

**PARKS AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
APRIL 25, 2013**

The City of Fontana Parks and Community Services Commission and Staff met for a workshop at 6:00 p.m. on Thursday, April 25, 2013, in the City Council Chambers, 8353 Sierra Avenue, Fontana, California, prior to the regular meeting to review the agenda, review co-sponsorships, discuss Fontana Days Parade involvement, and review a Fontana After School Program update. Chairperson Vaquera and Commissioners Coleman, Quiroga, Rowland, and Tigner were present; Commissioners Espinoza and Goñi were absent.

The regular meeting of the City of Fontana Parks and Community Services Commission was held on Thursday, April 25, 2013, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:09 p.m. by Chairperson Vaquera, followed by an Invocation given by Pastor Harold Caisedo, Iglesia Cristiana El Sembrador, and the Pledge of Allegiance led by Commissioner Rowland.

ROLL CALL:

Present: Chairperson Vaquera, Vice-Chairperson Rowland, Commissioners Coleman, Quiroga, and Tigner

Absent: Commissioners Espinoza and Goñi

Staff: Community Services Director Garth Nelson; Parks and Landscape Supervisor Eric Garwick; Community Services Manager Frances Hernandez; Community Services Manager Jennifer Hunt; Lynn Rogers, Resource Budget Officer; Community Services Supervisor Rob Bock; Community Services Supervisor Michael Wright; Community Services Coordinator Hector Vasquez; Supervisor Rafael Gonzalez; Community Services Coordinator Megan Wolfe; City Clerk Toni Lewis and Commission Secretary Ysela Aguirre.

Director Nelson congratulated Chairperson Vaquera on serving his first Parks and Community Services Commission meeting as Chairperson.

SPECIAL PRESENTATION:

A. 2012 Director Awards

The Parks and Community Services Commission recognized Rick Dean, Community Services Coordinator, as a recipient of the 2012 Director Award.

The Parks and Community Services Commission recognized Christina Enriquez, Community Services Coordinator, as a recipient of the 2012 Director Award.

The Parks and Community Services Commission recognized Eydee Jimenez, Community Services Coordinator, as a recipient of the 2012 Director Award.

B. 2012 Employees of the Year

The Parks and Community Services Commission recognized Michael Wright, Community Services Supervisor, as the full time employee of the year, and presented Mr. Wright with an award.

The Parks and Community Services Commission recognized Mariana Romero-Hernandez, Senior Community Services Assistant, as the part time employee of the year. Ms. Romero-Hernandez was not present.

The Parks and Community Services Commission recognized Robert Vidaure, Senior Community Services Assistant, as the part time employee of the year. Mr. Vidaure was not present.

C. 2012 Employees of the Month

The Parks and Community Services Commission recognized Nathan Hunt, Community Services Coordinator, and Jessica West, Community Services Assistant, as employees of the month.

PUBLIC COMMUNICATION:

Planning Commissioner Mathew Slowik spoke on the Fontana Days Event being held from Thursday, May 30, 2013, to Sunday, June 2, 2013. American made vehicles from 1971 to 1995 are still needed. If anyone is interested, please call 909.329.9348 or 760.949.6741. Commissioner Slowik thanked the donut club that meets on Cherry Avenue that has already signed up five cars.

CONSENT CALENDAR:

ACTION: Motion was made by Commissioner Quiroga, seconded by Commissioner Rowland, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-C."

- A. Approve minutes of the March 25, 2013, Parks and Community Services Commission Meeting.
- B. Community Services Department Monthly Reports for March 2013.
- C. Parks and Landscape Division Operations Report.

UNFINISHED BUSINESS:

None.

NEW BUSINESS

A. Capital Improvement Program (CIP) Review – Lynn Rogers

Resource Budget Officer, Lynn Rogers, coordinated the City's Annual Capital Improvement Program (CIP) and presented the 2013-14 Seven-Year Open Space and Recreation Category to the Parks and Community Services Commission for review and discussion; and to obtain the Parks and Community Services Commission's determination that the Preliminary CIP is in conformance with the Open Space and Recreation Element of the General Plan.

The CIP is consistent with City Council goals, which include practicing sound fiscal management, promote economic development, investing in the City's infrastructure, and promote affordable housing.

A motion was made by Commissioner Rowland and seconded by Commissioner Tigner to determine that the CIP is consistent with the Open Space and Recreation Element of the General Plan. Motion carried by a vote of 5-0.

B. Special Events Update – Rob Bock

Community Services Manager Jennifer Hunt introduced Community Services Supervisor Rob Bock to provide the Special Events Update.

The following events were held in March:

- March 30, 2013, Easter Events:
 - Cypress Neighborhood Center. Residents experienced egg hunts for various ages along with activities such as games, arts and crafts, friendly competitions, pictures with the Easter bunny, giveaways and entertainment. Calvary Chapel and City Link partnered with the City for this event.
 - Don Day Neighborhood Center. The event was a big success with over one thousand four hundred residents attending. Volunteers from Kaiser High School and Great Commission Baptist Church were appreciated.
 - Jessie Turner Health and Fitness Center had over three thousand residents attending and enjoyed egg hunts, carnival games, arts and crafts, face painting, balloon animals, and giveaways, pictures with the Easter bunny, inflatables, class demonstrations, vendors and an open house. Water of Life Church Summit provided volunteer support.

The following events will be held in May:

- Saturday, May 3, Fontana Car Show, at City Hall. The band Shameless will perform. There were over 55 cars participating in April. More information is available at www.carshow.fontana.org.
- Saturday and Sunday, May 18 and 19, Relay for Life, at Summit High School. There will be an opening ceremony at 9:00 a.m. and a luminaria ceremony in the evening.

- Saturday, May 25, Miss Fontana Pageant, at Steelworkers' Auditorium. There will be a Miss Teen Fontana Pageant at 3:00 p.m.

Chairperson Vaquera reminded the community that there are enough events that there is always something to do.

A motion was made by Commissioner Quiroga and seconded by Commissioner Coleman to accept the Special Events Update Presentation. Motion carried by a vote of 5-0.

C. Co-Sponsorship for Fiscal Year 2013-2014 – Rob Bock

Community Services Manager Jennifer Hunt introduced Community Services Rob Bock to provide a Co-Sponsorship Requests Report for 2013-2014.

The City of Fontana allocates \$37,500 annually for the purpose of assisting non-profit Fontana based organizations hosting community events. The City does not provide funds for these co-sponsored events, rather in-kind services such as staff time, public safety services, equipment use, and/or use of facilities.

Co-sponsorship organizations must provide an event or program which would be a benefit to the Fontana community. All organizations in consideration for co-sponsorship must meet all co-sponsorship criteria.

All organizations requesting city support must provide a minimum of 50% of program funding. Tier funding levels are not applicable to organizations requesting the use of facilities during regular center hours.

A total of fourteen (14) eligible applications were received in the February application period, three requesting use of facilities and eleven requesting co-sponsorship assistance with community events.

Funding for co-sponsorships in the amount of \$37,500 was included in the Community Services proposed 2013-2014 fiscal year budget request; the recommended co-sponsorship funding for this fiscal year is \$32,642; leaving a balance of \$4,858 for the September 2013 application period.

A motion was made by Commissioner Coleman and seconded by Commissioner Tigner to approve the Co-sponsorship requests received for Fiscal Year July 1, 2013, through June 30, 2014. Motion carried by a vote of 5-0.

D. Older American Month (May) – Michael Wright

Community Services Manager Jennifer Hunt introduced Community Services Supervisor Michael Wright to provide a report on Older Americans Month.

May is Older American Month and was proclaimed in the City of Fontana by Mayor Warren at the April 23, 2013, City Council meeting.

The theme for this year is “Unleash the Power of Age” which encourages Americans to appreciate and celebrate the vitality and aspirations of older adults and their contributions to our community. The City of Fontana has approximately 12.45% of its residents over the age of 55 and recognizes the success of the community elders and encourages their ongoing participations and further accomplishments. Older adults who reside in the City of Fontana are active community residents volunteering, mentoring, involved in arts and culture, and civic engagement.

The Fontana Community Senior Center is opened all year long with great programs, including nutrition, transportation for those 55 and older!

E. 2013 Aqua Prom Preview – Garth W. Nelson

Community Services Director Garth W. Nelson introduced Community Services Supervisor Rafael Gonzalez and Community Services Coordinator Megan Wolfe, to provide a preview of the 2013 Aqua Prom as follows:

The 2013 Aqua Prom will be held on Friday, May 24, 2013, from 6:00 p.m. to 10:00 p.m. Tickets are available at Fontana Park Aquatic Center for \$5 presale and \$7 at the door. Students attending must have a valid school ID to purchase and attend the Aqua Prom.

This year’s theme is “Candy Land” and will be the “sweetest pool party of the year”. Farrell’s Ice Cream is donating ice cream sundaes at the event!

For more information please call 909.854.5111 or visit aquatics.fontana.org

Director Nelson commented that last year’s even was very successful and invited the Parks and Community Services Commissioners are invited to visit the event.

F. Athletic Fields Allocation Presentation – Garth W. Nelson

Community Services Director Garth W. Nelson introduced Community Services Supervisor Rafael Gonzalez and Community Services Coordinator Hector Vasquez to provide an Athletic Fields Allocation Presentation.

Forty-five athletic fields are allocated for the use of soccer, football, baseball, and softball. Fontana is home to more than 20 resident sports organizations. In 2012, 87,975 field hours were reserved by organizations. On average, 150 permits were in circulation per month.

Resident youth non-profit (RYNP) organizations include Little League, Girls Softball, Pop Warner, Junior All American, Universal Soccer, FISA, FONSA, and AYSO.

In 2012, seventy-five percent of field space was allocated to resident youth non-profit organizations. User groups are comprised of resident youth organizations, city-offered programs and adult leagues.

The purpose of this report is to provide an overview of the Athletic Fields Allocation process. The allocation process begins with the biannual Field Allocation meeting where interested groups discuss policies, procedures, residency requirements, field application, permits, rentals, list of required documents and other prerequisites.

The internal review process begins when all documents are received by the Community Services office. One month prior to the allocation period, League/Organization Presidents meet with department staff to review the allocated field space and time, present official permits and set up a payment plan, if applicable. Organizations are charged for use of facilities if the league does not meet RYNP eligibility based on 501c3 status or residency requirements.

On December 11, 2012, the City Council approved the Resident Youth Non-Profit Organization (RYNP) User Fee of \$2.00 per hour per field. This fee will be charged to user groups that meet the eligibility requirements for use of athletic fields beginning August 1, 2013.

The Resident Youth Non-Profit fee revenue collected offsets costs related to Athletic Field Monitor Programming. The Athletic Fields Division coordinates the field usage which averages to 7,000 reservation hours per month. Athletic Field Staff are assigned to monitor parks, verify permits, assess facilities and respond to service calls during non-traditional office hours. Service call response time is increased with the additional athletic field monitor route.

The next Athletic Field Allocation meeting is scheduled for May 8, 2013, at the Jessie Turner Health and Fitness Center at 6:00 p.m. Due to the high demand and limited field space, the meeting is mandatory for any current user group or organization interested in joining the current wait list to be considered for future field allocation.

G. 2013 Aquatics Summer Preview – Garth W. Nelson

Director Garth W. Nelson introduced Community Services Supervisor Rafael Gonzalez, Community Services Coordinator Brenda Kalberg, and Community Services Coordinator Megan Wolfe to provide a preview of the 2013 Aquatics Summer Program.

Summer Dates to Remember:

- March 2 to May 25, 2013, Fontana Park Aquatic Center will be open for recreational swim on weekends
- May 24, 2013, Aqua Prom will be held at Fontana Park Aquatic Center
- May 4, 2013, Swim lesson registration begins and is now available on-line.
- May 25 to September 2, 2013, all pools will be open to the public.
- June 21, 2013, Dive in Movie Nights will begin to be held at Heritage Park.
- July 27, 2013, Arts Festival will be held at Fontana Park.

Recreational Swim, Swim Lessons, Lap Swim and Water Walking, Aqua Aerobics, Aqua Boot Camp, Tiger Sharks Water Polo, Club-Seahorses, Jr. Lifeguard, American Red Cross Training Courses, and Fontana Flyers Master's Swim Team are available Fontana Park Aquatic Center.

Recreational Swim, Aqua Aerobics, Swim Lessons, and Dive In Movie Nights are available at Heritage Pool Complex.

Recreational Swim, Swim Lessons, and Dive In Movie Nights are available at Don Day Pool.

Recreational Swim, Lap Swimming, Aqua Aerobics, and Swim Lessons are available at Miller Pool.

Recreational Swim, Pool Rental, Park Shelter and Swim Package are available at Martin Tudor Splash Park.

Heritage Pool, Don Day Pool, Martin Tudor Splash Park and Miller Pool are available for rent on Saturdays and Sundays from 5:00 p.m. to 7:00 p.m. from April 6, 2013, to May 11, 2013.

Chairperson Vaquera invited the community to visit the pools during the warm season.

ACTION: Motion was made by Commissioner Tigner, seconded by Commissioner Coleman, and passed by a vote of 5-0 to receive and order filed reports on Items "D-G" given under New Business.

PUBLIC WORKS COMMENTS:

Parks and Landscape Supervisor Erik Garwick recognized staff that received awards today and commended staff for all their work.

Supervisor Garwick announced the graffiti park clean up on May 11, 2013, at the Pacific Electric Trail at Alder and Tamarind from 8:00 to 11:00 a.m. Information is available at 909.350.6536

Supervisor Garwick reminded residents of the City's annual tree planting; if a tree is needed and it is in the City right of way, the tree replacement is free.

City Clerk Tonia Lewis spoke on the Fontana Days Parade being held on Saturday, June 1, 2013, beginning at 11:00 a.m. on the corner of Arrow and Sierra; the applications deadline is May 17, 2013, for anyone interested in participating in the parade. It is expected to be a very large parade and there will be no last minute entries allowed. A brief script is to be submitted with the application for parade announces to use during the parade. City Clerk Lewis is looking forward to a wonderful parade.

COMMUNITY SERVICES COMMENTS:

Community Services Director Garth W. Nelson appreciates the relationship between Public Works and Community Services staff. The city pools cannot operate without Public Works' commitment to keeping the pools clean; fields cannot be effective and provide quality service without the Public Works team maintaining and ensuring fields are safe and in beautiful condition. There is an invisible line between departments.

Director Nelson commented on the great projects on the drawing board in the CIP presentation that are 99% complete in the drawing and design phase, but there is no funding due to the loss of Redevelopment Funds. As the economy turns, the City has the potential to collect these funds.

Director Nelson spoke on the FUSD Board not taking action on continuing the ASES After School Program through the City of Fontana. The City of Fontana will continue the dissolution of the program effective June 30, 2013. Other partnerships will continue with a wide range of activities and programs that will not include after school care. There are 250 part time employees and five full time employees who will be impacted by the loss of the ASES program. The city is committed to completing the contract in a quality manner and will pass the program back to the school district with i's dotted and t's crossed.

Community Services Manager Frances Hernandez welcomed Chairperson Vaquera to his new role on the Parks and Community Services Commission.

Manager Hernandez commended staff that received awards this evening.

Manager Hernandez commended staff that provided reports this evening; there are a great number of talented and professional individuals.

Manager Hernandez encouraged everyone to visit sites for the activities and reminded everyone of the registration dates for swim lessons.

Manager Hernandez announced that summer camp registration has just begun with a priority given to residents; non-residents may register after May 11, 2013.

Manager Hernandez invited everyone to participate in the Relay for Life. Her own son is in remission, but she walks for others and for the future.

Manager Hernandez spoke on the after school program and thanked employees for their dedication to the program and they will continue to provide a quality program every day.

Community Services Manager Jennifer Hunt welcomed the Parks and Community Services Commission officers.

Manager Hunt congratulated the employees of the month.

Manager Hunt congratulated the Director Award and Employee of the Year recipients.

Manager Hunt announced that the new brochure is out and welcomed everyone to use it and register their children for available programs. The brochure is available at Community Centers or City Hall and also on the web. This brochure has a tear out section for the Fontana Days Festival programming.

Manager Hunt reminded everyone of the Fontana Days Run on Saturday, June 1, and there is still room in the 5K and Children's Dash. Registration is available at Active.Com. The half marathon is sold out!

Manager Hunt reminded everyone of the Farmer's Market held every Saturday from 8:00 a.m. to 1:00 p.m. on the corner of Sierra and Arrow.

Manager Hunt announced the Fontana Community Senior Center Prom Queen of 2013, Commissioner Karen Coleman.

COMMISSION COMMENTS:

Commissioner Tigner congratulated Senior Prom Queen Commissioner Coleman.

Commissioner Tigner sent condolences to the family of Dorothy Grant.

Commissioner Tigner congratulated this evening's award recipients.

Commissioner Coleman continues to be amazed at the activities and events available to the people of Fontana. She has been to functions here in Fontana and everything is always planned and thought out.

Commissioner Coleman asked everyone to think of someone that is older than them during "Older American Month", and give them a call because being a senior can be challenging at times and a call from someone on a long and lonely Sunday could be uplifting and can make a difference in the world.

Commissioner Coleman is saddened about Fontana Unified School District's decision about the after school program that effects over 3,000 children and 250 employees and asked if this is really good for Fontana.

Commissioner Coleman hoped that the District could get their act together as they are having difficult times and she prays for them.

Commissioner Quiroga is glad to hear that Fontana has big plans for the future and the CIP report is exciting; she hopes that with time the City will be able to afford the projects that will enhance the quality of life in Fontana.

Commissioner Quiroga reminded Fontana residents to take advantage of the pool activities available.

Commissioner Quiroga commented that the City of Fontana has done an outstanding job in providing the after school program and it is unfortunate what has been going on with the Fontana Unified School District being unable to act in favor of the City continuing the program; there are lots of folks that will be affected negatively. There are kids that he teaches that enjoy it and staff should be commended and awarded for doing a wonderful job. The kids are going to suffer until things get squared away. There are families that depend on those jobs and it is an unfortunate decision that affects lives. He hopes they do what is right for Fontana and our kids.

Commissioner Rowland thanked Chairperson Vaquera and she will support him.

Commissioner Rowland announced the Clothes Closet established by the Fontana Unified School District and thanked Ysela Aguirre for helping a deserving student.

Commissioner Rowland asked anyone that is in need of clothes to contact the Fontana Unified School District.

Commissioner Rowland announced that sponsors are still needed for the Miss Fontana Pageant that will be held on May 25, 2013. There are 80 participants and there will be a Miss Teen Fontana Pageant and Miss Fontana Pageant. The participants participated in a photo shoot at Fontana Park. Information is available via email at MissFontana.com

Commissioner Rowland announced the Relay for Life on May 18-19, 2013. Survivors will be celebrated at 8:30 a.m. The American Cancer Society is also celebrating 100 years.

Commissioner Rowland thanked the City for their co-sponsorship!

Commissioner Vaquera is honored to serve as Chairperson.

Commissioner Vaquera congratulated staff for their recognitions this evening and commented that lots of awards can be given because all staff is deserving.

Commissioner Vaquera attended several events held recently, including Little League openings and Special Olympics.

Commissioner Vaquera apologized to the seniors for not attending the Senior Prom.

Commissioner Vaquera encouraged after school staff to keep their heads up and not despair, he encouraged them to prove that they are proud of their job; he supports them 100%.

Commissioner Vaquera compared the city departments for working like a car with each department relying on the other to function.

Commissioner Vaquera asked anyone that does not understand what he is saying, to please let him know and he will continue to do his best.

Commissioner Vaquera thanked his family for watching in Mexico and hopes he is making them proud.

Commissioner Vaquera honored Dorothy Grant who passed away on April 13, 2013. She was a part of the school district, an example of what dedication is like, and was at school every day, even after retirement.

ADJOURNMENT:

By consensus, the meeting was adjourned in memory of Dorothy Grant at 8:48 p.m. to the next Regular Parks and Community Services Commission Meeting on Thursday, May 23, 2013, with a Workshop at 6:30 p.m. in the City Hall Executive Conference Room and the Regular Meeting at 7:00 p.m. in the Grover W. Taylor Council Chambers at 8353 Sierra Avenue, Fontana, CA 92335. Please call the Community Services Office at (909) 349-6904, if you are unable to attend the meeting.



Ysela Aguirre
Boards and Commissions Secretary



Chairperson Vaquera