

**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 25, 2018**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, October 25, 2018, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, discuss Commission involvement in the Festival of Winter activities, receive a 2018-2019 Co-Sponsorship Overview, and discuss Commission calendars for November and December 2018.

ROLL CALL:

Present: Chairperson Key, Secretary Ahumada, Commissioner Rowland, Commissioner Vaquera, and Commissioner Quintana and Commissioner Sangha were present.

Absent: Vice Chairperson Jones

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, October 25, 2018, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:02 p.m. by Chairperson Key, followed by an Invocation given by Pastor Dayton Griffin-Sloat, Fontana Community Church and the Pledge of Allegiance led by Commissioner Rowland.

Staff: Community Services Director Garth Nelson; Community Services Manager Michael Wright; Community Services Manager Daniel Schneider; Community Services Manager Kristy Samples; Community Services Supervisor Rob Bock; Services Coordinator Tammy Wilkerson; Aquatics Coordinator Teresa Ramirez and Community Services Coordinator Stan Clark; Public Works Manager Dan West; City Clerk Tonia Lewis.

SPECIAL PRESENTATION:

A. SPECIAL PRESENTATIONS

Introduction of Mayor's Youth Advisory Council (MYAC) Members

Community Services Coordinator Tammy Wilkerson presented the MYAC Board Members as follows: Chairperson Jacqueline Jimenez, Co-Chairperson Jerry Feng, Secretary Carla Medina-Gil, Historian Nathan Thang (not present), and MYAC members as follows: Ethan Turner, Imran Chaudhery, Quentin Bryant, Andrea Garcia-Huggins, Nathalie Boutrous, Audria Sarayia, Declan Jokiman, Belen Martinez, Naomi Espinoza, Yanel Cuevas, Jade Centeno.

PUBLIC COMMUNICATION:

Deborah Hall-Lindsey, Concerned Citizens for the Development of North Fontana, spoke

on Co-Sponsorship of the 2019 Black History Parade.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Minutes of the September 27, 2018, Parks and Community Services Commission Meeting

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION

Approve September 27, 2018, activities report.

ACTION: Motion was made by Rowland, seconded by Quintana, and passed by a vote of 7-0 to approve Consent Calendar Items 4-0-2. (AYES: Key, Rowland, Quintana, Sangha; NOES: None; ABSTAIN: Ahumada, Vaquera)

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Special Events Update – Rob Bock

Community Services Supervisor Rob Bock provided a report on special events conducted in September 2018:

- September 7, 2018, The Fontana Car Show, City Hall; the band, Chico, performed for 200 community members that enjoyed over 60 vehicles.
- September 8, 2018, 9.11 National Day of Service, Fontana Community Senior Center; this Co-Sponsorship event is a tribute to the lives lost on 9/11 and had over 300 community members participate.
- September 16, 2018, Chillin' N Grillin', Fontana Park; this Co-Sponsorship event between the Concerned Citizens for the Development of North Fontana, the Police Officers Association and the City of Fontana brought the Police and Fire Departments together with over 400 residents of Fontana.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- November 11, 2018, Veterans Day Celebration at Miller Park Amphitheatre
- November 17&18, 2018, Spark of Love Soccer Tournament at Ralph M. Lewis Park
- November 21, 2018, Eat & Be Well, at Seville Park
- November 28, 2018, Tree Lighting Ceremony, at City Hall

ACTION: Motion was made by Ahumada, seconded by Vaquera, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Rowland, Vaquera,

Quintana, Sangha; NOES: None; ABSTAIN: None)

B. CO-SPONSORSHIP APPLICATIONS – ROB BOCK

Community Services Supervisor Rob Bock provided a staff report on Co-Sponsorship procedures, as approved by the Parks and Community Services Commission and City Council. Co-Sponsorship requests for activities taking place during the next fiscal year (July 1, 2018 – June 30, 2019) are submitted between February 1 and February 28, 2018, or between September 1 and September 30, 2018.

The applications being considered for approval are the Ephesians New Testament Church for a Martin Luther King event; Summit High School for a swim event; the Fontana Foundation of Hope for Walk for Kids event; Uplifting Youth Foundation for Bring It To The Stage event; a facility request from Mountain View Community Church for an Easter event; and The Concerned Citizens for the Development of North Fontana re-applied for Black History Parade which was previously approved for \$500.

ACTION: Motion was made by Commissioner Rowland, seconded by Commissioner Quintana, and passed by a vote of 6-0 to accept and file the staff report and make a recommendation to the City Council to fund all of the requests except the Concerned Citizens for the Development of North Fontana Black History Parade. (AYES: Key, Ahumada, Rowland, Vaquera, Quintana, Sangha; NOES: None; ABSTAIN: None)

A gentleman in attendance, Pastor Emory James, asked if an organization had been awarded the previous fiscal period if it was eligible for another award. Staff was directed to speak with the Pastor James.

Ellen Turner asked to speak. Chairperson notified Ms. Turner that the time to speak was during Public Communication.

Community Services Director Nelson commented that all applicants can speak with the City Council regarding the Parks and Community Services Commission's recommendation.

C. AQUATICS 2018 RECAP - TERESA RAMIREZ & STAN CLARK

Aquatics Coordinator Teresa Ramirez and Community Services Coordinator Stan Clark provided a 2018 Aquatics Recap.

The 2018 summer aquatics daily programming ran from May 26, 2018, through September 3, 2018, at Fontana Park Aquatic Center, Martin Tudor Splash Park; Don Day Community Pool, Heritage Community Pool, and Miller Pool.

Fontana Park Aquatic Center offered programming for participants beginning at 6 months old that included recreational swim, swim lessons, aqua aerobics, and Red Cross courses. Visitors enjoyed diving boards, lounge chairs, shaded grass areas, two water slides, a splash pad, locker rooms, and a shaded pavilion.

Martin Tudor Park offered recreational swim, shaded splash pad, lounge area, and grass area as well as water slides.

Heritage Pool offered recreational swim, swim lessons, Tuesday Family Fun Nights and Friday Night Dive-In Movies.

Miller Pool and Don Day Pool offered recreational swim, swim lessons, aqua aerobics, and Tuesday Family Fun Nights. Don Day also offered Saturday Night Dive-In Movies.

There were over 73,000 paid participants in the recreational swim program at the five pool sites-a slight decrease from last year; there were over 5,500 participants in the swim lessons program-a significant increase from last year.

Aquatic Fitness was offered at Fontana Aquatics Center, Heritage Pool, Miller Pool, and Don Day Pool; participation remained steady from participation last year. Miller Pool purchased submergible stairs and Heritage may add them in 2019.

The Fontana Park Aquatic Center hosted the Tiger Sharks Water Polo Team and the Fontana Aquatics Club; as well as the Jr. Lifeguard program, which was also held at Don Day Pool and Miller Pool.

The Jr. Lifeguard Program was offered at Fontana Park, Don Day and Miller Pools. The Jr. Instructor Volunteer Program was offered again in 2018. The participants were treated to a beach trip at the end of the sessions.

Family Fun Nights were held on Tuesdays at Don Day, Heritage and Miller Pool; Dive-In Movies were held on Fridays at Heritage Pool and Saturdays at Don Day Pool. A Pool vs. Pool Swim Meet was held at Fontana Park Aquatic Center.

Private pool rentals were available Saturday and Sunday at all aquatic sites around the recreational swim schedule - a remarkable increase in rentals from last year.

There were over 135,569 patrons in attendance in the 2018 Summer Aquatic Season-a slight increase from last season. The Aquatics Program remains steady in attendance and participation due to focused attention on popular programming.

Fontana Park Aquatic Center offers year round programming that includes fitness courses, swim lessons and swim teams.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Sangah, and passed by a vote of 6-0 to accept and file the staff report. (AYES: Key, Ahumada, Rowland, Vaquera, Quintana, Sangha; NOES: None; ABSTAIN: None)

Director Nelson complimented aquatics staff for doing an amazing job providing safe and memorable experiences for the Fontana community.

D. NOVEMBER AND DECEMBER COMMISSION CALENDARS-ORAL REPORT-GARTH NELSON

Director Nelson requested the Parks and Community Services Commission consider calendar modifications for the November and December Parks and Community Services

Commission meetings to cancel the November 16, 2017, regular meeting.

ACTION: Motion was made by Commissioner Rowland, seconded by Chairperson Key, and passed by a vote of 6-0 to cancel the November 15, 2018, Parks and Community Services Meeting; cancel the December 27, 2018, Parks, Community and Human Services Meeting and reschedule it to December 6, 2018.

COMMUNICATIONS:

A. COMMISSION COMMENTS

Chairperson Key attended the groundbreaking for the new parks and feels fortunate to live in a city that allows for you to work here, live here, and spend money here.

Chairperson Key concurs with Director Nelson on having professional and efficient staff.

Secretary Ahumada thanked staff for the meeting packets.

Secretary Ahumada attended the Halloween Howl event.

Secretary Ahumada attended the Jessie Turner 10 Year Anniversary event.

Secretary Ahumada attended the Community BBQ event.

Commissioner Rowland is looking forward to all the happenings in Fontana.

Commissioner Rowland attended the groundbreaking for Central City Park and Santa Ana and Cypress Park.

Commissioner Rowland spoke on the Miss Fontana Pageant committee going out to schools soon to recruit 15-24 year olds to participate in the pageant.

Commissioner Rowland spoke on the Auto Club Speedway having the Magic of Lights; information is available at the Auto Club Speedway website.

Commissioner Rowland spoke on the Relay for Life Kickoff Rally for 2019.

Commissioner Vaquera thanked staff for the great job on all of the events.

Commissioner Vaquera attended the Jessie Turner 10th anniversary event.

Commissioner Vaquera thanked the sports department for the Trunk or Treat at Kathy Binks Elementary.

Commissioner Vaquera wished everyone a safe Halloween and reminded everyone to be careful with the little ones.

Commissioner Vaquera wished everyone a happy Thanksgiving.

Commissioner Vaquera is thankful for working and living in the City of Fontana and encouraged citizens to participate in all of the events offered.

Commissioner Quintana thanked staff for the reports.

Commissioner Quintana wished everyone a happy Thanksgiving.

Commissioner Quintana will attend the Halloween events and the Tree Lighting Ceremony.

Commissioner Sangha expressed thanks for the staff reports and managers for the great job.

Commissioner Sangha is excited for the new park in South Fontana.

Commissioner Sangha spoke on the local elections coming soon and encouraged everyone to get out and vote.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Garth Nelson thanked residents for participating in programs and activities and the opportunity to serve them.

Director Nelson thanked the Commission for all they do throughout the year and appreciates their input and insight.

Director Nelson thanked staff for their commitment and dedication.

Director Nelson wished everyone a happy Thanksgiving.

Community Services Manager Michael Wright encouraged everyone to participate in City sponsored Halloween events at Don Day Community Center, Jack Bulik Center, Seville Park, and Fontana Park instead of going door-to-door.

Manager Wright wished everyone a happy Thanksgiving.

Community Services Manager Daniel Schneider apologized to staff for missing their staff report and congratulated Teresa and Stan for doing a great job on the Aquatics program.

Manager Schneider spoke on the Veteran's Day event being held on November 11, 2018, at 11:00 at Miller Park Amphitheater.

Manager Schneider spoke on the Eat and Be Well event on November 21, 2018, at Seville Park from 11:00 a.m. to 3:00 p.m.

Manager Schneider spoke on the Tree Lighting Ceremony at City Hall on November 28, 2018, at 6:00 p.m.

Manager Schneider congratulated sports Supervisor, Geneo Ferrar, and his wife on birth of new baby girl.

Manager Schneider wished his wife a happy anniversary.

Manager Schneider wished everyone a happy Thanksgiving.

Community Services Manager Kristy Samples thanked the Cultural Arts team for the great La Gran Hispanic Heritage event.

Manager Samples spoke on the Dia De Los Muertos event on November 2, 2018, from 4:00 to 7:00 p.m. at Steelworkers' Amphitheater.

Manager Samples spoke on the production of Grease being held at Center Stage.

Manager Samples spoke on the production of My Son Pinocchio Jr. being held on November 9 and 10, 2018.

Manager Samples wished her husband a happy 15th anniversary.

Commissioner Vaquera wished his wife a happy birthday.

ADJOURNMENT:

By consensus, the meeting was adjourned at 7:58 p.m. to the next Regular Parks and Community Services Commission Meeting on Thursday, December 6, 2018, with a Workshop at 6:00 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

Ysela Aguirre

6215EB89E9C04DA...

Ysela Aguirre

Boards and Commissions Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS AND COMMUNITY SERVICES COMMISSION ON THE 6th DAY OF DECEMBER 2018.

DocuSigned by:

DK

A8DC04DF486844E...

Chairperson Key

Certificate Of Completion

| | |
|---|----------------------------|
| Envelope Id: AF3F3FB130C646B792D5894865242B32 | Status: Completed |
| Subject: Please DocuSign: October25_2018FINAL_forSigs120618HLM.docx | |
| Source Envelope: | |
| Document Pages: 7 | Signatures: 2 |
| Certificate Pages: 5 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelopeld Stamping: Enabled | City Clerk |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada) | 8353 Sierra Avenue |
| | Fontana, CA 92335 |
| | clerks@fontana.org |
| | IP Address: 192.146.186.96 |

Record Tracking

| | | |
|-----------------------|--------------------|--------------------|
| Status: Original | Holder: City Clerk | Location: DocuSign |
| 12/10/2018 8:05:21 AM | clerks@fontana.org | |

Signer Events

Ysela Aguire
yselac13@aol.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:
Ysela Aguire
6215EB89E9C04DA...

Signature Adoption: Pre-selected Style
Using IP Address: 76.206.62.154
Signed using mobile

Timestamp

Sent: 12/10/2018 8:05:27 AM
Viewed: 12/15/2018 4:32:58 PM
Signed: 12/15/2018 4:33:17 PM

Electronic Record and Signature Disclosure:

Accepted: 12/15/2018 4:32:58 PM
ID: f385ce59-74d1-40c9-81da-fe451f7f8804

Germain Key
germainekey@yahoo.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:
GKey
A8DC94DF48C841E...

Signature Adoption: Drawn on Device
Using IP Address: 107.201.246.59
Signed using mobile

Sent: 12/15/2018 4:33:19 PM
Viewed: 12/15/2018 5:01:15 PM
Signed: 12/15/2018 5:01:36 PM

Electronic Record and Signature Disclosure:

Accepted: 12/15/2018 5:01:15 PM
ID: 0ad69441-6ecc-4dfa-84f6-93a6d44fc5e9

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Evelyn Ssenkoloto
essenkol@fontana.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

COPIED

Sent: 12/15/2018 5:01:37 PM

| Carbon Copy Events | Status | Timestamp |
|---|-------------------|--|
| Kathy Kasinger kkasinger@fontana.org Security Level: Email, Account Authentication (None) | <div>COPIED</div> | Sent: 12/15/2018 5:01:37 PM Viewed: 12/17/2018 9:50:13 AM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|------------------|-----------------------|
| Envelope Sent | Hashed/Encrypted | 12/15/2018 5:01:37 PM |
| Certified Delivered | Security Checked | 12/15/2018 5:01:37 PM |
| Signing Complete | Security Checked | 12/15/2018 5:01:37 PM |
| Completed | Security Checked | 12/15/2018 5:01:37 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--|
|--|

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Fontana (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Fontana:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cteveda@fontana.org

To advise City of Fontana of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at cteveda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from City of Fontana

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Fontana

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

| | |
|----------------------------|---|
| Operating Systems: | Windows2000? or WindowsXP? |
| Browsers (for SENDERS): | Internet Explorer 6.0? or above |
| Browsers (for SIGNERS): | Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above) |
| Email: | Access to a valid email account |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | <ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection |

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Fontana as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Fontana during the course of my relationship with you.