

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
February 2, 2016
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. Call To Order/Roll Call

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, February 2, 2016, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Chairperson Cothran called the meeting to order at 6:04 p.m.

Present: Chairperson Cothran, Vice Chairperson Meyer, Secretary Garcia, and Commissioner Quiroga.

Absent: Commissioner Rowland

Also Present: Attorney Victor Ponto; Community Development Director James Troyer; Manager Zai AbuBakar; Assistant Planner Jon S. Dille; Associate Planner DiTanyon Johnson; Associate Engineer Kyle Scribner; City Clerk Tonia Lewis, and Planning Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance

Following the Invocation given by Secretary Garcia, the Pledge of Allegiance was led by Commissioner Quiroga.

PUBLIC COMMUNICATIONS:

A. Public Communications

Alejandro De La Torre, a member of the Fontana Middle School Travel Club, spoke on the Travel Club's trip.

Demetrius Stillman, a member of the Fontana Middle School Travel Club shared some of the highlights of the Travel Club's last trip; and invited the Planning Commissioners to participate in the McTeacher's Night Fundraiser.

Angela Rubio, a member of the Fontana Middle School Travel Club, spoke on the Thrilla

on Foothilla on February 11, 2016, at McDonald's on Foothill and Citrus.

Fontana Middle School Travel Club members Jesus Miranda, William Valle, Mark Morales, and Aylen Cantara introduced themselves.

Claudia Normine invited the Planning Commission and the community of Fontana to the Fontana Middle School Travel Club's fundraiser at McDonald's on Foothill and Citrus on February 11, 2016.

School Board Member Matthew Slowik spoke on the life changing opportunity the Fontana Middle School Travel Club members will be provided with their trip to Washington, D.C., New York, and Philadelphia.

Commissioner Quiroga spoke on the success of the Travel Club being attributed to the support of the community.

Chairperson Cothran spoke on Commissioner Quiroga's hard work and dedication to the Fontana Travel Club.

Alex Rico, Assistant Planner, invited everyone to the GPAC meeting, on Thursday, February 4, 2016, at 6:00 p.m. at Heritage Neighborhood Center at 7350 W. Liberty Parkway, Fontana, California. The General Plan is an important document that needs the community's input. Alex Rico also invited the community to the community outreach workshops on the following dates:

- Monday, February 22, 2016, on healthy living in Fontana;
- Thursday, February 25, 2016, on corridor and community planning;
- Monday, March 7, 2016, on how to make Fontana a complete community and how to make jobs, stores, etc.; and,
- Thursday, March 10, 2016, on how Fontana to make a more sustainable community.

All workshops will be held at the Fontana Senior Center, 16710 Ceres Avenue, Fontana, CA. More information is available at fontana.org.

CONSENT CALENDAR:

A. Approval of Minutes

Approve the Regular Planning Commission Meeting Minutes of January 19, 2016.

A motion was made by Vice Chairperson Meyer and seconded by Commissioner Quiroga to approve the Minutes of the January 19, 2016, Planning Commission Meeting with a revision to page 8 of 56 as provided by Manager AbuBakar. Motion passed by a vote of 4-0.

PUBLIC HEARINGS:

A. Master Case No. 14-071; Conditional Use Permit No. 14-028R1; Administrative Site Plan No. 98-026R3 - Administrative Site Plan is a request

to upgrade an existing wireless telecommunications facility; Conditional Use Permit is a request for the review and approval to operate the upgrade telecommunication wireless facility.

Jon S. Dille, Assistant Planner, provided the staff report.

Chairperson Cothran recused himself from hearing this item. Vice Chairperson Meyer conducted the meeting.

Discussion was held on maintenance of the antenna.

The Public Hearing was opened.

Speaking for the applicant, Chris Voss with Crown Castle spoke on regular maintenance coming out twice per month and there is a 24-hour contact number posted for any emergencies.

Discussion was held on the appearance of the artificial pine.

The Public Hearing was closed.

ACTION: Motion was made by Secretary Garcia and seconded by Commissioner Quiroga to 1) Determine that the project is Categorically Exempt pursuant to Section No. 15301, (Class 1, Existing Facility) and Section No. 15303 (Class 3, New Construction or Conversion of Small Structures) of the California Environmental Quality Act, and direct staff to file a Notice of Exemption; and 2) Approve Conditional Use Permit No. 14-028R1 and Administrative Site Plan No. 98-026R3. Motion passed by a vote of 3-0-1 with Commissioner Cothran recusing himself.

B. Master Case No. 15-019; Design Review No. 15-014 - A Design Review request to construct 10 single-family homes ranging from approximately 1,866 square feet to approximately 2,319 square feet.

DiTanyon Johnson, Associate Planner, provided the staff report.

Staff has received one phone call with general questions on the project.

Discussion was held on above ground and underground utility boxes. The City of Fontana cannot require underground utility boxes.

Discussion was held on foam on the first floor; there is a condition to address that issue.

Discussion was held on the inclusionary housing fee and the funds go to the Housing Authority.

Discussion was held on the sidewalks and they will be on both sides of the street.

The Public Hearing was opened.

Speaking for the applicant, Doug Andreasen reviewed the conditions of approval and

took no exception to any conditions; he commended Planner Johnson for his work on this project.

Discussion was held on the Plan B showing a three car garage; it should be a two-car garage.

Speaking for the applicant, Shareef Awad spoke on the utilities being above ground for Southern California Edison transformer or flush with the ground for other utilities.

Discussion was held on having the utility box in the public right-of-way and underground. The applicant spoke on another project that had underground utilities and Edison made him remove it and install a new above ground one. All new developments are using the above ground utility boxes.

Director Troyer spoke on the utility boxes being exempt from City regulation.

Discussion was held on other utility boxes being next to the home.

Discussion was held on the size of the utility boxes.

Applicant agrees to all of the conditions of approval.

The Public Hearing was closed.

ACTION: Motion was made by Secretary Garcia and seconded by Commissioner Quiroga to 1) Determine that the project is Categorically Exempt per Section No. 15332 - Class 32 (In-fill Development Projects) of the California Environmental Quality Act (CEQA) and direct staff to file a Notice of Exemption; and 2) Approve Design Review No. 15-014. Motion passed by a vote of 4-0.

DIRECTOR COMMUNICATIONS:

A. Director Communications:

Planning Commission reviewed an update of future City Council Agenda items for the February 9, 2016, and February 23, 2016, meetings for the Planning Commission's information; and an update of future Planning Commission items for the February 16, 2016, and March 1, 2016, meetings for the Planning Commission's information.

Director Troyer invited everyone to attend the GPAC and community workshops; the General Plan will be drafted by the end of the year and everyone deserves to have their voices heard.

Discussion was held on having all Planning Commissioners present at the GPAC meeting not being a Brown Act issue.

Secretary Garcia received a notice from the Fontana Municipal Code (FMC) regarding a 106 filing. It will be shared with staff.

COMMISSION COMMENTS:

A. Planning Commission Remarks

Secretary Garcia wished everyone a good evening.

Vice Chairperson Meyer wished Commissioner Rowland's son a speedy recovery.

Vice Chairperson Meyer thanked all of the sponsors of the Sacred Heart Mardi Gras event that will be held on Friday at the Jessie Turner Health and Fitness Center.

Vice Chairperson Meyer wished everyone a good evening.

Commissioner Quiroga invited everyone to the 10th anniversary McTeacher's Night for Fontana Middle School Travel Club; and thanked everyone for their support.

Commissioner Quiroga reminded everyone how important this trip is for our local kids.

Chairperson Cothran received a call regarding the electric fence code being changed at the state level, but it does not affect municipal code.

Discussion was held on the electrical fence appeal being withdrawn.

Chairperson Cothran thanked the public viewing audience.


Chairperson Cothran shared that Miss Fontana has visited seven high schools and registration for Miss Fontana is now open and can be done by visiting www.missfontana.com. He announced that the business community has stepped up and paid for many activities for the young ladies to be able to participate.

WORKSHOP:

None.

ADJOURNMENT:

By consensus, the Planning Commission adjourned at 7:03 p.m. to the Regular Planning Commission Meeting on Tuesday, February 16, 2016, at 6:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.


Ysela Aguirre
Commission Secretary

THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION
ON THE 16th DAY OF FEBRUARY 2016.

A handwritten signature in black ink, appearing to read "PCO" followed by a stylized flourish, positioned above a horizontal line.

Phil Cothran
Chairperson