

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
June 6, 2017
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. Call To Order/Roll Call:

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, June 6, 2017, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Chairperson Meyer called the meeting to order at 6:00 p.m.

Present: Chairperson Meyer, Vice Chairperson Quiroga, Secretary Sanchez, Commissioner Vasquez, and Commissioner Fort.

Absent: None

Also Present: Attorney Victor Ponto; Community Development Director Zai AbuBakar; Senior Planner DiTanyon Johnson; City Clerk Tonia Lewis; and Planning Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance:

Following the Invocation given by Commissioner Vazquez, the Pledge of Allegiance was led by Commissioner Fort.

PUBLIC COMMUNICATIONS:

A. Public Communications:

None.

CONSENT CALENDAR:

A. Approval of Minutes:

Approve the Regular Planning Commission Meeting Minutes of May 16, 2017.

ACTION: A motion was made by Commissioner Fort and seconded by Vice Chairperson Quiroga to approve the Minutes of the May 16, 2017, Planning Commission Meeting. Motion passed by a vote of 5-0.

PUBLIC HEARINGS:

- A. Master Case No. 15-052; Conditional Use Permit No. 15-013; Administrative Site Plan No. 15-029 - The Conditional Use Permit is a request to allow the operation of a wireless telecommunications facility at a multiple tenant commercial site. The Administrative Site Plan is a request for the installation of a new 65 foot tall monopalm cell tower. (Continued from May 16, 2017)**

Staff requests that Master Case No. 15-052; Conditional Use Permit No. 15-013; Administrative Site Plan No. 15-029 to be continued to the July 18, 2017 Planning Commission Meeting to allow the applicant additional time to submit revised plans that was directed by the Commission on May 16, 2017.

The Public Hearing was opened.

No member of the audience spoke in favor or opposition.

The Public Hearing was closed.

ACTION: A motion was made by Secretary Sanchez and seconded by Commissioner Fort to continue this item to August 1, 2017. Motion passed by a vote of 5-0.

- B. Master Case No. 16-002; Design Review Project No. 16-001 - A request for site and architectural review of a six (6) unit apartment complex on a lot of approximately 23,876 square feet.**

Staff requests that Master Case No. 16-002 and Design Review No. 16-001 be continued to the July 18, 2017 Planning Commission Meeting to allow the item to be renoticed.

The Public Hearing was opened.

No member of the audience spoke in favor or opposition.

The Public Hearing was closed.

ACTION: A motion was made by Commissioner Fort and seconded by Commissioner Vazquez to continue this item to August 1, 2107. Motion passed by a vote of 5-0.

NEW BUSINESS:

- A. None**

None.

DIRECTOR COMMUNICATIONS:

- A. Director Communications:**

The Planning Commission reviewed an update of future City Council agenda items for the

June 13, 2017, June 27, 2017, July 10, 2017, and July 11, 2017, City Council Meetings for the Planning Commission's information.

The Planning Commission reviewed an update of future Planning Commission agenda items for the June 20, 2017, July 4, 2017, and July 10, 2017, Planning Commission Meetings for the Planning Commission's information.

Director AbuBakar reminded the Commission about the Joint Workshop with City Council to discuss parking requirements for detached condominiums and accessory dwelling units on July 10, 2017.

Director AbuBakar reminded the Commissioners to complete the AB1234 Training online before June 30, 2017.

Chairperson Meyer requested a link to the training be emailed as well as a reminder the week before the deadline.

Director AbuBakar announced that she will be on vacation from June 7 through June 20, 2017, and Gil Estrada will be filling in for her; he and Orlando Hernandez will be in attendance at the June 20, 2017, Planning Commission meeting.

Director AbuBakar congratulated Commissioner Fort for completing the Fontana Days half marathon.

Secretary Sanchez congratulated Director AbuBakar for placing first in her age group and in the top three of the women's category and recognition for her mastership.

Chairperson Meyer requested a start date for reports on decisions made at the Director level.

Director AbuBakar stated that the report is on its way.

COMMISSION COMMENTS:

A. Planning Commission Remarks:

Vice Chairperson Quiroga congratulated Commissioner Fort on completing the Fontana Days Half Marathon and congratulated Director AbuBakar on placing first in several areas.

Vice Chairperson Quiroga announced that he and his wife are expecting a baby girl in October.

Commissioner Vasquez congratulated Director AbuBakar and Commissioner Fort on completing the Fontana Days Half Marathon.

Commissioner Vasquez announced the Love Fontana event at Jack Bulik and clean-up of the Pacific Electric Trail on June 17, 2017; volunteers can sign up on the Cavalry Summit Church website.

Commissioner Fort spoke on the Fontana Days celebration.

Commissioner Fort congratulated her son on graduating from high school.

Commissioner Fort spoke on attending the Housing Conference and how informative it was; she was pleased to hear that Fontana was recognized for having energy efficient housing.

Secretary Sanchez congratulated the Director AbuBakar and Commissioner Fort on completing the Fontana Days run and for their recognition.

Secretary Sanchez reminded everyone to be safe during the Fourth of July; especially during this high risk fire season.

Secretary Sanchez shared that the Miss Fontana event is being held this Friday.

Secretary Sanchez shared that the Fontana Chamber of Commerce Installation Dinner is being held on June 22, 2017.

Chairperson Meyer congratulated Director AbuBakar and Commissioner Fort.

Chairperson Meyer spoke on D-Day Anniversary and Flag Day.

Chairperson Meyer spoke on the Sacred Heart Parish hosting the 25 year anniversary of Bishop Barnes on June 17, 2017.


Chairperson Meyer requested tonight's meeting be adjourned in honor of the veterans who fought on D-Day, in recognition of the events around the world, in memory of the victims of violence and a speedy recovery for those injured.

WORKSHOP:

Planning Commission Rules and Regulations

ADJOURNMENT:

By consensus, the Planning Commission adjourned 6:20 p.m. to a Workshop in the City Hall Executive Conference Room, then to the Regular Planning Commission Meeting on Tuesday, June 20, 2017 at 6:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

DocuSigned by:

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Ysela Aguirre
Commission Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION ON THE 20TH DAY OF JUNE, 2017.

DocuSigned by:

Lawrence R. Meyer

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Larry Meyer
Chairperson

Certificate Of Completion

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Signer Events

Ysela Aguire
yselac13@aol.com
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meyerl1@juno.com
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Evelyn Ssenkoloto essenkol@fontana.org Security Level: Email, Account Authentication (None)	<div style="border: 2px solid blue; padding: 5px; text-align: center; color: blue; font-weight: bold;">COPIED</div>	Sent: 6/26/2017 12:57:20 PM Viewed: 6/26/2017 1:06:18 PM
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Kathy Kasinger kkasinger@fontana.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/26/2017 12:57:20 PM
Jesse Raymundo jraymundo@fontana.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/26/2017 12:57:21 PM
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/26/2017 12:57:21 PM
Certified Delivered	Security Checked	6/26/2017 12:57:21 PM
Signing Complete	Security Checked	6/26/2017 12:57:21 PM
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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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