

**CITY OF FONTANA
PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING
August 25, 2016**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, August 25, 2016, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, discuss the Volunteer Recognition Event, Commission Park Tours and Park and Field Irrigation.

ROLL CALL:

Present: Chairperson Espinoza, Commissioner Coleman, Commissioner Quintana, Commissioner Rowland, and Commissioner Tigner, and Commissioner Vaquera were present.

Absent: Commissioner Bravo

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, August 25, 2016, in the Grover W. Taylor Council Chambers 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:01 p.m. by Chairperson Espinoza, followed by an Invocation given by Pastor Troy Johnson, R3 (Redeeming, Reviving & Restoring) Church, and the Pledge of Allegiance led by Commissioner Quintana.

Staff: Community Services Director Garth Nelson; Parks and Landscape Manager Dan West, Community Services Manager Aaron Orozco; Community Services Manager Jennifer Gracia; Community Services Manager Michael Wright; Community Services Supervisor Rob Bock; Community Services Supervisor Geneo Farrar; Community Services Supervisor Tiffany Stark; Community Services Coordinator Courtney Hunt; Community Services Coordinator Leslie Ramirez; Community Services Coordinator Martin Gutierrez; City Clerk Tonia Lewis and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. Employee of the Month

The City of Fontana Parks and Community Services Commissioner recognized Community Services Coordinator Vanessa Cortez as the Employee of the Month.

B. Historical Society Update – Oral Report

Historical Society Member Jonnie Long provided a Historical Society Update.

The Historical Society was founded by Hazel Putnam in 1974; there are currently over 100 dues paying members; they meet on a monthly basis;

staffing of facilities is 100% volunteers; funding is mainly from donations, membership dues, sale of memorial plaques, an agreement with the City of Fontana, and fund raising projects; special donations were received from Jack Long Foundation of Hope, Fontana Rotary Club, Fontana Kiwanis Club, SOAR, the Rialto Trophy Shop and individual donations; the Fontana Family Rose Garden, the Veteran's Memorial Rose Garden, and the Historical Research Library and Office are located on Spring Street; encompasses the former Kaiser Steel Museum; hundreds of markers are still available for purchase from \$150 to \$300 with a \$10 annual maintenance fee; the Veteran's section contains red roses named "Veteran's Honor"; the world's smallest Catholic Church is also located on Spring Street; the historic windmill has been repaired and returned to its full glory in the garden; a historical room is located in the Lewis Library; the Pepper Street Agricultural Museum is located at 8863 Pepper Street, and is one of the original ranch houses of A.B. Miller; over 7,000 individuals have enjoyed civic activities related to the history of Fontana; and participates in many civic events.

The Historical Society can be visited on their Facebook page, website FontanaHistoricalSociety.com, or through Fontana.org.

Tours of the facilities are available by calling 909.350.3539.

Membership is \$40 per family, \$25 for individual, and \$10 for students. General membership meetings are held quarterly at the Community Center and the public is always invited to attend.

The Historical Society looks forward to and supports the establishment of a City Historical Museum.

Discussion was held on school district children and girl scouts visiting during field trips.

Chairperson Espinoza welcomed the audience to the meeting.

PUBLIC COMMUNICATION:

Fran Givens spoke on behalf of some parents to request to put some baby swings at the parks; also to think about seniors when building the parks.

Chairperson Espinoza recognized Fontana School Board Members Barbara Chavez and Lorena Corona in the audience.

CONSENT CALENDAR:

A. APPROVAL OF MEETING MINUTES:

Approve Minutes of the July 28, 2016, Parks and Community Services

Commission Meeting.

- B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION-MONTHLY REPORT**
- C. FONTANA COMMUNITY SENIOR CENTER ADVISORY BOARD ANNUAL REPORT**

ACTION: Motion was made by Commissioner Rowland, seconded by Commissioner Vaquera, and passed by a vote of 6-0 to approve Consent Calendar Item A-C.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Special Events Update – Rob Bock

Community Services Supervisor Rob Bock provided a report on special events conducted in June 2016:

- July 1, 2016, Fontana Car Show, City Hall. There were over 50 cars and 250 residents in attendance. The band Cauldron performed classic rock, R&B, Latin, and funk music.
- July 4, 2016, 4th of July Celebration, Fontana High School. There were 4,800 community members enjoyed the live band, Beatles Versus Stones, a flyover with an Airforce C-17 plane, USC cheerleaders and the giant stilt walker. The evening was capped off with a spectacular fireworks show.
- July 7, 2016, Summer Concerts, Miller Park. Class of 69 played soft rock hits.
- July 14, 2016, Summer Concerts, Miller Park. Brenton Wood and Rose Royce played their classics.
- July 15, 2016, Love Fontana, Calvary Chapel. This event of hope for the community featured food cooked by the Fontana Police Officers Association and the Fontana Fire Department.
- July 21, 2016, Summer Concerts, Miller Park. Neon Nation entertained over 2,000 residents with their renditions of great '80's hits.
- July 28, 2016, Summer Concerts, Miller Park. Calvary Chapel Summit, Water of Life, Cross Pointe, and Be the Message Churches provided a Community Contemporary Praise concert.
- July 30, 2016, Sunset on Sierra/Fontana Arts Festival. Sierra Avenue was experienced "car free". The community enjoyed art, music, food, as they biked, skated, walked, and played. .

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- September 2, 2016, Fontana Car Show at City Hall

- September 10, 2016, Chillin' N Grillin' BBQ Cook-off Competition at Fontana Park
- September 11, 2016, 9/11 Remembrance at Steelworkers' Auditorium

Chairperson Espinoza commended Bubbles the Clown for always doing so well with all of the kids.

B. Fontana Community Senior Center Annual Update – Tiffany Starks

Community Services Supervisor Tiffany Stark introduced Coordinators Leslie Ramirez, Courtney Hunt, and Martin Gutierrez to provide an update on the Fontana Community Senior Center as follows:

Coordinator Ramirez provided an update on programs and classes.

The center offers a range of programs for seniors with a focus on identifying a new hobby or renewing interest in an old passion. There were 57,344 participants in 2015-2016, an increase of 32.8% from the previous year.

Seniors participated in the 2016 Pasadena Senior Olympic Games, Dances, Special Events, Excursions, and a fitness center. Classes offered enhance the quality of life.

Coordinator Hunt provided an update on nutrition and resources at the Fontana Community Senior Center.

The nutrition program runs Monday through Friday from 11:00 a.m. to 1:00 p.m. and offers a healthy plate program for \$4 for seniors and \$6 for others. In 2015-2016, there were over 36,000 meals served. There was a decrease of 2.95% due to transportation issues. But, participation is on the rise.

Staff works with different organizations and agencies to provide seniors with information and resources to enhance or maintain their quality of life. There have been 6,600 seniors serviced through the resource program; an increase of 16% from last year.

Coordinator Gutierrez provided an update on rentals and transportation.

The Fontana Community Senior Center is a popular venue to host events. The banquet and assembly rooms are utilized for parties and events. The courtyard is popular for wedding ceremonies and photos. There are conference rooms and a catering kitchen available also.

There were 222 rentals – 93 private and 129 internal/co-sponsored events.

The Transportation program operates Monday through Friday from 8:00 a.m. to 5:00 p.m. and Saturdays from 8:00 a.m. to 1:00 p.m. at a cost of \$30 per year or \$2 for one-way trip.

There are three 12-passenger vans – one with wheelchair access; three 16-passenger buses with wheelchair access. There were 272 passes sold with 48,356 trips.

Funds received through the FTA CalTrans 5310 grant program will be utilized to procure two additional 16-passenger buses with wheelchair accessibility. Transportation staff predicts that new vehicles will be in rotation by Spring 2017.

Supervisor Stark spoke on the wealth of information, services and programs offered to the older community through the Fontana Community Senior Center.

Supervisor Stark shared that September is National Senior Center Month – the Mayor will be making a proclamation at the September 13, 2016, City Council meeting; the Theater Club will be having a production at the end of this year - auditions are currently being held; the Fontana Community Senior Center will be hosting the Fontana Regional Games in September - applications are available at the center or online.

Commissioner Coleman could not thank the people enough that work at the center for changing people's lives. Since becoming involved, she has no time to worry about her kids coming by. It is an amazing transformation for the people that come there. It is a beautiful and wonderful place to be. Whoever invented a senior center went straight to heaven and we do it the very best in Fontana.

Chairperson Espinoza spoke on the wonderful transportation.

Commissioner Vaquera spoke on his parents visiting six years ago and liking it – they feel welcome. He commended staff for having the best one in the region.

C. FIELD AND SHELTER MANAGEMENT PROGRAM UPDATE - GENEON FARRAR:
Public Works Park Development Supervisor Geneo Farrar provided an update on Field and Shelter Management Program as follows.

The Field and Shelter Management program monitors all field and picnic shelter usage. The program has a full time coordinator and part-time staff that oversee the day-to-day operations.

The program coordinator approves requests, enters permits, and resolves issues from the office while part-time staff or Field and Shelter Monitors, audit fields 7 days a week. There were 105 user groups; 855 field permits were issued with 87,000 hours of permitted field use; 11,500 individual visits were made to 45 fields and parks.

Monitors began monitoring the 40 Picnic Shelters at 19 different locations last year. There were 1,024 picnic shelter reservations and 312 graffiti removal requests submitted. Monitors mitigate removing non-permitted users and resolving conflicts. This program is designed to give the community the best experience possible. Staff post "permitted reservation" signs, touch base with reservation groups, audit shelters,

empty full trash cans, sweep, and hose off dirty shelters.

Monitors are equipped with handheld tablets that allow them to handle maintenance requests. Staff can be contacted directly at (909) 202-1641.

Some benefits of the Field and Shelter Management program are improved customer service, improved outdoor spaces, response to community needs, managing user groups, education on policies, maintaining facilities, and increased customer satisfaction.

Field and Shelter Management staff can be contacted for any needs.

Discussion was held on Field Monitors being available on Sunday.

Discussion was held on the Field Monitors making reports, checking restroom, and submitting maintenance request as soon as possible.

Information on Access Fontana was shared for anyone to report an issue.

Commissioner Vaquera shared that his son is a field monitor and he has diffused many situations and is always available, even after hours.

Director Nelson spoke on the rental of shelters.

Motion was made by Commissioner Tigner, seconded by Commissioner Coleman, and passed by a vote of 6-0 to approve New Business Items.

COMMUNICATIONS:

A. COMMISSION COMMENTS

Commissioner Vaquera thanked staff for all their work and facilities they provide. We are the face of the Commission, but all the credit goes to the staff for the great service that is provided. He encouraged everyone to participate in the activities.

Commissioner Vaquera attended the Sunset on Sierra Event and it was well attended and brought the community together.

Commissioner Tigner attended the Art Festival and felt it was wonderful.

Commissioner Tigner spoke on the Fontana Community Senior Center always bustling, people are happy, and the food is great. He enjoys being there.

Commissioner Quintana enjoyed all of the successful summer events; the fireworks show was amazing and commended staff on all of the summer events.

Commissioner Coleman enjoyed Sunset on Sierra, it was nice being able to walk around on the closed off streets.

Commissioner Coleman spoke on the concerts being perfect! She has made friends at the concerts.

Commissioner Coleman invited everyone to the luau at the Fontana Community Senior Center from 11:30 a.m. to 2:30 p.m.

Commissioner Coleman spoke on National Public Lands Day event on September 24, 2016, at the Mary Vagle Nature Center.

Commissioner Coleman spoke on the September 17, 2016, Volunteer Fiesta being held to recognize volunteers that have given at least 100 hours.

Commissioner Coleman encouraged everyone to get involved and be a part of the city,

Commissioner Rowland congratulated Vanessa on being selected Employee of the Month.

Commissioner Rowland thanked Jonnie Long for the Historical Society report.

Commissioner Rowland did not attend the Art Festival, but heard it was very nice.

Commissioner Rowland has enjoyed lunch at the Fontana Community Senior Center.

Commissioner Rowland thanked members in the audience.

Chairperson Espinoza congratulated Vanessa on being selected employee of the month.

Chairperson Espinoza reminded everyone to be alert when driving around with kids going back to school.

Chairperson Espinoza spoke on the Art Festival being fun; she thanked everyone for working to make it so nice.

A. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Nelson recognized Jennifer Gracia and Michael Wright for doing an amazing job on the Sunset on Sierra event. This event was planned in less than 60 days and the team was amazing.

Director Nelson spoke on the Jessie Turner Health and Fitness Center that was converted into a Red Cross Shelter during the Blue Cut Fire incident. The Red Cross was amazing, the Police Department made everyone feel safe, and Public Works staff made sure the

facility was clean. There were 150 families and the team worked 12-hour shifts. He is very proud of them. Federal, state, and local entities visited every day and there were lots of compliments for the facility. It is 8 years old and it is still like a 5 star resort.

Director Nelson spoke on a new software program that will be more user friendly; it will go live in December 2016.

Community Services Manager Jennifer Gracia is grateful to the residents that come to the events.

Manager Gracia thanked the KFON team for making the city shine and highlighting our best side.

Manager Gracia spoke on the auditions for the Youth Community Theater production of Peter Pan Jr. on September 1, 2016, for 7 to 18 year olds.

Manager Gracia thanked Public Works staff for fixing the windmill.

Manager Gracia shared that the new brochure is out and she invited everyone to be engaged and come see us. She also invited everyone to give her a call if there is something they would like to have.

Community Services Manager Aaron Orozco spoke on the Jessie Turner staff doing an amazing job as an emergency shelter.

Manager Orozco spoke on the after school program being in full swing

Manager Orozco spoke on the Mayor's Youth Advisory Council's Strategic Plan being completed.

Manager Orozco spoke on Above the Limits being quiet; but the Sunshine Club will have Karaoke Night on September 9, 2016, from 6:00 p.m. to 8:00 p.m. at Heritage Center.

Community Services Manager Michael Wright encouraged everyone to register their youth in youth roller hockey, basketball, and pee wee programs. He asked them to get involved in a sport.

Manager Wright spoke on the aquatics program still operating through Labor Day and then on the weekends in September from 12:00 to 5:00 p.m. on Saturday and Sunday. Fontana Park will be open all year for programming.

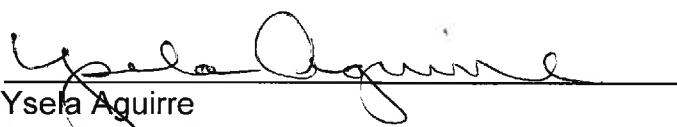
Manager Wright announced the Senior Games for those 55 and older. First and second place winners in the Fontana Games go on to Inland Empire Regional Games. Fontana will host a few of those events as well as Rialto, San Bernardino and Loma Linda. He is looking forward to making this a success. Information is available at Seniors.Fontana.org

Manager Wright thanked staff for a great summer.

Manager Wright congratulated Vanessa on being selected as employee of the month.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:20 p.m. to the next Regular Parks and Community Services Commission Meeting on Thursday, September 22, 2016, with a Workshop at 6:30 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



Ysela Aquirre
Boards and Commissions Secretary



Chairperson Espinoza