

**MINUTES OF THE CITY OF FONTANA
REGULAR PLANNING COMMISSION MEETING
January 19, 2016
Grover W. Taylor Council Chambers**

CALL TO ORDER/ROLL CALL:

A. 6:00 P.M. Call to Order/Roll Call

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, January 19, 2016, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California. Chairperson Cothran called the meeting to order at 6:03 p.m.

Present: Chairperson Cothran, Vice Chairperson Meyer, Secretary Garcia, Commissioner Quiroga, and Commissioner Rowland.

Absent: None

Also Present: Attorney Victor Ponto; Community Development Director James Troyer; Manager Zai AbuBakar; Assistant Planner Jon S. Dille; Assistant Planner Alejandro Rico; Assistant Engineer Esmeralda Gomez; City Clerk Tonia Lewis, and Planning Commission Secretary Ysela Aguirre.

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance

Following the Invocation given by Vice Chairperson Meyer, the Pledge of Allegiance was led by Commissioner Rowland.

PUBLIC COMMUNICATIONS:

A. PUBLIC COMMUNICATIONS

Fran Givens spoke on the disabled parking spaces at Piazza Plaza; security fencing; signage of "Seniors Playing; truncated domes at Deseret Industries on Valley Blvd; and parking on Valley Blvd.

Manager AbuBakar will speak with the Housing Manager regarding Ms. Givens' concerns.

Discussion was held on the lack of sidewalks on one side of the street for homes on Citrus and Baseline. Manager AbuBakar will check with Public Works.

CONSENT CALENDAR:

A. Approval of Minutes

Approve the Regular Planning Commission Meeting Minutes of December 15, 2015.

A motion was made by Commissioner Quiroga and seconded by Secretary Garcia to approve the Minutes of the December 15, 2015, Planning Commission Meeting with the deletion of repeated information. Motion passed by a vote of 4-0-1 with Commissioner Rowland abstaining.

PUBLIC HEARINGS:

A. Master Case No. 15-002 - Climate Action Plan - A request to continue the item to a date uncertain - Oral Report. (Continued from November 17, 2015)

Staff is requesting that the Planning Commission continue Master Case No. 15-002, Climate Action Plan to a date uncertain.

ACTION: Motion was made by Commissioner Rowland and seconded by Secretary Garcia to continue this item to a date uncertain. Motion passed by a vote of 5-0.

B. Master Case No. 12-063; Administrative Site Plan No. 12-047; Conditional Use Permit No. 12-046 - Administrative Site Plan No. 12-047, a request for site and architectural review to establish and operate a new registered vehicle truck storage facility. The existing house will be converted to an office and a care taker's unit. Conditional Use Permit No. 12-046, a request to operate a care taker's unit.

Jon S. Dille, Assistant Planner, provided the staff report.

Discussion was held on the block wall.

Discussion was held on the care taker unit and how to avoid it becoming a rental dwelling.

Discussion was held on the visibility from the freeway.

The Public Hearing was opened.

Speaking for the applicant, Doug Andresen agrees with the conditions of approval.

Speaking for the applicant, Carlos Galvan spoke on the caretaker's unit being used as an office. Applicant agreed to the conditions of approval.

Matthew Slowik spoke on behalf of the Fontana Historical Society and requested photo documentation of interior and exterior structure changes. The Historical Society has a photographer available.

Applicant will notify the Historical Society as they work on the project.

Discussion was held on adding a condition for the applicant to not rent out the caretaker's unit. The applicant agreed to the added condition.

The Public Hearing was closed.

ACTION: Motion was made by Vice Chairperson Meyer and seconded by Secretary Garcia to 1) Adopt the Negative Declaration and direct staff to file the Notice of Determination. 2) Approve Administrative Site Plan No. 12-047 and Conditional Use Permit No. 12-046 with the added condition of prohibiting rental of the caretaker's unit and allowing photo documentation and changing the negative declaration to a finding of less than significant impact with incorporation of photo documentation. Motion passed by a vote of 5-0.

C. Master Case No. 15-083; Conditional Use Permit No. 15-036 - Review and approval of a Conditional Use Permit (CUP) to establish a day care facility for a maximum of 14 children located within an existing residence of approximately 1,917 square feet on a 6,970 square foot lot.

Alejandro Rico, Assistant Planner, provided the staff report.

Staff has received communication regarding the sign posting, parking issues, cars speeding and excessive traffic.

Commissioner Quiroga asked who regulates day care; the State of California is the regulating agency. This item is only coming before the Planning Commission because of the impact the increase of children may have on the community.

Discussion was held on the parking spaces available. The City of Fontana regulates parking.

Discussion was held on the applicant never having had any complaints.

The Public Hearing was opened.

The applicant, Donna Ortiz and speaking for the applicant, Lisa Maslach spoke on the child care licensing process. Once kids are in, they do not go out front. Applicant has been there 17 years and has never had a problem. The State of California comes by unannounced to make sure the children are safe at all times.

Discussion was held on the number of parking spaces and their designation for employees and parents.

Discussion was held on the number of children in the day care at any given time.

Applicant stated that she is close with all of her neighbors and they are very supportive.

Applicant has read, understands and agrees to the conditions of approval.

Discussion was held on the state standards for licensing.

Manager AbuBakar spoke on staff updating day care code to keep up with state mandates.

Discussion was held on current City Code being in compliance.

The applicant spoke on requiring a Marshall to come out and inspect her day care and she wants to do it the right way and get her licensing.

Discussion was held on the hours of operation.

Commissioner Quiroga asked for options regarding signage for “children at play”. Staff had a discussion with Traffic Engineers regarding a stop sign or speed bumps, but they could backfire.

Attorney Ponto spoke on the speeding at issue is not related to this business; that topic is not a conversation for this project.

Applicant requested a stop sign at Cherry and Walnut.

The Public Hearing was closed.

ACTION: Motion was made by Secretary Garcia and seconded by Commissioner Rowland to 1) Determine that the project is statutorily and categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section No. 15274 (Family Day Care Homes), and Section No. 15301 (Class No. 1, Existing Facilities), and direct staff to file a Notice of Exemption; and 2) Approve Conditional Use Permit No. 15-036 subject to the attached Findings and Conditions of Approval and a change to the hours of operation to 7:00 p.m. Motion passed by a vote of 5-0.

DIRECTOR COMMUNICATIONS:

A. Director Communications:

Planning Commission reviewed an update of future City Council Agenda items for the January 26, 2016 and February 9, 2016, meetings for the Planning Commission's information; and an update of future Planning Commission items for the February 2, 2016 and February 16, 2016, meetings for the Planning Commission's information.

Manager AbuBakar will bring forward a report on the 7-11 on Arrow, Options for Youth at the southeast corner of Sierra and Foothill, and Alfredo's in Southridge at the February 16, 2016, Planning Commission meeting.

(By consensus, the Planning Commission opened Public Communications).

COMMISSION COMMENTS:

A. Planning Commission Remarks:

Secretary Garcia wished everyone a happy new year and hopes everyone had a great

holiday.

Secretary Garcia wished everyone a great evening.

Commissioner Rowland wished everyone a happy new year.

Commissioner Rowland wished Grandma Fran a happy birthday.

Commissioner Quiroga wished everyone a happy new year!

Commissioner Quiroga wished his daughter, Valentina, a happy 9th birthday.

Commissioner Quiroga reminded everyone to drive safely.

Vice Chairperson Meyer wished everyone happy new year.

Vice Chairperson Meyer wished Grandma Fran a happy birthday.

Vice Chairperson Meyer announced the Sacred Heart Mardi Gras Dinner at Jessie Turner Health and Fitness Center.

Vice Chairperson Meyer wished everyone a good evening.

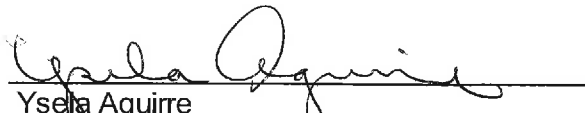
Chairperson Cothran wished everyone a happy new year.

Chairperson Cothran wished Grandma Fran a happy birthday.


Chairperson Cothran announced that Miss Fontana is open for registration. It is for girls between 14 and 25; last year there were 441 applicants, this year they expect 500. Registration is available at www.missfontana.com.

ADJOURNMENT:

By consensus, the Planning Commission adjourned at 7:17 p.m. to the Regular Planning Commission Meeting on Tuesday, February 2, 2016, at 6:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.


Ysela Aguirre
Commission Secretary

**THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION
ON THE 2nd DAY OF FEBRUARY, 2016.**


Phil Cothran
Chairperson