

**CITY OF FONTANA
PARKS AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
MAY 25, 2017**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, May 25, 2017, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, Co-Sponsorship applications and an orientation on voting.

ROLL CALL:

Present: Chairperson Rowland, Commissioner Ahumada; Commissioner Jones; Commissioner Key; Commissioner Sangha; and Commissioner Vaquera were present.

Absent: Commissioner Quintana

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, May 25, 2017, in the Grover W. Taylor Council Chambers 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:08 p.m. by Chairperson Rowland, followed by an Invocation given by Pastor David Zamora, Living Way Christian Fellowship, and the Pledge of Allegiance led by Chairperson Rowland.

Staff Present: Community Services Director Garth Nelson; Parks and Landscape Manager Dan West, Community Services Manager Jennifer Gracia; Community Services Manager Michael Wright; Community Services Supervisor Rob Bock; Community Services Production Coordinator Anthony Sarinana; City Clerk Tonia Lewis; and Community Services Sr. Administrative Aide, Harriet Myers.

SPECIAL PRESENTATIONS:

A. Employee of the Month: Lauren Griffen

The Parks and Community Services Commission recognized Lauren Griffen as the Employee of the Month.

B. Recognition: Jennifer Hunt Gracia

The Parks and Community Services Commission recognized Jennifer Hunt Gracia for her 11 years of service to the City of Fontana as she leaves for a position as Community Services Director in the City of Rancho Cucamonga.

PUBLIC COMMUNICATION:

Phil Cothran spoke on Co-Sponsorship support for the Miss Fontana event.

CONSENT CALENDAR:

A. APPROVAL OF MEETING MINUTES

Approve Minutes of the April 27, 2017, Parks and Community Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve April 2017 activities report.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Key, and passed by a vote of 6-0 to receive and file Consent Calendar Items A-B.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. SPECIAL EVENTS UPDATE - ROB BOCK

Community Services Supervisor Rob Bock provided a report on special events conducted in April:

- April 7, 2017; Fontana Car Show at City Hall. There were 275 participants and 70 cars.
- April 8, 2017; Veterans Health and Wellness Resource Fair at Fontana Senior Center. This event was co-sponsored with the Veterans Partnering with Communities and provided veterans with housing, health, and financial resources. There were over 150 participants.
- April 15, 2017; Easter Event at Fontana Park. The Summit Water of Life Church hosted an Easter Egg Hunt and Open House in partnership with Jessie Turner Health and Fitness Community Center. Events included an egg hunt, pictures with the Easter Bunny, games, crafts, inflatable jumpers, class demonstrations, vendors, music, face painting, balloon animals, and free drawings. There were over 2,000 participants.
- April 15, 2017; Easter Event at Seville Park. There were over 1,000 participants at this event with egg hunts, games, arts and crafts, face painting, air brush tattoos and balloon animals, pictures with the Easter Bunny and entertainment.
- April 15, 2017; Easter Event at Southridge Park. The Don Day Neighborhood Center hosted an Egg-Hunt with a Pancake Breakfast provided by the Great Commission Church. There were over 900 participants. Events included a

pancake breakfast, egg hunts, games, inflatables, face painting, arts & crafts, and class performances.

- April 21, 2017; Community Assistance Program Resource Fair at Jack Bulik Park. This event was co-sponsored with the Community Assistance Program through the Water of Life Church. Over 86 representatives from community assistance organizations serviced over 150 residents. Participants received information on disability and education programs, health services, financial services, medical services and senior services.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- June 1-4, 2017; Fontana Days Festival at Veterans Park. This is co-sponsorship with the Fontana Exchange Club. There will be carnival rides, food vendors and entertainment. Family Night will be held on Thursday, June 1, 2017, with a \$1 admission fee and \$1 rides.
- June 3, 2017; Fontana Days Run at City Hall. The half-marathon is sold out, but there is still availability in the 5K run, run/walk and walk.
- June 3, 2017; Fontana Days Parade on Sierra from Arrow to Merrill. This event is hosted by the Fontana Exchange Club.
- June 10, 2017; Miss Fontana Scholarship Pageant at Rancho Cucamonga Performing Arts Center. This is a co-sponsored event with the Fontana Rotary Club. Due to construction at Fontana High School, it is being held at a different location.
- June 17, 2017; Love Fontana at Jack Bulik Park. This is a co-sponsored event with the Calvary Chapel Summit Church.
- June 8, 15, 22 & 29, 2017; Summer Concerts Series at Veterans Park. The venue has changed due to construction at Miller Park. Bands playing will be Soto, Neon Nation, Yard Sale, and Tom Nolan Band. There will be family activities, jumpers, train rides, and food vendors.

More information is available at 909.349.6900 or at www.recreation.fontana.org.

Discussion was held on seating for the concerts.

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Vaquera, and passed by a vote of 6-0 to receive and file New Business Item A.

B. KFON PROGRAMMING UPDATE – ANTHONY SARINANA

Community Services Production Coordinator Anthony Sarinana provided an update on KFON TV programming and services.

KFON staff covers City Council, Planning, and Parks & Community Services Commission Meetings, City Events, Community Events, and provide a Community Bulletin Board and Audio Support.

Accomplishments include 20 episodes of “Open for Business” and “Local Matters” programs; production of 12 “Eat Healthy, Fontana!” cooking shows; College Internship Program, and 152 productions.

KFON-TV Studio has high definition capabilities, a green screen, studio sets, 10 edit workstations, a voice-over room, a master control room, and a green room.

The KFON-TV Production Van is a mobile studio with high definition capabilities, multi-camera coverage of events, and self-sustained power with a generator and inverter.

KFON-TV has a social media presence that allows viewer interaction.

KFON-TV Channels include Spectrum Cable channel 3; Frontier Communications channel 38; AT&T U-Verse channel 99; and KFON-TV website: KFON.org

Commissioner Vaquera asked if KFON ever spotlights individuals in the Community. Some community members have been spotlighted and other human interest stories are also covered.

Commissioner Jones asked if high school coverage is provided. Only City business can be covered on the KFON government channel. The School Board channel and the Herald News cover high school sports.

The programming schedule is available on KFON.

A. ACTION: Motion was made by Commissioner Ahumada, seconded by Commissioner Vaquera, and passed by a vote of 6-0 to receive and file New Business Item B.

C. SUMMER FOOD PROGRAM PREVIEW 2017 - JENNIFER HUNT GRACIA

Community Services Manager Jennifer Hunt Gracia provided a preview of the 2017 Summer Food Program.

The Summer Food Program will run from May 30 to July 21, 2017, from 10:30 a.m. to 1:00 p.m. with times varying by location.

The program will be offered at 20 locations including, eight schools, nine parks, and three additional facilities.

All meals meet SB-12 requirements of a nutritious meal and it is estimated that 90,000 meals and snacks will be served.

The Summer Food Program is run in collaboration with the Fontana Unified School District and is free for anyone 18 and under.

Additional information is available at 909.349.6900 or at Youth.Fontana.org.

Chairperson Rowland commented that it is her favorite collaboration and one of the best programs in the City.

ACTION: Motion was made by Commissioner Jones, seconded by Commissioner Key, and passed by a vote of 6-0 to receive and file New Business Item C.

D. CO-SPONSORSHIPS FOR FISCAL YEAR 2017-2018 - ROB BOCK

Community Services Manager Rob Bock provided a staff report on Co-Sponsorship applications for the Parks and Community Services Commission's review and recommendation.

The Parks and Community Services Commission requested

Review and provide City Council with a recommendation regarding twenty-two Co-Sponsorship applications for fiscal year July 1, 2017 through June 30, 2018 totaling an amount up to \$45,003.

Director Garth Nelson shared that each Commissioner prioritized the co-sponsorship applications and a consensus was reached.

Chairperson Rowland shared the prioritized list.

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Jones, and passed by a vote of 6-0 to recommend the co-sponsorship applications as prioritized to the City Council for approval.

ACTION: Motion was made by Commissioner Vaquera, seconded by Commissioner Key, and passed by a vote of 6-0 to recommend the facility usage applications to the City Council for approval.

ACTION: Motion was made by Commissioner Key, seconded by Commissioner Rowland, and passed by a vote of 6-0 to not fund No. 16 (The Concerned Citizens for the Development of North Fontana Black History Parade) and to reduce the amount of funding for No. 13 (Begin from Within, Family Matters Community Picnic) to \$2,277 from \$3,454 with the excess being moved to No. 14 (Fontana Community Assistance Program, CAP Appreciation Celebration) \$198 and No. 15 (The Concerned Citizens for the Development of North Fontana, Black History Expo) \$979.

COMMISSION COMMENTS:

A. COMMISSION COMMENTS

Commissioner Jones congratulated Jennifer Hunt Gracia on her new position.

Commissioner Jones is looking forward to Fontana Days and encouraged everyone to come out.

Commissioner Jones wished the Miss Fontana contestants good luck.

Commissioner Jones commended staff at the aquatics center for their service.

Commissioner Jones invited the co-sponsorship applicants to come out and meet the Commissioners to get a better understanding of what they do.

Commissioner Key thanked Tiffany Starks at Fontana Senior Center and commended all of the programs and resources available.

Commissioner Key spoke on defunding of resources.

Commissioner Ahumada thanked everyone for the info on co-sponsorships.

Commissioner Ahumada congratulated Jennifer Hunt Gracia on her new position.

Commissioner Ahumada is looking forward to all of the summer events.

Commissioner Sangha congratulated Jennifer Hunt Gracia on her new position.

Commissioner Sangha thanked City Clerk Tonia Lewis for his pin.

Commissioner Sangha wished his wife a happy anniversary.

Chairperson Vaquera congratulated Lauren on being selected employee of the month.

Chairperson Vaquera spoke on losing good people because we are great.

Chairperson Vaquera congratulated Jennifer Hunt Gracia on her new position.

Chairperson Vaquera congratulated all graduates.

Chairperson Vaquera spoke on having to make tough decisions on co-sponsorship applications.

Chairperson Vaquera reminded everyone to be safe in the sun and shared the shelters available to cool down. Manager Hunt Gracia shared more information.

Chairperson Rowland congratulated all high school graduates.

Chairperson Rowland provided an update on the Relay for Life event and thanked all of the volunteers.

Chairperson Rowland is looking forward to summer events and Concerts in the Park.

Chairperson Rowland wished Yvonne Quintana a healthy recovery.

COMMUNICATIONS:

B. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Garth Nelson invited Kristy Samples to provide a preview of activities for the next 12 weeks.

Community Services Supervisor Kristy Samples shared a summer overview on activities over the next 12 weeks.

Community Services Manager Jennifer Hunt-Gracia reminded everyone that the summer brochure is out.

Manager Hunt-Gracia commended Kristy Samples for her work with the students.

Manager Hunt-Gracia congratulated Kristy Samples on her promotion.

Manager Hunt-Gracia welcomed Daniel Schneider to the City of Fontana.

Manager Hunt-Gracia thanked everyone for their nice comments.

Director Nelson congratulated Kristy Samples on her promotion and welcomed Daniel Schneider to the City of Fontana.

Director Nelson congratulated Jennifer Hunt-Gracia and shared her history with the

City of Fontana.

Director Nelson is looking forward to the facilities tour with the Commissioners.

Ellen Turner spoke on The Concerned Citizens for the Development of North Fontana Black History Parade.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:43 p.m. to the Parks and Community Services Commission Facilities Tour on Saturday, June 17, 2017, at the Art Depot Gallery, 16822 Spring Street, Fontana, California then to the Regular Parks and Community Services Commission Meeting on Thursday, June 22, 2017, with a Workshop at 6:00 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

Ysela Aguirre

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Ysela Aguirre
Commission Secretary

DocuSigned by:

Janie Rowland

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Janie Rowland
Chairperson

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