceptable by the Commission. Motion passed by a vote of 7-0-0 (AYES: Key, Ahumada, Vaquera, Jones, Quintana, Gordon, Johnson; NOES: None; ABSTAIN: None.)

COMMUNICATIONS:

A. COMMISSION COMMENTS

Chairperson Key congratulated Wendy on being recognized as the employee of the month.

Chairperson Key welcomed Jeanette to the City of Fontana.

Chairperson Key spoke on enjoying the Winter Festival.

Vice Chairperson Ahumada congratulated Wendy Perez and Jeanette Hernandez-Cervantes

Vice Chairperson Ahumada is looking forward to this year.

Secretary Vaquera congratulated Wendy on being recognized as the employee of the month.

Secretary Vaquera welcomed Jeanette to the City of Fontana.

Secretary Vaquera thanked staff for the great job they do.

Secretary Vaquera spoke on the Christmas parade being great and being happy to see the community participating.

Secretary Vaquera welcomed students back to school.

Commissioner Jones quoted Dr. Martin Luther King, Jr., "The arc of the moral universe is long, but it bends toward justice."

Commissioner Quintana wished everyone a Happy New Year and Merry Christmas.

Commissioner Quintana spoke on the City of Fontana and Public Works staff being very busy during the winter break improving facilities and commended staff for their work.

Commissioner Gordon congratulated Wendy on being recognized as the employee of the

month.

Commissioner Gordon welcomed Jeanette to the City of Fontana.

Commissioner Gordon spoke on finding reasonable solutions for the bench and is thankful for the community partnerships.

Commissioner Gordon quoted Dr. Martin Luther King, Jr., "The time is always right to do what's right."

Commissioner Johnson thanked everyone for the fantastic events and encouraged everyone to come to events.

Commissioner Johnson spoke on the Fontana app being able to report any issues.

Commissioner Johnson wished his sister a happy birthday.

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS

Community Services Director Nelson is looking forward to 2020 with a Commission that has been together for over a year and with their continued support and insight.

Director Nelson expressed thoughts and prayers for Adam's recovery.

Community Services Manager Wright invited everyone to the Fontana Walks event on February 15, 2020, at 8:00 a.m. at Mary Vagle Nature Center.

Manager Wright spoke on seasonal jobs working in Community Services. Seasonal jobs are in the process of being posted.

Manager Wright spoke on the Above the Limits program planetarium night and thanked staff for their work.

Manager Wright spoke on the Above the Limits event at Cypress Neighborhood Center at 6:00 p.m.

Community Services Manager Schneider congratulated Wendy on being recognized as the employee of the month.

Manager Schneider welcomed Jeanette Hernandez-Cervantes back to the City of Fontana.

Manager Schneider spoke on the Dr. Martin Luther King Jr. event being well attended and being a great event.

Manager Schneider wished everyone a happy new year.

Manager Schneider thanked Janette Solares and Melissa Darchuk for staying through the meeting.

Manager Schneider wished Director Nelson a happy birthday.

Community Services Manager Samples congratulated Wendy on being recognized as the employee of the month.

Manager Samples welcomed Jeanette back to the City of Fontana.

Manager Samples thanked the MYAC members that attended tonight's meeting.

Manager Samples spoke on the auditions for Lion King Jr.

Manager Samples invited everyone to the Jazz Fest.

Manager Samples invited 12 to 17-year olds and their parents to the Teen Leadership Summit at Summit High School.

Public Works Manager West provided an update on park issues.

Manager West wished everyone a happy new year and is looking forward to this year.

ADJOURNMENT:

By consensus, the meeting adjourned at 8:02 p.m. to the next Regular Parks, Community and Human Services Commission Meeting on Thursday, February 27, 2020. A Workshop will be held at 6:00 PM in the City Hall Executive Conference Room and the Regular Meeting at 7:00 PM in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

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Ysela Aguirre
Boards and Commissions Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS AND COMMUNITY SERVICES COMMISSION ON THE 27th DAY OF FEBRUARY 2020.

DocuSigned by:

A8DC94DF48C841E
Chairperson Key

Certificate Of Completion

Envelope Id: 05AC961A6BDB4FDC885352D7F13EE6A1	Status: Completed
Subject: Please DocuSign: Jan23_2020 Final HLM 021020 For Signatures 030320.docx	
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Document Pages: 8	Signatures: 2
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AutoNav: Enabled	Envelope Originator:
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	Fontana, CA 92335
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3/3/2020 3:32:32 PM	clerks@fontana.org	

Signer Events

Ysela Aguire
yselac13@aol.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Ysela Aguire
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Signature Adoption: Pre-selected Style
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Signed: 3/11/2020 8:15:41 AM

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Germain Key
germainekey@yahoo.com
GK

Security Level: Email, Account Authentication
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Electronic Record and Signature Disclosure:

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In Person Signer Events

Signature

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Status

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Status

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

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Evelyn Ssenkoloto
essenkol@fontana.org

Security Level: Email, Account Authentication
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Electronic Record and Signature Disclosure:

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Carbon Copy Events	Status	Timestamp
Kathy Kasinger kkasinger@fontana.org Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 3/11/2020 9:53:39 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	3/11/2020 9:53:39 AM
Completed	Security Checked	3/11/2020 9:53:39 AM

Payment Events	Status	Timestamps
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Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
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