

**CITY OF FONTANA
PARKS AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
April 27, 2017**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, April 27, 2017, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, Commission Service Assignments, Commission Tour of Facilities, 3-month Commission Calendar, Co-Sponsorship Overview, Fontana Days Parade Involvement and Voting Module Training.

ROLL CALL:

Present: Vice Chairperson Rowland, Commissioner Ahumada; Commissioner Jones; Commissioner Key; Commissioner Quintana; Commissioner; Commissioner Sangha; and Commissioner Vaquera were present.

Absent: None

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, April 27, 2017, in the Grover W. Taylor Council Chambers 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:06 p.m. by Chairperson Rowland, followed by an Invocation given by Pastor Gary Weik, Fontana First Assembly of God, and the Pledge of Allegiance led by Commissioner Ahumada.

Staff Present: Community Services Director Garth Nelson; Parks and Landscape Manager Dan West, Resource Budget Officer Lynn Rogers, Special Events Coordinator Bianca Morales; Community Services Manager Michael Wright; Community Services Supervisor Tiffany Starks; Community Services Supervisor Karen Gerber; City Clerk Tonia Lewis and Boards and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATIONS:

A. MAY IS OLDER AMERICANS MONTH – TIFFANY STARKS

Community Services Supervisor Tiffany Starks announced that the Mayor and City Council will proclaim May 9, 2017, as Older Americans Month.

B. PERFECT MIND PRESENTATION – MICHAEL WRIGHT

Community Services Manager Michael Wright shared the new PerfectMind Recreation Software program that will be used by the Community Services Department.

More information or assistance on the PerfectMind program is available at 909.349.6900.

Commissioner Quintana comment that he knew parents who preferred going in to center but now do not mind registering through the online program system.

Commissioner Vaquera asked if staff at Community Centers encouraged people to use the software to register on line.

Mr. Wright recognized the PerfectMind Implementation Committee.

PUBLIC COMMUNICATION:

None.

CONSENT CALENDAR:

A. APPROVAL OF MEETING MINUTES

Approve Minutes of the March 23, 2017, Parks and Community Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve March 2017 activities report.

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Sangha, and passed by a vote of 5-0-2 with Commissioners Quintana and Vaquera abstaining to receive and file Consent Calendar Item A-B.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. VPOP & FIELD MANAGEMENT - GENEOP FARRAR:

Community Services Supervisor Geneo Farrar provided a Field Management Program Overview and the new VPOP program in collaboration with the Fontana Police Department.

The Field Management Program requesting, monitoring and auditing all field usage. Staff receives, reviews and approves requests, enters permits, communicates with user groups, audit user groups and field conditions as well as monitor 45 athletic fields.

Field Monitors are equipped with handheld tablets that can generate work requests, amend permits, change light schedules, and report vandalism.

In February 2017, the City of Fontana implemented VPOP & Field Management Program in collaboration with the Fontana Police Department to patrol city parks.

The goals of the VPOP program include become familiar with parks and its patrons; interact positively with community members to build lasting relationships; patrol "hot spots" to resolve issues; and provide extra "eyes & ears" within park perimeters to report abnormal or suspicious activities.

VPOP members only observe and report as they are not City employees and have no police authority.

Supervisor Farrar shared information on the qualifications for and how to become a VPOP member. .

These programs work together to keep parks safe for the community.

Supervisor Farrar shared contact information to reserve fields through Hector Vasquez at 909.349.6971 or email at HVasquez@Fontana.org.

Supervisor Farrar shared contact information for becoming a VPOP member by contacting Olga Hernandez in the Fontana Police Department at 909.350.7758 or email at oahernandez@fontana.org

Discussion was held on the hours of VPOP members and Field Monitors. VPOP members are scheduled at their availability.

Discussion was held on VPOP meetings.

Discussion was held on participation.

Commissioner Quintana is excited for the program to make a difference in the parks.

Supervisor Farrar shared information on the availability of shelters.

Commissioner Vaquera appreciates this program.

B. CIP REVIEW 2017/2018 - LYNN ROGERS

Resource Budget Officer Lynn Rogers provided a CIP Review for 2017/2018.

Discussion was held on this item being presented to the Planning Commission before it is presented to the City Council.

Discussion was held on the funding for the Sierra Lakes Project.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Key, and passed by a vote of 7-0, to accept New Business Item B.

C. SPECIAL EVENTS UPDATE – BIANCA MORALES

Special Events Coordinator Bianca Morales provided a report on special events conducted in February:

- Fontana Car Show, City Council, March 4, 2017; there were over 300 attendees and over 75 cars enjoying the band Huge, children's activities, and food vendors.

Coordinator Bianca Morales provided a review of upcoming events as follows:

- May 5, 2017, 5:00 p.m. to 9:00 p.m., Fontana Car Show, City Hall
- May 6-7, 2017, 9:00 a.m. to 9:00 a.m., Relay for Life, Summit High School

D. FACILITY RENTAL OVERVIEW - KAREN GERBER:

Community Services Supervisor Karen Gerber provided a Facility Rental Overview.

There are many venues available to rent for a variety of special occasions with many amenities. Patrons may visit or call any facility or email rentals@fontana.org for information on rentals. City staff will provide patrons with the best resources and opportunities available.

Fees are based on classification, Non-Profit Group, Fontana Residents or Non-Residents or for Profit Businesses, and include a facility deposit, alcohol deposit, hourly room rate, insurance, warming kitchen, and security guards.

Facilities available include the Steelworkers' Auditorium, Art Depot Gallery, Heritage Neighborhood Center, Cypress Neighborhood Center and Josephine Knopf Center, Don Day Neighborhood Center, Fontana Community Senior Center, and Jesse Turner Health and Fitness Community Center.

There was a 4% increase in rentals from 2015 to 2016.

More information is available at 909.349.6900.

ACTION: Motion was made by Commissioner Quintana, seconded by Commissioner Key, and passed by a vote of 7-0, to accept New Business Items A, C, and D.

COMMUNICATIONS:

A. COMMISSION COMMENTS

City Clerk Tonia Lewis announced the National Day of Prayer on May 4, ,2017; everyone is encouraged to attend.

Commissioner Jones is looking forward to the parade and carnival.

Commissioner Ahumada thanked everyone for all the reports provided.

Commissioner Ahumada attended Noches Con Ritmo and it was a great event

Commissioner Sangha had no comment.

Commissioner Key is impressed with the presentation on City facilities.

Commissioner Vaquera commended staff for the great job they are doing.

Commissioner Vaquera apologized for missing a meeting; his wife was ill.

Commissioner Vaquera recently celebrated his parent's 50 year wedding anniversary.

Commissioner Vaquera spoke on a drunken driving accident that killed his 5 year old family member.

Commissioner Vaquera reminded everyone to use alternative modes of transportation when needed.

Commissioner Vaquera requested prayers for the eternal rest of his nephew.

Commission Quintana shared condolences with Commissioner Vaquera.

Commissioner Quintana recognized staff's efforts for preparing all of the fields and getting them ready for Little League opening ceremonies.

Commissioner Quintana spoke on all of the summer events coming up.

Commissioner Quintana visited the Nature Center and his children loved it; it is the jewel of Fontana.

Chairperson Rowland shared that the American Relay for Life will be held on Saturday, May 6-7, 2017.

Chairperson Rowland shared that the Miss Fontana recruitment is in full force with over 400 young ladies signed up for the pageant on June 10, 2017, at the Lewis Playhouse in Rancho Cucamonga, California, as the Fontana High School Auditorium is under reconstruction.

B. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Garth Nelson agreed that we are blessed with our facilities.

Director Nelson shared information on Summer Camp registrations.

Director Nelson shared information on marketing materials provided to the Parks and Community Services Commissioners.

Community Services Manager Michael Wright thanked Commissioner Quintana for the complement on the fields and thanked Public Works Manager Dan West and his team for the work they do.

Manager Wright spoke on swim lesson registration beginning on June 6, 2017.

Manager Wright encouraged everyone to look into the Summer Camps; they are filling up fast.

Public Works Manager Dan West thanked Manager Michael Wright for the coordination between departments.

Manager West provided an update on the Miller Amphitheater Project.

Felix Jones announced the passing of Gary Pickett, Fontana High School Teacher and Track Coach; sent out prayers to his family.

Chairperson Rowland thanked the City for their co-sponsorship of Relay for Life and Miss Fontana.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:21 p.m. in memory of Oliver Nathan Dungas to the next Regular Parks and Community Services Commission Meeting on Thursday, May 25, 2017, with a Workshop at 6:00 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre
Commission Secretary

DocuSigned by:

Janie Rowland

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Janie Rowland
Chairperson

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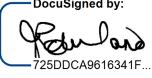
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Signer Events	Signature	Timestamp
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In Person Signer Events	Signature	Timestamp
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Evelyne Ssenkoloto
 essenkol@fontana.org
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Kathy Kasinger kkasinger@fontana.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/2/2017 11:56:00 AM Viewed: 8/2/2017 5:27:23 PM
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	8/2/2017 11:56:00 AM
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Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERs):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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