

**CITY OF FONTANA
PARKS AND COMMUNITY SERVICES COMMISSION REGULAR MEETING
February 25, 2016**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, February 25, 2016, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to discuss the Commission Appointment Process, review the agenda, and discuss the Jack Bulik Neighborhood Center Renovation.

ROLL CALL:

Present: Chairperson Espinoza, Commissioner Bravo, Commissioner Coleman, Commissioner Goni and Commissioner Tigner were present.

Absent: Commissioner Casey, Commissioner Vaquera

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, February 25, 2016, in the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, California. The meeting was called to order at 7:13 p.m. by Chairperson Espinoza, followed by an Invocation given by Pastor Troy Johnson, R3 (Redeemed, Revived, Restored) Church and the Pledge of Allegiance led by Commissioner Goni.

Staff: Community Services Director Garth Nelson; Community Services Manager Aaron Orozco; Community Services Manager Michael Wright; Community Services Supervisor Tiffany Starks Community Services Supervisor Rob Bock; Community Services Supervisor Karen Gerber; City Clerk Tonia Lewis and Commission Secretary Ysela Aguirre.

SPECIAL PRESENTATION:

A. RECOGNITION OF FORMER FONTANA COMMUNITY SENIOR CENTER ADVISORY BOARD - TIFFANY STARKS

Community Services Supervisor Tiffany Starks on behalf of the City of Fontana recognized Tony Leo Grande, Craig Brady, and Victor Morales, for their work on the Senior Center Advisory Board.

B. INTRODUCTION OF FONTANA COMMUNITY SENIOR CENTER ADVISORY BOARD - TIFFANY STARKS

Community Services Coordinator Tiffany Starks introduced the 2016 Fontana Community Senior Center Advisory Board Chairperson Kathy Potts; Vice Chairperson Elijah Harris; Lydia Arts; Betty Sandoval; Luis Santizo; and Secretary/Treasurer Lynn Fontaine; Steven Patereau was not in attendance. The Board has already met and held their goal setting meeting, planned activities and programs. The parking lot sale will be held on Saturday, May 14, 2016, from 10:00 to 2:00.

Chairperson Espinoza thanked the Fontana Community Senior Center Advisory Board and members.

PUBLIC COMMUNICATION:

Elijah Harris spoke on the Fontana Community Senior Center Community Yard Sale, Saturday, May 14, 2016, from 8:00 a.m. to 2:00 p.m. with a pre-sale on Friday, May 13, 2016.

Commissioner Coleman clarified that if anyone rents a space, what they sell is their own money.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES:

Approve Minutes of the January 28, 2016, Parks and Community Services Commission Meeting.

B. PUBLIC WORKS OPERATIONS-PARKS AND LANDSCAPE DIVISION-MONTHLY REPORT

ACTION: Motion was made by Commissioner Tigner, seconded by Commissioner Bravo, and passed by a vote of 5-0 to approve Consent Calendar Items "A-B".

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Special Events 2016 Calendar Review – Rob Bock

Community Services Supervisor Rob Bock provided a report on assessments conducted for November and December 2015 on the following events:

- Eat & Be Well, November 25, 2015: The Eat and Be Well co-sponsorship event with the Fontana Community Assistance Program and the City of Fontana was held at Seville Park. The event provided over 1,400 free hot Thanksgiving meals for individuals and families. Free clothing and haircuts from the Main Salon were also available for attendees.
- Christmas Parade, December 12, 2015: Presented by the Fontana Exchange Club. There were 69 entries and all five Fontana High School bands participated (A.B. Miller, Fontana, Jurupa, Kaiser, and Summit) as well as several Fontana middle school bands. There were many dignitaries, local non-profit groups, sports

organizations, and our Fontana After School Program, Tiny Tots, Senior Center, and Healthy Fontana Program in the parade.

- Festival of Winter, December 12, 2015: The 14th annual Festival of Winter was held at Miller Park. In addition to the 40-ton snow zone for sledding and an additional 15 tons of snow for a special play area for children ages 3-6. The community stage hosted local talent and the Six Hot Live band. There Rides, inflatables and carnival games; face painting and balloon animals were offered by Mobile Recreation and Arts and Crafts by the Art Depot. The picture with Santa was a huge draw and free to the public. Entertainment in the Steelworkers' Auditorium was highlighted by the Sparks Club from the Cypress Neighborhood Center and concluded with a Christmas movie. The event was attended by 7,000 people.

Community Services Supervisor Rob Bock provided a review of upcoming events as follows:

- Saturday, February 27, 2016, 48th Annual Black History Parade, on Citrus Avenue from Summit to Sierra Lakes Parkway with an expo at the Home Depot Center.
- Friday, March 4, 2016, Fontana Car Show, from 5:00 p.m. to 9:00 p.m. at City Hall, entertainment by the band Chico.
- March 19, 2016, Veterans Health & Wellness Resource Fair, 10:00 a.m. to 2:00 p.m. at Fontana Community Senior Center
- March 26, 2016, Easter Events, at 10:00 a.m.
 - Don Day Community Center/Southridge Park, 8:00 a.m. to 12:00 p.m. For more information, call 909.349.6697
 - Cypress Community Center/Seville Park, 10:00 a.m. to 12:00 p.m. For more information, call 909.349.6988
 - Jessie Turner Health & Fitness Center, 10:00 a.m. to 1:00 p.m. For more information, call 909.854.5100

Chairperson Espinoza commended staff on the wonderful work they do on the Easter events.

B. KFON Update Report – Rob Bock

Community Services Supervisor Rob Bock introduced Production Coordinator Anthony Sarinana to provide a KFON Update Report as follows:

The Audio Visual Production Division is responsible for City's Cable Television channel, KFON, daily programming, maintaining the community bulletin, live video recording, and replay of all public meetings (City Council, Planning Commission and Parks and Community Services Commission) and provides audio-visual support at city and community activities, and a community bulletin board.

Accomplishments include completing 20 episodes of Open for Business and Local Matters programs; production of 12 new "Eat Healthy, Fontana!" cooking shows, a successful College Internship Program; and produced 140 productions.

Projects include Council Chambers audio/visual equipment upgrade which included five Sony high definition cameras; sound system and LED studio lighting, camera controller video switcher, and redesign of the dais and installation of new HD monitors.

Studio changes include an updated character generator to create broadcast quality graphics and green screen technology to allow virtual backgrounds to be inserted while recording live.

KFON-TV has been active on social media to engage programs, special events and locations with viewers; viewers enjoy historical Fontana pictures that are shared as well as providing feedback.

All programming can be seen on demand on YouTube and live on KFON.org. KFON-TV is available on Time Warner Cable channel 3, Time Warner Cable Digital Basic channel 98.204, Verizon Fios channel 38, and AT&T U-verse channel 99.

Commissioner Bravo spoke on the awesome system upgrades and the picture being so clear now.

Discussion was held on how businesses are selected to be on the Mayor's Open for Business show.

Discussion was held on how the social networking pages are handled.

Discussion was held on programming in collaboration with the Fontana Historical Society.

Discussion was held on KFON programming being available on Direct TV or Dish.

Discussion was held on sound support being available for private use; it is available for private use and is part of user fees.

Discussion was held on the green screen being available to businesses or college students; it is available for private use and is part of user fees. College and high school students are encouraged to participate in internship programs.

Discussion was held on the KFON studio being marketed to colleges and university.

Supervisor Rob Bock spoke on few municipalities having this service available as most cities are not funding these types of services. City funding comes from franchise fees through Verizon and Time Warner.

Chairperson Espinoza commended staff for their work with interns.

C. Facility Rental Overview – Karen Gerber

Community Services Supervisor Karen Gerber introduced Community Services Coordinator Taylor Looper to provide a Facility Rental Overview as follows:

The Community Services Department has many venues available to rent for meetings, wedding receptions, birthday parties, luncheons, banquets, recitals, baby showers, and business trainings.

Interested patrons provide a general understanding of their event type, number of attendees, and requested dates. This will ensure that staff provides the best resources and opportunities available. Patrons may also visit or call any facility to obtain more information or email inquiries to rentals@fontana.org.

Patrons are classified into one of three categories: non-profit groups, Fontana residents, Non-Residents, or For Profit Businesses.

Fees include facility deposit, alcohol deposit, hourly room rate, insurance, warming kitchens, and security guards if applicable.

Facilities available for use include:

The Art Depot Gallery, located at 16822 Spring Street, features an Art Gallery that accommodates up to 100 guests. It is the perfect venue for a small group. There were 15 non-profit and 5 internal reservations in 2015.

The Cypress Neighborhood Center and adjacent Josephine Knopf Center feature banquet halls that can accommodate up to 180 guests and a specialty room that accommodates up to 80 guests. This facility hosted a total of 325 non-profit, 57 resident, 5 non-resident and for-profit businesses and 43 internal rentals.

The Don Day Neighborhood Center is located at 14501 Live Oak Avenue. This facility features spacious rooms that can accommodate 30 to 140 guests. It offers great views of the Jurupa Hills and great scenery for any occasion. This facility hosted 193 non-profit, 19 resident, 2 non-resident and for profit businesses and 5 internal rentals.

The Fontana Community Senior Center is located at 16710 Ceres Avenue, offers spacious rooms and modern architecture. This facility is beautiful, centrally located in the city, and can accommodate any special event. They hosted 58 non-profit, 34 resident, 5 non-resident and for-profit businesses and 22 internal rentals.

The Heritage Neighborhood Center, they offer a banquet room that can accommodate up to 180 guests. They hosted 51 non-profit, 34 resident, 4 non-resident and for-profit businesses, and 46 internal rentals.

The Jessie Turner Health & Fitness Community Center, located at Fontana Park at 15556 Summit Avenue is the ideal setting for a variety of events. They offer a banquet room that can accommodate from 85 to 260 guests and a small conference room; it features a

full catering kitchen and a beautiful patio area. They hosted 111 non-profit, 56 resident, 16 non-resident and for-profit businesses, and 127 internal rentals. The outdoor patio accommodates 100 people and has tables, chairs, and an outdoor water feature. The conference room accommodates 12 people with a conference table, chairs, TV, DVD, laptop connection and a white board.

The Steelworkers' Auditorium, located adjacent to the Lewis Library and Technology Center in downtown Fontana, is a great venue for seminars, trainings, award ceremonies, and performing arts showcases. This facility hosted 110 non-profit, 3 resident; 1 non-resident and for-profit businesses and 54 internal rentals.

Warming kitchens are available at Don Day Neighborhood Center and Cypress Neighborhood Center; and full service catering kitchens are available at Jessie Turner Community Center, Fontana Community Senior Center, and Heritage Neighborhood Center. No cooking is allowed on site.

Staff can be contacted directly at each site or email at rentals@fontana.org

There are also pools, park shelters and Center Stage Theater available for rent. Staff can be called at 909.349.6900.

Discussion was held on the varying costs of rentals based on the facility and type of event.

Discussion was held on specifics of rental requirements.

Discussion was held on the quality of the facilities.

Commissioner Bravo commended staff on their hard work on keeping the facilities pristine.

Chairperson Espinoza thanked staff for the reports.

ACTION: Motion was made by Commissioner Goni, seconded by Commissioner Coleman, and passed by a vote of 5-0 to approve New Business Items A-C.

COMMUNICATIONS:

A. COMMISSION COMMENTS

Commissioner Goni spoke on all of the events happening next month.

Commissioner Goni spoke on the City of Fontana Parks and Community Services Brochure with all of the events and programs available.

Commissioner Goni asked for the Easter events to have designated activities for children with special needs.

Commissioner Goni spoke on the Little League events this weekend.

Commissioner Goni wished everyone a blessed evening.

Commissioner Bravo attended Teen Summit at AB Miller High School; staff outdid themselves.

Commissioner Bravo attended the swim competition at Fontana Aquatics Park.

Commissioner Bravo announced the start of Fontana Car Show on March 4, 2016.

Commissioner Bravo announced that registration is open for the Fontana Days Run at Fontana.org.

Commissioner Bravo spoke on the senior excursions available.

Commissioner Bravo invited everyone to participate in the Community Parking Lot Sale on May 14, 2016.

Commissioner Bravo announced the Noche Con Ritmo on Thursday, February 25, 2016.

Commissioner Tiger spoke on all of the things going on in town.

Commissioner Tigner announced the Black History Parade on Saturday, February 27, 2016, that ends at the Home Depot.

Commissioner Tigner encouraged everyone to get out and enjoy what Fontana has to offer.

Commissioner Coleman thanked the City for the Senior Volunteer Appreciation Dinner. Every year it gets better and better.

Commissioner Coleman reminded everyone to come out to the GPAC meetings.

Commissioner Coleman attended the Above the Limits Valentine's Event and it was a great event.

Commissioner Coleman announced the International Night at the Cypress Community Center for the Above the Limits.

Commissioner Coleman requested that the Yard Sale dates be included in the Parks and Community Services brochure. The next weekend for yard sales is May 6, 7, and 8; August 5, 6, and 7; and November 4, 5, 6, 2016.

Commissioner Coleman loves the City of Fontana.

City Clerk Tonia Lewis shared the Historical Society Newsletter.

City Clerk Tonia Lewis wished everyone a good evening.

Chairperson Espinoza congratulated Fontana Aquatics Club swim team and spoke on the great program.

Commissioner Coleman attended the Senior Volunteer Appreciation Dinner.

Chairperson Espinoza spoke on the Above the Limits families that are happy with all of the events. Staff does a wonderful job.

Chairperson Espinoza announced all of the events that are happening this weekend, including the Above the Limits event, the Black History parade, Little League opening ceremonies, CAPS event at Citrus Elementary.

Chairperson Espinoza encouraged everyone to join the GPAC meetings to give input.

B. COMMUNITY SERVICES DEPARTMENT COMMENTS

Community Services Director Nelson spoke on the Fontana Days Run selling out for the past six years.

Director Nelson spoke on seven organizations having opening ceremonies over the next few weeks.

Community Services Supervisor Rob Bock reminded the community of the April 7, 2016, Arbor Day Event, at the Mary Vagle Nature Center. Fontana is 1 out of many cities in California that is designated a USA Tree City.

Community Services Manager Orozco thanked staff for their presentations tonight.

Manager Orozco thanked staff for the Teen Summit.

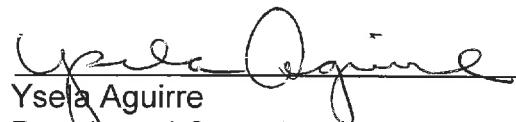
Manager Orozco thanked the Commissioners for speaking on the special needs programs.

Manager Orozco invited the community to the Coffee with a Coordinator event at Neighborhood Centers. It is an opportunity for the community to come and have coffee and learn about the opportunities available. The schedule is March 7, 2016, at Jessie Turner Health and Fitness Center; March 8, 2016, at Cypress Neighborhood Center; March 9, 2016, at Heritage Neighborhood Center; and March 10, 2016, at Don Day Neighborhood Center.

Manager Orozco invited everyone to come out and enjoy the Easter events.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:32 p.m. to the next Regular Parks and Community Services Commission Meeting on Thursday, March 24, 2016, with a Workshop at 6:00 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



Ysela Aguirre
Boards and Commissions Secretary



Chairperson Espinoza